

MUNICIPALITY OF
**EASTERN
CHARLOTTE**

**REGULAR MEETING OF COUNCIL
MINUTES**

Wednesday, April 19, 2023
7:00 p.m.
Magaguadavic Place Community Center

MEMBERS PRESENT: Mayor John Craig
Deputy Mayor David R. Hatt
Councillor Alexa Detorakis
Councillor Terry Lee
Councillor Wayne MacQuarrie
Councillor Lisa McKay
Councillor Darrell Tidd
Councillor Michael Thompson

MEMBERS ABSENT: Councillor Adam Hatt

STAFF PRESENT: Jason Gaudet, CAO / Clerk
Cathy Neves, Treasurer
Christ MacKinnon, Assistant Clerk

GUESTS PRESENT: Vicki Hogarth, Florence Mitchell, Dale Wells (CHCO-TV)
Alex Henderson, Planning Director (SNBSC)
Wendy Brooks and Debbie Thomas (NBISP)
Briana Cowie and Crystal Hiltz (ECW Inc.)
Gallery: 17

1. CALL TO ORDER

The regular monthly meeting of the Council for Eastern Charlotte held on Wednesday, April 19, 2023, at Magaguadavic Place, was called to order by Mayor Craig at 7:00 pm.

2. ADOPTION OF AGENDA

Motion: That Council adopt the Agenda for the meeting of April 19, 2023, Regular Meeting of Council, as presented.

JC
CLERK
JK
MAYOR

Moved by: Councillor McKay

Seconded by: Councillor Lee

Motion carried unanimously.

3. CONFLICT OF INTEREST DISCLOSURE

None

4. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING(S)

a. March 15, 2023 – Regular Meeting of Council

Motion: To approve the Minutes for the meeting of March 15, 2023, Regular Meeting of Council, as circulated to members of Council.

Moved by: Councillor Detorakis

Seconded by: Councillor McKay

Motion carried unanimously.

5. BUSINESS ARISING OUT OF MINUTES

None

6. DELEGATIONS

a. Wendy Brooks, Homestay Administrator, ASD-S

Wendy Brooks and Debbie Thomas presented an overview of the New Brunswick International Student Program. This included how the students participate in the program and its impact on their futures, the impact to local schools who host students, and a request for host homes in our area.

- Discussion regarding language requirements for international students.

b. Briana Cowie, ECW

Briana Cowie and Crystal Hiltz delivered a presentation regarding the new ECW Lab Services and providing a comprehensive overview of water testing capabilities and how they can be available to Eastern Charlotte.

- Discussion about how testing works in partnership with Public Health regarding closures.
- Discussion regarding use of services by other municipalities.

7. DEPARTMENT REPORTS

a. General Government Report

CAO presented the General Government Report for the month of March, 2023 (attached).

- Mayor Craig stated there are great things happening at the Arena and new score clock. Not just an area but a recreational center. It belongs to all of Eastern Charlotte and is for everybody to use.
- Discussion regarding the transfer of buildings.
- Discussion regarding multiple phases of renovations at the Municipal Office.

b. Building and Planning Report

Alex Henderson, Planning Director, Southwest New Brunswick Service Commission, read the Building and Planning Report for the month of March, 2023 (attached).

- Mayor Craig asked Mr. Henderson to provide a “Reader’s Digest” version of what PRAC is and what they do.
- Mayor Craig thanked Mr. Raymond Hall for taking on another term with the PRAC.

c. Fire Department Report

The Fire Report was prepared by Cara Hatt, Fire Services Administrator, for the month of March, 2023 (attached).

- Councillor Thompson summarized the number of calls on the report.
- Councillor Thompson offered the following comments regarding the Fire Department:
 - Encouraging more first responders on our departments because of longer wait times for ambulances.
 - All departments have been busy with grass fires. Reminder that a burn permit is required before burning a fire.
- Mayor Craig expressed thanks to the Fire Department for this past weekend, all of the trucks were out and all departments were working together. They are volunteers and dedicate themselves to making sure everyone else is safe in the area.

d. Public Works Report

Councillor MacQuarrie highlighted the Public Works report for Blacks Harbour as prepared by Richard Leavitt, Blacks Harbour Foreman, for the month of March, 2023 (attached).

Councillor MacQuarrie highlighted the Public Works report for St. George as prepared by Ron Groom, St. George Foreman, for the month of March, 2023 (attached).

