



**REGULAR MEETING OF COUNCIL
MINUTES**

Wednesday, June 19, 2024
7:00 p.m.
Magaguadavic Place Community Center

MEMBERS PRESENT: Mayor John Craig
Deputy Mayor David Hatt
Councillor Alexa Detorakis
Councillor Adam Hatt
Councillor Terry Lee
Councillor Wayne MacQuarrie
Councillor Michael Thompson
Councillor Darrell Tidd

MEMBERS ABSENT: Councillor Lisa McKay

STAFF PRESENT: Jason N. Gaudet, CAO/Clerk
Chris MacKinnon, Assistant Clerk

GUESTS PRESENT: Florence Mitchell, Ian Curran (CHCO-TV)
Alex Henderson (SNBSC)
Lorraine Justason
Gallery: 5

Minutes of Council meetings are required and described in Eastern Charlotte Bylaw # EC-01, Proceedings of Council:

- a) The minutes shall record, without note or comment:
 - i) The place, date and time of the meeting,
 - ii) The name of the presiding officer and the attendance of Council Members,
 - iii) The reading, if required, correction and adoption of the minutes of prior meetings, and
 - iv) All resolutions, decisions and proceedings of the meeting.

Video recordings of meetings are available by link at <https://easterncharlotte.ca/council/council-meetings>, or on Youtube at <https://www.youtube.com/@easterncharlotte>.

Jb.

CLERK

MAJOR

1. CALL TO ORDER

The Regular Meeting of the Council for Eastern Charlotte held on Wednesday, June 19, 2024, at Magaguadavic Place, was called to order by Mayor Craig at 7:00 pm.

2. ADOPTION OF AGENDA

Motion: THAT Council adopt the agenda for the meeting of June 19, 2024, Regular Meeting of Council.

Moved by: Councillor MacQuarrie

Seconded by: Councillor Thompson

Motion carried unanimously.

3. CONFLICT OF INTEREST DISCLOSURE

None

4. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING(S)**a. May 15, 2024 – Regular Meeting of Council**

Motion: To approve the Minutes for the meeting of May 15, 2024, Regular Meeting of Council, as circulated to members of Council.

Moved by: Councillor Tidd

Seconded by: Councillor Thompson

Motion carried unanimously.

b. May 21, 2024 – Closed Meeting of Council

Motion: To approve the Minutes for the meeting of May 21, 2024, Closed Meeting of Council, as circulated to members of Council.

Moved by: Councillor Lee

Seconded by: Deputy Mayor Hatt

Motion carried unanimously.

c. June 11, 2024 – Closed Meeting of Council

Motion: To approve the Minutes for the meeting of May 7, 2024, Special Meeting of Council, as circulated to members of Council.

Moved by: Councillor MacQuarrie

Seconded by: Councillor Thompson

Motion carried unanimously.

5. BUSINESS ARISING OUT OF MINUTES

None

6. DELEGATIONS

Lorraine Justason asked Council for support for an accessibility bus program, from Musquash to Campobello. Ms. Justason provided handouts for Council (attached).

7. DEPARTMENT REPORTS

a. General Government Report

CAO presented the General Government Report for the month of May 2024 (attached).

- Discussion regarding timeline for the study to be completed for childcare.

b. Building and Planning Report

Alex Henderson, Planning Director, Southwest New Brunswick Service Commission presented the Building, Planning & Enforcement Report, as prepared by, for the month of May 2024 (attached).

- Discussion regarding variances being reported to Council and possible additional viewing options.

c. Fire Department Report

Councillor Thompson summarized the Fire Report as prepared by Cara Hatt, Fire Services Administrator, for the month of May 2024 (attached).

d. Public Works Report

Councillor MacQuarrie offered the Public Works Reports as written for the month of May 2024 (attached). The Public Works Report for Blacks Harbour was prepared by Foreman Richard Leavitt, and the Public Works Report for St. George was prepared by Foreman Ron Groom.

e. Parks & Recreation Report

Councillor Hatt read the Parks & Recreation report for the month of May 2024, as prepared by Foreman Drew Dougan (attached).

f. Committee Reports

Councillor Tidd offered a report as written for the Personnel Committee (attached).

Motion: THAT Council receive the report submitted by the Personnel Committee and act per the recommendation therein.

Moved by: Councillor Tidd

Seconded by: Deputy Mayor Hatt

Motion carried unanimously.

Councillor Hatt read a report for the Recreation Committee.

8. FINANCIAL STATEMENT

Motion: THAT Council accept the financial report for May 2024.

Moved by: Councillor Thompson

Seconded by: Councillor Lee

Motion carried unanimously.

