



**THE TOWN OF ST. GEORGE  
REGULAR MEETING OF COUNCIL**

**1) CALL MEETING TO ORDER:**

The regular monthly meeting of the St. George Town Council held on Tuesday, November 12, 2019 in the Council Chambers at Magaguadavic Place was called to order by Acting Mayor Avery at 7:00 pm. Councillors Allison, Cooke, Deveau, Harris, Murray, in attendance; Mayor Cook on leave of absence. Staff attendance: Cathy Neves Assistant Clerk/Treasurer, and Chris MacKinnon Administrative Assistant. Public Attendance: Chief Justin Johnston (SGFD), Raymond Hall, Sam Rubin, David Armstrong, Allan Grant, Archie Leslie, Allan Eldridge, Ann Middleton, Rod Krolouski, Darlene Leslie, Wayne Avery, Karin Avery, Andrew Brown.

**2) OPENING PRAYER:**

Rev. Mary Anne Langmaid, St. Mark's Anglican Church

**3) AGENDA:**

Moved by Councillor Allison to approve the Agenda, seconded by Councillor Cooke. Motion Carried.

**4) APPROVAL OF MINUTES:**

- a. Moved by Councillor Deveau to approve the Minutes of October 15, 2019, Regular Meeting of Council, seconded by Councillor Murray. Motion Carried.

**5) CONFLICT OF INTEREST DECLARATIONS:**

None

**6) FIRE REPORT:**

Fire Chief Justin Johnston read the report as written for the month of October (attached).

**7) BUILDING & DEVELOPMENT REPORT:**

Due to absence of a representative from the Regional Service Commission, Councillor Harris moved to accept the development report as written for the month of October (attached), seconded by Councillor Cooke. Motion carried.

**8) PRESENTATIONS AND DELEGATIONS:**

- a. None

**9) GENERAL REPORTS:**

a. General Government:

- General Government Report: Acting Mayor Avery submitted the report as written for the month of October (attached).

**b. Community Services:**

- **Community Services Report:** Acting Mayor Avery submitted the report as written for the month of October (attached). She also highlighted the holiday activities of the tree lighting and caroling on December 7, Mrs. Claus on December 8 for story reading, and the annual Santa Claus parade on December 14. Finally, she mentioned the Knackactivities program by Brooke Bacher.

**c. Water & Sewerage:**

- **Water and Sewer Report:** Councillor Harris motioned to accept the report as written by Leonard Lee, Works Foreman for the month October (attached), seconded by Councillor Allison. Motion Carried. Councillor Harris mentioned work on the water tower is one-third complete.

**d. Transportation:**

- **Transportation Report:** Councillor Cooke submitted the report as written by Leonard Lee, Works Foreman for the month of October (attached).

**e. Tourism:**

- **Tourism Report:** Councillor Allison advised the Tourism office is now closed but people are still dropping in to find out what is available around New Brunswick.

**f. Economic Development:**

- **Economic Development Report:** Councillor Deveau made mention of the “Out of the Darkness Walk” sponsored by St. Mark’s Anglican Church for suicide prevention and mental health.

**g. Community Partners:**

- **Community Partners Report:** Councillor Murray submitted the report as written for the month of October (attached). She also reminded that Chase the Ace continues every Thursday night at the Pub on Main.

**10) BILLS PAID AND PAYABLE:**

- a. Moved by Councillor Allison, to approve in principal the bills paid and payable for the month of October 2019 in the amount of \$245,262.21 seconded by Councillor Murray. Motion carried.

**11) NEW BUSINESS:**

- a. Acting Mayor Avery tabled the 2020 Grant Request for Town Funds to allow Council to further review and receive more information.
- b. Councillor Allison moved to receive the first reading, by title only, of By-Law # 23-D-1901, an amendment of By-Law # 23-D, A By-Law Respecting Traffic on Streets, regarding the establishment of a new road/street of “Pawprint Lane”, seconded by Councillor Cooke. Motion carried.
- c. Councillor Cooke completed the second reading, in its entirety, of By-Law # 23-D-1901, an amendment of By-Law # 23-D, A By-Law Respecting Traffic on Streets, regarding the establishment of a new road/street of “Pawprint Lane”.