- Mayor Craig commended the Public Works crews, they do an excellent job. Every season brings new issues and new problems. It is a big area now that they take care of
- Discussion regarding pothole patching activity, where the biggest issue was on Brunswick Street.
- Discussion regarding collection of garbage on the trails.

e. Committee Reports

- Deputy Mayor Hatt, Public Safety Committee
 - Meeting in Oak Bay on April 13 with the RCMP on Community Policing and direction. Three main direction put down to them was (1) drug and related issues; (2) theft; and (3) a show of presence on all fronts. Was suggested to look into a community watch program which is being reviewed to see if it will work for Eastern Charlotte.

8. FINANCIAL STATEMENT

- CAO advised that for the transition of our financial system, we have been given a date of completion next week. This will merge the old municipalities and then build out the new financial system for Eastern Charlotte. Those who have been on Council know we usually have more reporting. We are very optimistic.
 - Discussion regarding the approval of reports from January until the completed transition of information.
 - Discussion regarding options for the breakdown of departmental expenses.
- CAO stated, it is not that checks and balances do not happen because we do not have reports. There are several steps, we have our financial team and accountant and auditors. We are not just buying and spending without checks and balances.
- Mayor Craig commented, this is a transitional time and there not a lot of places in the Province that had to go through this. Expressed thanks to Cathy Neves and Bambi Scott-Leavitt; they are doing a great job under the circumstances.

9. OLD BUSINESS

a. (Correspondence) ASD-S: St. Stephen Education Centre Turnaround Achievement Awards

Motion: To donate \$200.00 to Anglophone School District – South for the purpose of sponsoring student participation in the St. Stephen Education Centre Turnaround Achievement Awards.

Moved by: Councillor Lee

Seconded by: Councillor Tidd

Motion carried unanimously.

b. (Correspondence) New Brunswick Dart Association

Motion: To donate \$200.00 to the New Brunswick Dart Association towards the fundraiser for their participation in the Canadian Darts National Championship in St. Hyacinth, Quebec.

Moved by: Councillor Lee

Seconded by: Councillor Thompson

Motion carried unanimously.

c. Date for Public Presentation for Mount Pleasant Property (PIO# 15188352; C. Avery)

CAO advised we are still awaiting the return of the (Town of St. George) municipal plan from the Province. It was approved by the old Council of St George, but in order to have its full authority, it needs to be returned by the Minister of Environment and Local Government. CAO recommended tabling the item until the May meeting.

Motion: To table setting a date for a public presentation for Mount Pleasant Property (PIO# 15188352; C. Avery).

Moved by: Councillor McKay

Seconded by: Councillor Thompson

Motion carried unanimously.

10. NEW BUSINESS**a. Day Adventure Center - Food Truck Proposal**

CAO explained, this is a proposal to have a food truck at Day Adventure Center (DAC). While we do allow tenants to use the DAC buildings, this is a little above that, which is why it has been brought to Council. It will also utilize building 11.

Motion: That Council accept the proposal submitted by Siobhan McKenna to operate a food truck at Day Adventure Center subject to signing of a License of Occupation.

Moved by: Councillor McKay

Seconded by: Deputy Mayor Hatt

Motion carried unanimously.

b. ECW Partnership Agreement - Electric Vehicle Charging Station

CAO explained this would be a partnership with ECW to install a level 3 charging station in St. George, and to bring a new fleet vehicle.

Briana Cowie advised, in March 2022, EWC applied to the infrastructure fund and received funding to place stations. Would be a partnership agreement where the municipality would install and pay for 10 percent of the total cost of a charging station. There has been an interest in having an electric vehicle as well, which would be a portion of the federal funding.

Motion: That Council accept the proposal by ECW regarding the installation and operation of an electric vehicle charging station at the municipal office, and to sign the Partnership Agreement with NB Power.

Moved by: Councillor Tidd

Seconded by: Councillor Lee

- Discussion regarding the cost to operate and maintain the charging station.
- Discussion about whether cost is shared or for Ward 3.
- Discussion regarding deadline to apply and how much time Council has to commit.
- Councillor Detorakis expressed support for the initiative.
- Discussion about the location of the charging station.

Motion to Amend: That the wording “at the municipal office” be replaced with “at location to be determined”.

Moved by: Councillor Tidd

Seconded by: Councillor Lee

Motion to Amend carried unanimously.

Amended Motion: That Council accept the proposal by ECW regarding the installation and operation of an electric vehicle charging station at a location to be determined, and to sign the Partnership Agreement with NB Power.