9. OLD BUSINESS

a. By-law # EC-12, Building Bylaw

i. Third and Final Reading, by title only

CAO advised there is an accompanying policy drafted. Council can entertain the Third and Final Reading, or push the item to July.

Motion: THAT Council table proposed By-Law # EC-12, Building By-Law, until the June Regular Meeting of Council.

Moved by: Councillor Hatt

Seconded by: Councillor Tidd

Motion carried unanimously.

10. NEW BUSINESS

a. St. George Capital Fund Allocation for 2024

CAO advised three municipalities (St. Stephen, St. Andrews, and Eastern Charlotte) own a share in the Port of Bayside. Bill Young has said he is going to retire and has made the recommendation of David Archambeault to replace him.

Motion: THAT Council approve the use of \$59,000 of the amount budgeted for 2024 under the St. George tax unit for General Capital Fund (Land), to fund the following:

| Description | Cost |
|---|------------------|
| Crosswalk improvement (<i>Fundy Middle & High School</i>) | \$ 20,000 |
| Tree Removal (<i>Corner L'Etete Rd & Mt. Pleasant Rd</i>) | \$ 5,000 |
| Mower for St. George Public Works | \$ 20,000 |
| Crosswalk Island (<i>Corner L'Etete Rd & Mt. Pleasant Rd</i>) | \$ 14,000 |
| TOTAL | \$ 59,000 |

Moved by: Councillor Detorakis

Seconded by: Deputy Mayor Hatt

Motion carried unanimously.

b. Surplus Properties & Assets

Motion:

THAT Council declare as surplus and advertise the tender of the following item:

| Description | Qty | Estimated Value |
|---|-----|-----------------|
| 1991 GMC Firetruck C7500 (s/n # 1GDP7H1M5MJ517400) | 1 | \$8,500.00 |

Moved by: Councillor Thompson

Seconded by: Councillor Lee

Motion carried unanimously.

JG.
CLERK
Jc.
MAYOR

c. Provincial-Municipal Highway Partnership (PMHP) – Route 176, Blacks Harbour

CAO advised VBH was approved to do some reconstruction of roadway on Route 176 coming into the Village in 2022, from the power substation to the Grand Manan Ferry Terminal. Staff and CBCL recommend moving the project to the “farm stretch” where a large culvert has been an issue, which will impact all traffic and economics in Blacks Harbour. A letter would be written to the Province explaining we want to relocate the work, and whatever is left over would be used on the Ferry Lane section.

Motion: THAT Council submit a request to the Department of Transportation and Infrastructure to change the project location for the Provincial-Municipal Highway Plan (PMHP) from 1 km of Route 176 at its southern end to 600 meters of Route 176 further north, as depicted in the summary presented to Council, and that any remaining funds as a result of changing locations be directed towards a portion of the original project area.

Moved by: Councillor Hatt

Seconded by: Councillor Thompson

Motion carried unanimously.

d. Emergency Management Plan

CAO advised Tony Munn and staff have put together this plan for all Eastern Charlotte; it was built off the old Town of St. George plan. CAO recognized not all Councilors seemed to receive the plan, but it will be resent to all.

Motion: THAT Council table the proposed Emergency Management Plan until the July Regular Meeting of Council, to allow Council and stakeholders to review, discuss, and make any changes to the plan.

Moved by: Councillor Hatt

Seconded by: Councillor Thompson

Motion carried unanimously.

e. Bylaw # Z.2.4, Amending the Rural Plan for the Village of Blacks Harbour

i. First Reading, by title only

Alex Henderson (SNBSC) explained the recommendation for the bylaw.

- The original Rural Plan promoted a mixed-use center but required residential on upper floors.

- The amendment would allow properties to have a residential unit and have a setback, but if they want to develop for a commercial purpose could do so at the street line. It also allows residential properties to get their renovation permits which are difficult to obtain under the current Rural Plan for that area.
- Overall, it would increase the flexibility of the zone.

Motion: THAT Council accept the First Reading, by Title Only, of By-Law # Z.2.4, Amending the Rural Plan for the Village of Blacks Harbour.

Moved by: Councillor Lee

Seconded by: Councillor Tidd

Motion carried unanimously.

ii. **Second Reading, in its Entirety (if applicable)**

CAO advised the full draft of By-Law # Z.2.4 will be available on the website and at the Municipal Office.

Motion: THAT Council accept the Second Reading, in its entirety, of By-Law # Z.2.4, Amending the Rural Plan for the Village of Blacks Harbour.

Moved by: Councillor Lee

Seconded by: Councillor Tidd

Motion carried unanimously.

iii. **Request the views of the Planning Review and Adjustment Committee (PRAC) (if applicable)**

Motion: THAT Council request the written views of the PRAC regarding proposed By-Law # Z.2.4, Amending the Rural Plan for the Village of Blacks Harbour.