- d. **Councillor Harris** moved to set a date for public hearing of objections on By-Law # 23-D-1901, an amendment of By-Law #23-D, A By-Law Respecting Traffic on Streets, regarding the establishment of a new road/street of "Pawprint Lane", seconded by **Councillor Cooke**. **Acting Mayor Avery** advised this meeting will take place on Thursday, December 5, 2019, at 6:00 pm, at Magaguadavic Place. Motion carried.
- e. **Councillor Harris** moved to set a date for public hearing of objections on By-Law # 83 Tourism Accommodation Levy, seconded by **Councillor Cooke**. **Acting Mayor Avery** advised this will be part of the meeting to take place on Thursday, December 5, 2019, at 6:00 pm, at Magaguadavic Place. Motion carried.
- f. **Councillor Allison** moved to set a date for public hearing of objections on By-Law # 85 Garbage & Recyclables Collection, seconded by **Councillor Allison**. **Acting Mayor Avery** advised this will also be part of the meeting to take place on Thursday, December 5, 2019, at 6:00 pm, at Magaguadavic Place. Motion carried.
- g. **Councillor Allison** moved to appoint Building Inspection and Development Office to Southwest Regional Service Commission for the years 2019 and 2020, seconded by **Councillor Deveau**. **Acting Mayor Avery**, **Councillor Allison**, **Councillor Deveau**, **Councillor Harris**, **Councillor Murray** voted in favor of the motion; **Councillor Cooke** voted against. Motion carried.

**12) OLD BUSINESS:**

- a. N/A

**13) CORRESPONDENCE:**

- a. Acting Mayor Avery read a thank you card sent by the St. George & Area Food Bank for food items and financial donations received during the Blueberry Festival in August.
- b. Invitations - None

**14) STATEMENTS BY MEMBERS OF COUNCIL:**

- a. N/A

**15) PUBLIC PRESENTATIONS:**

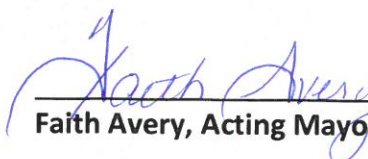
- a. N/A

**16) NEXT MEETING:**

- a. The date of the next Regular Meeting of Council will be Monday, December 9, 2019 at 7:00pm.

**16) ADJOURNMENT:**

- Meeting adjourned at 7:13 pm.

  
Faith Avery, Acting Mayor  
Cathy Neves, Assistant Clerk/Treasurer





Town of St. George

# Fire Department Report

Report Period: October 2019

Prepared By: Fire Chief Justin Johnston

## **Response**

For the month of October we responded to sixteen incidents. Two of the incidents were inside town, and fourteen of the incidents were outside of town. The breakdown of these calls are as follows:

Motor Vehicle Collision(s) - 3

Alarm Activation(s) – 1

Request for Medical Assistance – 2

Mutual Aid – 5

Power lines down - 2

Outside Fire – 1

Vehicle Fire – 1

Oil/Fuel Spill - 1

## **Training**

- SGFD held 3 training sessions over the month and 1 regular monthly meeting.
- On Oct 5<sup>th</sup> SGFD along with Eastern Charlotte Regional Fire and NBEMO participated in a mock exercise with Brunswick Pipeline.
- On Oct 9<sup>th</sup> SGFD along with NBGSAR (New Brunswick Ground Search and Rescue), CCG (Canadian Coast Guard), USCG (United States Coast Guard), RCMP, and local fire Departments participated in an exercise involving multiple casualties on different Islands in the area.
- Two members are taking the Pump/operator course in St. Stephen beginning Oct 15<sup>th</sup>.