Motion carried unanimously.

c. SNBSC Service Agreement - Dangerous & Unsightly Premises

CAO advised that despite being a rural community, we still have the authority to pass bylaws over all of Eastern Charlotte. The *Local Governance Act* does allow us to create a bylaw to enforce dangerous and unsightly, and bring that service back to the local government. There is an opportunity to sign a service agreement with the RSC, They would then help to develop a bylaw and help with the enforcement.

Alex Henderson (Planning Director, SNBSC) added, the proposed agreement would be contingent upon passing a dangerous and unsightly premises bylaw for the municipality. The RSC has building inspectors experienced with administering this kind of bylaw with McAdam and have been working with Council to clean up dangerous properties. This is about properties that are dangerous to the public, and unsightly has a lot to do with environmental issues.

CAO stated, this is not a bylaw but a service agreement. It will start the process of a bylaw. As any other bylaw it would have to go through three readings.

This is not an action to get people to mow their lawns or clean their siding. This policy would give us clear definition of what we are trying to do for dangerous or unsightly in Eastern Charlotte.

Motion: That Council accept and sign the Dangerous & Unsightly Premises Service Agreement with the Southwest New Brunswick Service Commission.

Moved by: Deputy Mayor Hatt

Seconded by: Councillor Tidd

Motion carried unanimously.

- Discussion regarding the cost to operate and maintain the charging station.

d. RFP 2022-01: Canal Beach Canteen Building

CAO explained the RFP was posted on March 3 by direct invite and with advertising online, and closed on April 7 on 1 pm. One proposal was received from Cassandra Jones. All proposals will be subject to signing a License of Occupation. CAO recommended Council receive the proposal as provided.

Motion: That Council to award the contract RFP 2022-01: Canal Beach Canteen Building to Cassandra Jones for the 2023 beach season and subject to signing of a License of Occupation.

Moved by: Councillor Lee

Seconded by: Councillor McKay

Motion carried unanimously.

e. Proclamation: Lyme Awareness Month

Mayor Craig made a Proclamation of the month of May, 2023, as Lyme Awareness Month (attached).

f. Appointment of Building Inspector

CAO explained the request is for Council to appoint another Building Inspector, John Raymond Cliff, a staff member of the Southwest New Brunswick Service Commission.

Motion:

WHEREAS the Rural Community of Eastern Charlotte has contracted with the Southwest New Brunswick Service Commission to obtain professional building inspection services;

BE IT RESOLVED that John Raymond Cliff is a building inspector for the Rural Community of Eastern Charlotte;

BE IT FURTHER RESOLVED that John Raymond Cliff shall remain a building inspector for the Rural Community of Eastern Charlotte so long as he continues in the employ of the Southwest New Brunswick Service Commission; and,

BE IT FURTHER RESOLVED that John Raymond Cliff shall remain a building inspector for the Rural Community of Eastern Charlotte so long as the Southwest New

Brunswick Service Commission remains contracted to provide building inspection services to the Rural Community of Eastern Charlotte.

Moved by: Councillor McKay

Seconded by: Councillor Thompson

Motion carried unanimously.

g. Authorizations to borrow

1. To fund General operating expenses

Motion:

BE IT RESOLVED that the municipality of Eastern Charlotte be granted authorization to borrow money (or to guarantee the repayment of money borrowed), for the purpose of funding general operating expenses, in an amount not to exceed four percent (4%) of the annual General Fund budget (\$233,088.00).

Moved by: Councillor Lee

Seconded by: Councillor MacQuarrie

Motion carried unanimously.

2. To fund Utility operating expenses

Motion:

BE IT RESOLVED that the municipality of Eastern Charlotte be granted authorization to borrow money (or to guarantee the repayment of money borrowed), for the purpose of funding general operating expenses, in an amount not to exceed fifty percent (50%) of the annual Utility Fund budget (\$675,447.00).

Moved by: Councillor Lee

Seconded by: Councillor MacQuarrie

Motion carried unanimously.

3. For use of the Visa card

Motion:

BE IT RESOLVED that the municipality of Eastern Charlotte be granted authorization to borrow money (or to guarantee the repayment of money

borrowed), in an amount not to exceed \$80,000.00, by way of Scotia Business Visa Card.

