



Application Form

Grants to Non-Profit Organizations



GRANT APPLICATION

Grant Applications must be received **on or before October 1** of the current year to be considered for the following for the following fiscal year.

APPLICANT INFORMATION

Organization Name: _____

Mailing Address: _____

Telephone Number: _____

Email Address: _____

Contact Person Name: _____

Contact Telephone Number: _____

Contact Email Address: _____

ASSISTANCE REQUESTED

\$ _____

- Financial Support
- In-Kind Services
- Combination

Describe in detail the support requested (cash amounts and/or in-kind services).

*Note: Groups are asked to estimate the number of hours/types of services required.
The Municipality may make adjustments based on actual hours and/or experience from past events.*

How will the financial support and/or in-kind services be used?

PROJECT DESCRIPTION

A development grant is a one-time grant to fund an event; program; project or activity that enhances supports, promotes, informs/educates, celebrates, preserves and/or provides access to:

(Check all that apply to your project):

- Arts/Culture/Community Heritage
- Community Health and Wellness
- Community Beautification
- Youth/Seniors Supports
- Environmental Sustainability
- Tourism/ Economic Development

Provide a brief description of the event, program or project.

Who will benefit from the proposed event, project or program (i.e. Eastern Charlotte residents, children, seniors, persons with disabilities, low income residents, etc.)?

How will your proposed event, project or program contribute to the Municipality’s economy, vision and/or mandate?

ORGANIZATION'S DETAILS

Is your organization incorporated as non-profit?

- No
- Yes

Provide Registration Number: _____

Provide a brief history of your organization.

What are the general objectives/services of your organization?

List the Executive Officers of your organization:

Name	Position

FINANCIAL INFORMATION

Has your organization received funding from the Municipality in prior years?

- YES
- NO

If yes, indicate past amounts:

Year	Amount	Purpose

What other steps are being taken to raise funds (i.e. grant applications, admission fees, fundraising, etc.)?

- Attach to this application a budget for the event, program or project.
- Attach to this application the organization’s financial statements from the previous year (for groups showing a surplus, please include a statement of the intended use of the surplus).

The information in this application is, to the best of my knowledge, true and correct. I acknowledge that the contents of this application will be discussed in an open Council forum.

Print Name

Title/Position

Signature

Date

Completed applications should be sent to **Jason N. Gaudet, CAO**

By mail or in person:

Eastern Charlotte
1 School Street
St George, NB
E5C 3N2

E-mail:

info@easterncharlotte.ca

Fax:

(506) 755-4329

For question or comment, please call

(506) 755-4320