- SGFD and Eastern Charlotte Regional Fire held a training session with NBEMO and NBPOWER Nuclear safety. In the event there is a release at Point Lepreau, we will be assisting with the setup of the decon (decontamination) tents and supplying water.

**Other**

- Members handed out treats to 80 kids on Halloween.

Fire Chief Justin Johnston



Town of St. George

# Development Office Report

Report Period: November 2019

Prepared By: Alex Henderson, MCIP

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## **SOUTHWEST NEW BRUNSWICK SERVICE COMMISSION (SNBSC) PLANNING & DEVELOPMENT REPORT**

### *Municipal plan, zoning, bylaw updates*

- Communicated with CAO about timeline for comprehensive review of the Town's planning by-laws; given this Council's term, it would make sense to start this process in mid-2020

### *Development update*

- Five building permits issued and no development permits issued in Oct. 2019
- Total Oct. building permit construction value: \$12,000.00
- Total Oct. development permit construction value: \$648,800.00
- Year to date (2019) building permit construction value: \$2,034,835.76
- Year to date (2019) development permit construction value: \$910,744.10

### *Enforcement update*

- SNBSC coordinating with CAO on Dangerous & Unsightly Premises inspections.

## **RELEVANT PLANNING ACTIVITY IN REGION**

- SNBSC Planning is a part of a research working group to determine on housing needs in our region, including the Town of St. George; as a result, we created a map of Town-owned and other vacant properties in the municipality for the CAO and Council to utilize (attached)

Respectfully submitted by,

Alex Henderson, Planning Director, M.C.P., MCIP, RPP (NB)



Town of St. George

# General Government Report

Report Period: October 2019

Prepared By: Acting Mayor Faith Avery

- Demolition of the water tower is underway and expected to be completed by November 22.
- Last week, the Town took delivery of its new Public Works Truck, 2019 International with dump and plow.
- The Town carried out a court-order entry warranty with respect to Unsightly/Dangerous Premises Act on Monday (Nov. 4) at a house on South Street. The Town is awaiting a final report from the Building Inspector. The house, which is vacant and without a rightful owner, may be schedule for demolition, with the Town being reimbursed by the Province. This process is all part of the Provincial Act.
- The Town is awaiting final approval on Provincial EIAs for the new Well #6 and the modifications to Well #2. These projects are expect to be completed in the Spring 2020.
- The Splash Pad concrete pad is completed; awaiting some quotes on service building. This will wrap up Phase One work; Phase Two work would be the installation of the recycling water system and the fixtures on the pad.
- Cross Walk Strobe Lights - Awaiting delivery from Ontario for the cross walk strobe lights for the crosswalk in front of County Market. This device is part of the Gas Tax Fund for 2019. We are expect this device to be installed before the end of the month.
- Dr. Hameed has finished moving into the Medical Clinic in the mall.
- A Senior Rep for JD Irving was in Town to complete a photo op regarding the land agreements between the Town and JD Irving; the Town will also send a letter of appreciation to Mr. James Irving.
- New Vet Clinic & Animal Shelter - new road sign/name has been erected "Pawprint Lane"; this is a private, non-serviced lane.
- Staff will be preparing for Christmas events such as the Christmas Parade, Tree lighting and the installation of Christmas lighting along Main Street now that Remembrance Day has passed.
- Ditching will be conducted in Hillcrest Subdivision over the next couple of weeks.
- The Town will be completing 3<sup>rd</sup> and Final reading on two by-laws and one by-law amendment at a Special Meeting in December. Those by-laws are:
  - By-Law #83 Tourism Accommodation Levy
  - By-Law #85 Garbage Collection
  - Amendment to By-Law No. 23-D - Respecting Streets and Traffic