Moved by: Councillor Lee

Seconded by: Councillor Thompson

Motion carried unanimously.

h. YMCA request for summer use of Magaguadavic Place Community Center

CAO advised the Municipal Office received a proposal/request from the YMCA of Saint John to use Magaguadavic Place for their summer program. They are also doing some activities in Blacks Harbour. It is for a 9-week time period. This would be with a condition of a License of Occupation and would have to wrap up at 5:30 pm.

Motion: That Council approve the requested use of the Magaguadavic Place Community Center by the YMCA for their Summer Day Camps program from June 26 through September 1, 2023 and subject to signing of a License of Occupation.

Moved by: Councillor Lee

Seconded by: Councillor Detorakis

Motion carried unanimously.

11. CORRESPONDENCE

a. Anglophone South School District – St. Stephen Education Centre Turnaround Achievement Awards

Mayor Craig read the letter in full.

Motion: That the letter be given to the Finance Committee for review and recommendation.

Moved by: Councillor Lee

Seconded by: Councillor Thompson

Motion carried unanimously.

b. Karen Tracy – New Brunswick Dart Association Sponsorship

Mayor Craig read the letter asking for support.

Motion: That the letter be given to the Finance Committee for review and recommendation.

Moved by: Councillor Hatt

Seconded by: Councillor Lee

Motion carried unanimously.

12. PUBLIC PRESENTATION/APPEARANCES

- a. Kim Hanley; 36 Fundy Bay Drive

Where do I go for a proposal or if I want something upgraded? Mayor Craig advised Ms. Hanley to send a letter to Mayor and Council and drop off to the main office building, or email any member of Council or to Jason.

- b. Raymond Hall; Mt Pleasant Road

Thank you for allowing him to serve on PRAC again for another four years.

- c. Dale Wells; Beaver Harbour

Thank everyone for opportunity. Volunteers as a cameraman for CHCO TV; his words are not associated with CHCO. Speaking as a taxpayer of EC. It is in no way malicious for the good of the entirety of Eastern Charlotte

Confident the Council has been informed regarding duties of municipal government, including the rules and regulations. If any Councillor is uncertain, encourages them to should seek answers to extinguish any doubts. Council members have been placed in their positions to represent the needs of the entirety of Eastern Charlotte. It is his understanding that a Council member who has any personal gains or losses regarding any issues shall not take part, whereas it is a conflict of interest. If he/she does so, encourages charges to be laid. Refuses to allow any council member to use his tax dollars for personal interest. Strongly encourages Council to ask themselves if there is any way for personal gain.

The community infrastructure is supported by tax dollars. To sustain what we have, we will continue to need more tax dollars. It is inevitable that costs will go up. To alleviate much of that burden we can allow housing and growth in our community, including allowing farmland to be sold for housing and development. It is a very competitive market. Having a Council that is unequivocally determined to support and encourage housing and industry and all things necessary to sustain a healthy lifestyle. We must allow change in order to have a healthy lifestyle, that we want and need. Not only for ourselves but also for our children and grandchildren.

d. Joan Craig; Pennfield

Is there any way of changing so it can be more of a question-and-answer period?

Mayor Craig advised Council would have to change the bylaw. Something that could be looked at in the future.

13. STATEMENTS BY MEMBERS OF COUNCIL

- a. **Councillor Tidd** declined to comment.
- b. **Councillor McKay**: Thanks to everyone for coming out tonight.
- c. **Councillor Lee**: Would like to review a few things for Ward 1.

The community hall at Second Falls. We had the building turned over to our municipality and have discovered there are severe safety issues there. With the help of Andrea (Anderson-Mason) we were able to secure funding to address these issues and a wheelchair accessible washroom for that building. Kudos for her help in getting the funds. Our budget is pretty streamlined.

Canal Beach will open on June 1. The wharf is going in next week. It is exciting, a new beach basically. A lot of money was spent there by the Province.

All of Council have been discussing roads in our community and the need for work to be done on roads. All wards have something they need looked at. In Ward 1 - the Manor Road and piece of the old St. Andrews Road; a gateway to the highway for those in Bonny River and Second Falls. They are deplorable. People who live on those roads must suffer every time they drive on them. Again, thanks to Andrea Mason who is working with the Minister's office to get us funding to work on those two roads.

Received a call from Hillcrest Subdivision, of a resident concerned with the shoulders on the subdivision. Public Works will drive up and take a look if there is something that needs to be done.

Everyone would like to know what will happen with the Day Adventure Center. The plan is to revise the area into something new with the intent to bring people in to do something there. There is a cluster of buildings there that many Councils have tried to get used and it is not working. The plan is, in the Fall, to give the buildings away except for one. Will leave the stage for entertainment. At the very least there will be a nice green space there. Open to suggestions of activities to happen in that area; feel free to talk to any of the Councillors. It is a great spot; we are not abandoning it, just changing

it. Would rather see someone get some good out of the buildings rather than let them fall down.

d. **Councillor MacQuarrie** declined to comment.

e. **Councillor Detorakis:**

Hilary's Hope for Hunger is on Saturday, April 29, at 11 am. There is a Townwide cleanup happening April 29 at 9 am. She will be starting at the post office.

Pleased to hear the baseball field will be upgraded. Sure there are a lot of families excited about that.

Less than 5% of New Brunswick is considered as farmland. The amount has decreased by almost 30% between 2001 and 2021.

Getting a legal opinion on matters related to conflict of interest are important because (1) none of us are lawyers; (2) it is within our rights to ask a legal opinion; and (3) it is cheaper than getting the Mayor's office renovated or any renovations we are going through.

f. **Councillor Thompson** declined to comment.

g. **Deputy Mayor Hatt:** All of Council will consider all options and outcomes in everything we do. We talk, go over stuff. Everything we do we try to browbeat it enough we hope it is in your best interest when we come to a decision.

h. **Mayor Craig:**

- Shared a note provided by Councillor Hatt:
 - Regrets for being absent from tonight's Council meeting.
 - There are many events and activities that are planned and will be rolling out within the coming weeks. Please join the Eastern Charlotte Parks and Recreation Facebook page, where you can find events.
 - Earth day is this coming Saturday, April 22. Mark your calendars for Saturday, April 29, and join us as we cleanup the community. Cleanup locations and more information can be found on the Facebook page.
- Read a prepared statement (attached).

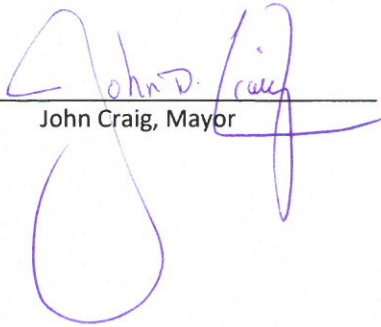
14. DATE & LOCATION OF NEXT MEETING

Wednesday, May 17, 2023 at 7:00 pm, at Magaguadavic Place Community Center

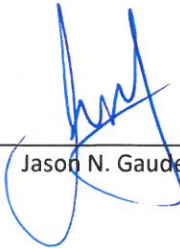
15. ADJOURNMENT

Motion: That the meeting be adjourned at 8:55 p.m.

Moved by: Councillor Tidd



John Craig, Mayor



Jason N. Gaudet, Clerk/CAO

- Finally completed vehicles transferred from the Province and change of license plates; finalizing the transfer of buildings (requiring a property assessment - \$1,750 per building)
- Renovations (Phase 1) 90% complete on the municipal office at School Street in St. George, awaiting on kitchen cabinets, ventilation, and relocation of Fire Chief office; completed reimbursement claim with ELG/GNB for \$117,000.
- Project - Finalizing Project pricing for Water Break full repair on Riverview Avenue (modify from older project application from 2020)
- Project - compiling cost and project overview of extension of culvert system at Exit 52.
- PCRC Upgrade ongoing - RFQ for lighting install, ordering of gym floor, relocation/upgrade of storage room, update to former bar area into kitchen area; awaiting project quote for web camera system.
- Attended Local Government conference on reform/transition in Fredericton on March 30 & 31.
- Closed two Dangerous & Unsightly Premise file (1 Blacks Harbour, 1 St. George)
- Personnel - Conducting interviews for FTE (budgeted) position of Administrative Assistant/Receptionist.
- Still awaiting projected cost for 4th week of garbage collection (plus recycle week) from Fero.
- Water & Wastewater Integrated Bilateral Agreement (IBA) Projects for St. George (2) and Blacks Harbour (1); engineering updates & project reports.
- Housing Development - working with two potential residential developers (Brunswick Street & Hillside).
- Working on drainage mitigation project for area between hotel and Magaguadavic
- Parks/Rec - Confirming start date for upgrades to Baseball Field (St. George) with J. Smith.
- Parks/Rec – finish work inside of Canal Beach building; advised project engineer with concerns around retaining wall & foreign aggregate on beach.
- Conduction review of by-laws and policies of former municipalities; digitizing and building online database.
- In addition to changing of identification on municipal public works vehicles (now completed), also working on update of Industrial Park sign.
- Released to public of water & wastewater system mapping (available on our website).
- Complete Cooling Tower Registration for Arena – now a provincial requirement.
- Working on two possible land acquisition files; any acquisitions would require Council approval.