Town of St. George

# Community Services Report

Report Period: October, 2019

Prepared By: Acting Mayor Faith Avery

- Chase the Ace is active every Thursday at Pub on Main. Money raised goes to the Multigenerational Park. Tickets can be bought at town office or at the Pub throughout the week.
- On Nov. 13<sup>th</sup> the recreation committee will be meeting to finalize upcoming events and preparation for these. If anyone is interested in helping with an event such as the parade please contact me or the town office.
- Ladies Night will be held here in St. George on November 20<sup>th</sup>. Please get out and get some great deals from our local merchants. Remember to shop local if possible as it is these businesses that help sponsor our events here in the town and employee residents.
- Eastern Charlotte Chamber of Commerce will be holding their first meeting on Nov. 21<sup>st</sup> at 7pm here at Magaguadavic Place. If you are a business owner in Eastern Charlotte County, please come to this meeting.
- Our Annual Tree Lighting and caroling will be on December 7<sup>th</sup> this year at the post office @ 6:30pm. Hot chocolate and Timbits will be offered also.
- Mrs. Claus will be at Magaguadavic Place at 1pm on December 8<sup>th</sup> for a story reading. We will be offering juice and cookies to snack on while listening to her wonderful story.
- And of course, the Santa Claus Parade will be on Dec 14<sup>th</sup> at 6pm. Parade route will be from Birch Grove Restaurant to Magaguadavic Place. Of course Santa will be waiting after the parade at Magaguadavic Place to hand out treats and listen to the children's wish lists. Theme for the parade is "Christmas Around the World" which will be fun to see the floats. Please call 755-4320 to register to be in the parade.
- There are many new events being created by Brooke Bacher. She will be holding some weekend events for children. Please check our fb page or website for "Knacktivities" series she is developing for the town.

Respectfully Submitted  
Acting Mayor Faith Avery





Town of St. George

# Water and Wastewater Report

Report Period: OCTOBER 2019

Prepared By: Leonard Lee,  
Foreman

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THE AVERAGE WATER CONSUMPTION FOR OCTOBER WAS 1601.2m<sup>3</sup>(352,170 IMP. GALS) FOR A TOTAL OF 49,639.1m<sup>3</sup>(10,919.063 IMP. GALS.) THERE WAS NO E-COLI OR TOTAL COLIFORM REPORTED.

THE DEMOLITION OF THE OLD WATER TOWER IS UNDER WAY AND IS ABOUT 1/3 COMPLETE. THE GATE WAS REMOVED AND RE-USED ON THE WALKWAY OFF THE MANOR ROAD. IT TOOK AROUND 3 DAYS IN TOTAL TO DRAIN AFTER WE USED ABOUT 20% OF THE WATER. SOME TREES AROUND THE TOWER WERE REMOVED TO MAKE ROOM FOR THE CONTRACTOR. A WATER MAIN CONNECTION WAS MADE ON FORT HILL AS PART WHICH CAUSED A TEMPORARY BOIL ORDER. THIS WAS DONE TO ELIMINATE THE OLD LINE THAT FED THE NORTH SIDE OF THE TOWER.



A GATE VALVE ON SCHOOL STREET WAS REPAIRED AFTER THE SHAFT FAILED OUTSIDE IT. THIS IS THE SECOND VALVE TO FAIL AS PART OF THE 2004 WATER MAIN REPLACEMENT JOB. WE ARE SEEKING REPLACEMENT BY THE MANUFACTURER TO REPLACE 2 WE USED FROM STOCK.

WE HAVE SWITCHED CHLORINE SUPPLIERS AND SAVED 1.75 A JUG. THE CHLORINE IS BEING PURCHASED LOCALLY INSTEAD OF FROM A FREDERICTON COMPANY.

WELL WORK IS HALTED FOR THE WINTER AFTER PRICES FOR WATER LINE INSTALLATION CAME BACK HIGH. THE UPGRADE OF WELL# 2 WILL BE ADDED TO THE WELL# 6 JOB TO SAVE ON COSTS. THE PROVINCE HAS NOT AS YET GIVEN AN APPROVAL TO CONSTRUCT.