Eastern Charlotte

Development Office Report

Report Period: April 12th, 2023

Prepared By: Alex Henderson, MCIP

SOUTHWEST NEW BRUNSWICK SERVICE COMMISSION (SNBSC) PLANNING & DEVELOPMENT REPORT

Planning update

- Three (3) rezoning application have been made to date in 2023 in Eastern Charlotte – one (1) for 110 Mount Pleasant Road (file sent to Council), and two (2) for the Blacks Harbour area (planning reports and amending by-laws are being prepared);
- On March 16th, the Planning Review and Adjustment Committee (PRAC) approved a new private access as advisable for the development of land off of Route 760 (off of Lakeshore Dr.);
- Raymond Hall, of Eastern Charlotte, had his membership on PRAC renewed for his second and final term by the SNBSC Board on March 23rd.

Development update

- Eight (8) building/development permits issued to date in 2023 – construction value \$342,419.00;
- One (1) sign permit issued to date in 2023;
- Five (5) tentative subdivision applications approved to date in 2023.

Enforcement update

- One (1) enforcement order under the Community Planning Act has been re-issued in the St. George area.

Respectfully submitted by,



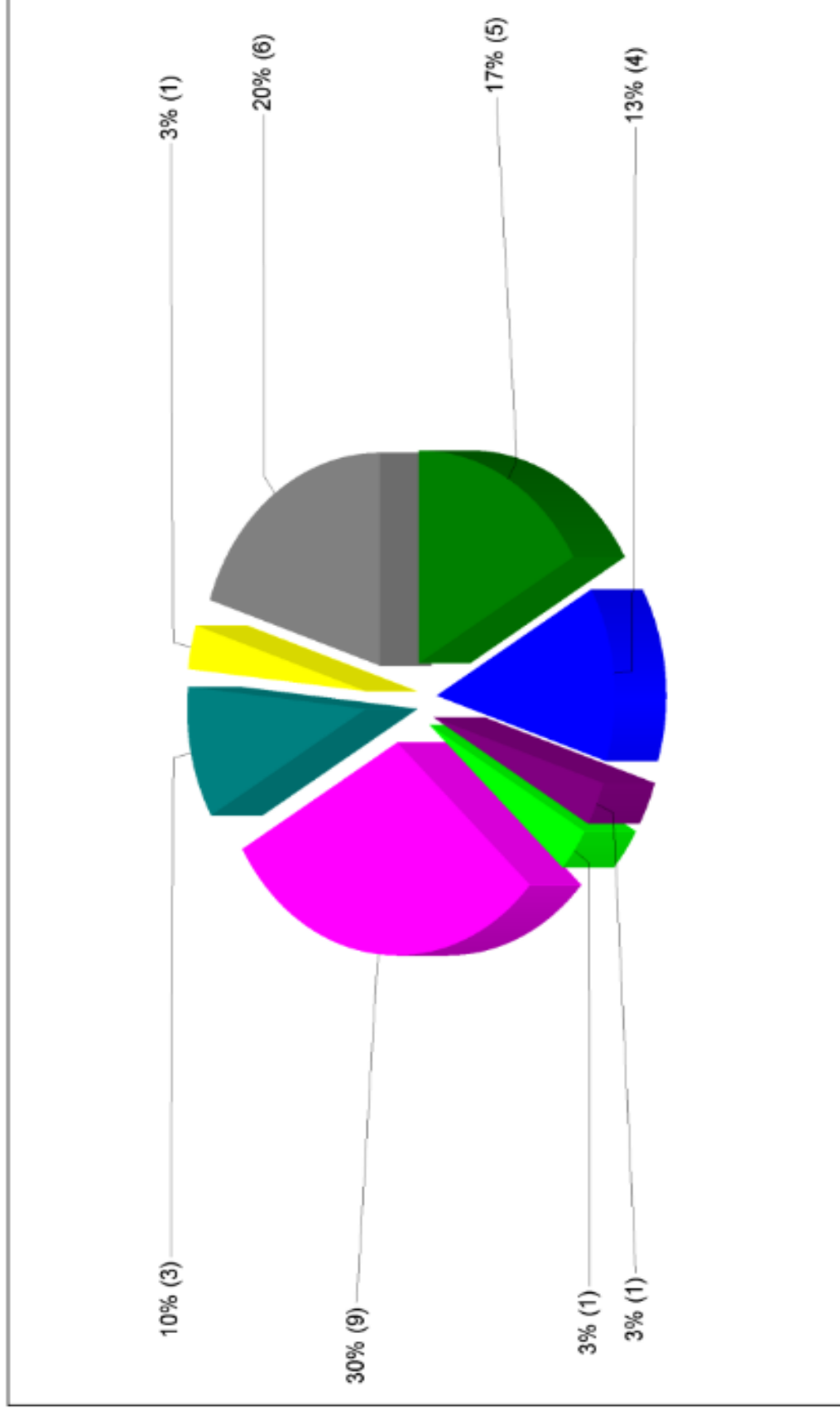
Alex Henderson, Planning Director, M.C.P., MCIP, RPP (NB)

Incidents by Type & Department

	SGFD	ECRFS	FBFD
Fire/explosion – dollar loss [10]		2	1
Rubbish/grass fire – no dollar loss [12]	2	1	
Chimney Fire [13]	2		
Total Fire [10-19]	4	3	1
Vehicle Accident [31]	1	2	1
Resuscitation Call – respiratory emergency [35]			
Total Rescue or Resuscitation call [30-39]	1	2	1
Public Hazard – Power line down / utility pole hazard [43]	1	1	
Total Public hazard [40-49]	1	1	
Public Service – assist police or other agency [63]			
Public Service – standby [64]			1
Public Service – flooding [67]			
Public Service – mutual aid [65]	3	1	
Public Service – miscellaneous [69]			
Total Public services [60-69]	3	1	1
Alarm No Fire – detector activated [73]	1	2	
Alarm No Fire – miscellaneous [79]			1
Total Alarm no fire – No malicious intent [70-79]	1	2	1
Incident Situation unclassified [90]	1	1	
Fire Department – Voluntary work [93]			
Fire Department – On Call [96]			
Fire Department – Training [91]		3	2
Fire Department – Meeting [92]	1		1
Total Incident situation unclassified [90-99]	2	4	3
TOTAL INCIDENTS	12	13	7

Incidents by Community (2023-02-01 - 2023-02-28)

Include Response Codes 91-96 (Training, Meeting, Voluntary, Maintenance, Administrative, On Call): Yes / Oui



MARCH,2023

MUNICIPALITY OF
**EASTERN
CHARLOTTE**

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Municipality of Easter Charlotte

Blacks Harbour

All Regular daily checks are continued for Water and Waste Water at all our lift stations and the lagoon along with the Filter and Blower Buildings. All documents are recorded for daily weekly and monthly checks .

General Maintenance at the Arena We have started a process regarding Water treatment at our Condenser Tank and Tower, Based on New Regulations from the Province. We have also started our off season Maintenance from Equipment repairs including, Inspections along with Painting the interior Bleachers ,dressing rooms ,wash rooms , Overhaul, Replace & or Fabricate construct manufacture and Install . All part of the Off- Season process to prepare for the future of our facility.

Waste Water Report has been summited to Dept of Environment and Local Government

Equipment Repair

Backhoe has had brakes repaired Master cylinder and lines ,lock pins for attachments repaired.

Van installed new fan control switch power steering Pump Idler pulley & belt.

Pre-Trip on all equipment log sheets cleaning and maintaining

Trackless replace Hydraulic hoses.

Backhoe sweeper new brushes installed

Miscellaneous

All FIRST AID KITS have been checked and will be maintained

Repairs to the gate at the lagoon

New SIGNS installed in the Municipality

Pot Hole Repairs

Repairs to Community Garden Shed

Start of clean up from winter Plowing and sanding.

Snow Plowing and Sanding events 5

Thanks Richard Leavitt



Foreman, Blacks Harbour.

TRANSPORTATION

Plowing /salting was still ongoing for the first part of March but was not as constant as the month went on. Piles of snow were removed one last time from areas we use to hold large amounts during storms. We started putting unnecessary snow related items back into storage towards the end of the month as they were not being used.

We had a meeting with DTI reps to go over what is expected as far as sign and road/street responsibilities in the future. Some spots were pointed out where manholes had been pushed up as a result of frost and will need to be addressed in the summer.