Town of St. George

# Transportation Report

Report Period: OCTOBER 2019

Prepared By: Leonard Lee,  
Foreman

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WATER HAS BEEN SHUT OFF FOR THE SEASON AT THE NEW GARDEN AND AT THE CEMETARY. THE BACKFLOW PREVENTER HAS ALSO BEEN REMOVED FROM THE INSIDE THE SHED. THE ¼ MINUS WAS SPREAD AROUND THE BOXES AS WELL.

DITCHING WAS CARRIED OUT ON SOUTH ST AS WELL AS NORTH ST. SOME DITCHING WILL BE DONE IN HILLCREST SUBDIVISION.

THE SIDEWALK ON MAIN AT CLINCH HAS BEEN DRILLED FOR THE NEW FLASHING LIGHTS WHEN THEY ARRIVE.

THE BANNERS HAVE BEEN CHANGED FROM SUMMER TO THE VETERANS AND THE FLAGS ON MAIN WERE CHANGED TO ALL CANADIAN. THE FALL TRIMMINGS WERE BROUGHT IN BEFORE HALOWEEN. A FEW SMASHED PUMPKINS WERE THE ONLY DAMAGE REPORTED.

THE CREW BUILT SOME SHELVES IN THE SEACAN OUT BACK OF THE TOWN HALL AND CLEANED OUT THE WASHER ROOM. THE PLAYGROUND EQUIPMENT WAS STORED AT THE LAGOON

DOCKS AT CANAL AND THE DAY ADVENTURE CENTER HAVE BEEN REMOVED FOR THE SEASON.

WE WERE BUSY MOVING DR'S OUT AND IN TO THE MALL CLINIC AND GRANITE COURT.

LEAVES WERE CLEANED UP ON MAIN ST AND RIVERVIEW AVE.

ASPHALT WORK WAS DONE ON RIVERVIEW AVE, SCHOOL ST, PORTAGE AND MASCARENE RD.

A SPEED SIGN WAS REPLACED ON FUNDY BAY DRIVE. TWO STOP SIGNS WERE REPLACED ON MAGAGUADAVIC DR AND AT CARLETON AND PORTAGE. AN ADDITIONAL STOP SIGN ALONG WITH THE NAME SIGN OF PAWPRINT LANE WAS INSTALLED.

THE BATHROOMS AT VETERANS FIELD WERE LOCKED AFTER VANDALS PLUGGED THEM UP AND GENERALLY MADE A MESS.

THE NEW 2 TON HAS FINNALLY ARRIVED AND WE ARE CURRENTLY GETTING THE SANDER INSTALLED.

PLOWS FOR THE TRUCKS AND EQUIPMENT WERE BROUGHT UP FROM THE LAGOON AND PAINTED/SERVICED. A NEW VISOR AND GRAB HANDLE WAS INSTALLED IN THE ¾ TON AND FRONT END WORK DONE ON THE 1 TON. SUMMER EQUIPMENT SUCH AS THE BOOM AND BOOM FLAIL MOWER WERE TAKEN TO THE LAGOON.



Town of St. George

# Community Partners Report

Report Period: October 2019

Prepared By: Councillor Jenna Murray

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- Chase the ace is still happening at the Pub on Main every Thursday from 6:00-8:30 p.m. in support of the Splash Pad / Multigenerational Park.
  - Ladies Night will be Nov 20<sup>th</sup>. Be sure to shop local this holiday season.
  - We met at the Community Roots Community Garden on Nov 7th with J.D. Irving to place an official partnership sign!

Respectfully Submitted,

Councillor Jenna Murray

**TOWN OF ST GEORGE**  
**PAYABLES**  
**~Oct 2019~**

Invoice paid weekly	\$	223,738.36
Invoices paid by VISA	\$	20,855.41
Invoices paid online banking	\$	668.44
TOTAL	\$	<u>245,262.21</u>