Pothole patching remained a constant activity.

New locks were installed in the front doors at Magaguadavic Centre to try and keep better control of the number of keys distributed.

We did a preliminary review in our new areas of places needing new blue road signs and posts. Damaged or missing ones will be replaced as the new ones arrive.

A new full-time hire was brought on board to add to the works crew.

Steel was ordered for gates to be built for the walking trail and SLS #6 driveway.

Some minor yard damage from snow removal was repaired at various spots around town.

The sweeper was brought up to the garage and serviced for the season. We started to sweep in preparation for the vacuum sweeper that will be coming mid April.

Garbage cans have been put back in place along Main St.

WATER

The high-pressure chlorine injection panel at Well 6 was cleaned up and re-plumbed back into the system to try and get more consistency in the chlorine residuals at Well 6. The panel had been taken out of service as it was deemed not needed but a recommendation by the injection pump technician convinced us to try it again.

One more of the works crew wrote his small water systems exam from California State so he will be certified to do water sampling. We are waiting for the results.

We had water service shutoffs located along Riverview Avenue, Hillcrest Dr, Kennedy Ct and Main St East in preparation for CBCL to have someone come down to plot them all with the GPS and add them to our mapping system. There is still much to be done as far as finding all the shutoffs.

SEWER

We finally got the proper mount flange on the new SLS pump in station #6 and now have both pumps working. We are still waiting for repairs to be made to SLS # 8 pump as well as a new pump for SLS #11 to arrive.

WATER SAMPLE LAB RESULTS

March 8, 2023

Report #: G32426-23, Analysis of water samples

Seven water samples were received on March 7, 2023 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G32426-1	Well #4 – Pre Cl	16557	0	0
G32426-2	Well #4 – Post Cl	16557	0	0
G32426-3	Well #5 – Pre Cl	21067	0	0
G32426-4	Well #5 – Post Cl	21067	0	0
G32426-5	Rainbow Net	18893	0	0
G32426-6	Municipal Building	16397	0	0
G32426-7	4 Henry Lane	23621	0	0

March 22, 2023

Report #: G32517-23, Analysis of water samples

Eight water samples were received on March 21, 2023 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G32517-1	Well #2B – Pre Cl	26437	0	0
G32517-2	Well #2B – Post Cl	26437	0	0
G32517-3	Well #3 – Pre Cl	16513	0	0
G32517-4	Well #3 – Post Cl	16513	0	0
G32517-5	Well #6 – Pre Cl	26448	0	0
G32517-6	Well #6 – Post Cl	26448	0	0
G32517-7	108 Mount Pleasant	18779	0	0
G32517-8	Birch Grove	16320	0	0

LAGOON SAMPLE RESULTS

March 17, 2023

Report #: G32427-23, Wastewater analysis.

Four samples of wastewater were received on March 7, 2023 for analysis. The identity of the samples and the results are given below:

RESULTS

(All results are in mg/L unless otherwise noted; test methods available upon request)

Sample ID:	Lagoon #1 Influent	Lagoon #1 Effluent	Lagoon #2 Influent	Lagoon #2 Effluent
Lab ID:	G32427-1	G32427-2	G32427-3	G32427-4
Parameters				
CBOD ₅	63	11	256	14
BOD ₅	77	11	289	14
TSS	79	9	153	26
FOG	14	5	19	13

ALL TESTING RESULTS ARE WITHIN OUR SET PARAMETRES.

MUNICIPALITY OF
**EASTERN
CHARLOTTE**

Proclamation

Whereas Lyme disease is one of the fastest growing vector-borne illnesses in the world; and

Whereas the population of ticks, the primary vector for the transmission of Lyme disease in New Brunswick and other parts of Canada, is growing and expanding in New Brunswick; and

Whereas the number of New Brunswickers suffering from Lyme disease is increasing from one year to the next; and

Whereas awareness plays a key role in making this disease known to the public as well as the steps to take to prevent contacting the disease;

Therefore be it resolved that I, John Craig, Mayor of Eastern Charlotte, New Brunswick, DO HEREBY PROCLAIM the month of May, 2023, as

Lyme Awareness Month

in Eastern Charlotte, New Brunswick

In witness whereof, I have hereunto set my hand and caused the Seal of Eastern Charlotte to be affixed this 19th day of April, 2023.

JOHN CRAIG
MAYOR