Moved by: Councillor Lee

Seconded by: Councillor Tidd

Motion carried unanimously.

iv. Schedule a Public Hearing

Motion: THAT Council schedule a Public Hearing of objections to By-Law # Z.2.4, Amending the Rural Plan for the Village of Blacks Harbour, on **Wednesday, July 10, 2024, at 6:30 pm**, to be held at the **Stella Maris Community Center** in Blacks Harbour.

Moved by: Councillor Lee

Seconded by: Councillor Tidd

- Discussion whether PRAC would have enough time to send a response before the hearing. Alex Henderson advised it would be.

Motion carried unanimously.

f. Bylaw # Z.2.5, Amending the Rural Plan for the Village of Blacks Harbour

i. First Reading, by title only

CAO advised this is for a rezoning in Blacks Harbour. Currently the zoning is Single & Two Family Residential Zone (R-1) and is requesting a change to Single, Two & Multi-Family Residential Zone (R-2). Property is a portion of the former hospital in Blacks Harbour. Will allow for development of apartments.

Motion: THAT Council accept the First Reading, by Title Only, of By-Law # Z.2.5, Amending the Rural Plan for the Village of Blacks Harbour.

Moved by: Councillor Lee

Seconded by: Councillor Tidd

Motion carried unanimously.

ii. Second Reading, in its Entirety (if applicable)

CAO advised the full draft of By-Law # Z.2.5 will be available on the website and at the Municipal Office.

Motion: THAT Council accept the Second Reading, in its entirety, of By-Law # Z.2.5, Amending the Rural Plan for the Village of Blacks Harbour.

Moved by: Councillor Lee

Seconded by: Councillor Tidd

- Discussion regarding the current zoning.

Motion carried unanimously.

iii. **Request the views of the Planning Review and Adjustment Committee (PRAC) (if applicable)**

Motion: THAT Council request the written views of the PRAC regarding proposed By-Law # Z.2.5, Amending the Rural Plan for the Village of Blacks Harbour.

Moved by: Councillor Lee

Seconded by: Councillor Tidd

Motion carried unanimously.

iv. **Schedule a Public Hearing**

Motion: THAT Council schedule a Public Hearing of objections to By-Law # Z.2.4, Amending the Rural Plan for the Village of Blacks Harbour, on **Wednesday, July 10, 2024, at 6:30 pm**, to be held at the **Stella Maris Community Center** in Blacks Harbour.

Moved by: Councillor Lee

Seconded by: Councillor Tidd

Motion carried unanimously.

11. CORRESPONDENCE

a. **Around the Loop Group (Back Bay), funding request**

- Councillor Thompson read portions of the letter.
- CAO advised there are funds budgeted which are available.

Motion: THAT Council make a donation of \$1,250.00 to the Around the Loop Group.

Moved by: Councillor Thompson

Seconded by: Deputy Mayor Hatt

- Discussion whether funds are budgeted for that subunit.

Motion carried unanimously.

b. **RCAF 100 Dedication Invitation**

Expected letter not received prior to Council meeting.

12. PUBLIC PRESENTATION/APPEARANCES

Please note: Minutes are not intended to be a complete transcript, but a summary of remarks made.

- a. Sam Rubin (St. George): Commented regarding EC-12. Commented regarding EC-11 and signage on community and DTI poles. Commented on crosswalk at the high school.
- b. Paul Leland (Caithness): Offered three proposals to Council.
- c. Ernest ... (St. George): Question regarding mowing. Comment and request for Main Street speed limit to be raised. Commented regarding the graveyard and grass status.
- d. NAME? : Question and comment regarding lack of benches on the walking path for seniors. Comment regarding power after 10 pm (response to Mr. Leland proposal).
- e. NAME? (Beaver Harbour): Comments regarding speed limit and road safety in Beaver Harbour.

13. STATEMENTS BY MEMBERS OF COUNCIL

Please note: Minutes are not intended to be a complete transcript, but a summary of remarks made.

- a. Mayor Craig: Sympathy for and condolences to family of Heather Hatt. Congratulations graduates and all finishing the school year. Happy 157th birthday to Canada. Thank you to Nancy & Robert Rayner for putting flowers in pots and other areas in St. George. Canada Day breakfast on July 1. Next community meal is in memory of Susan Hill.
- b. Deputy Mayor Hatt: Apology to firefighters in Back Bay regarding a proposal he will bring to Council in July.
- c. Councillor Thompson declined to comment.
- d. Councillor Hatt: Requested the plaza area around the “town pump” in St. George be addressed, curb and walkways.
- e. Councillor Detorakis: Offered thanks to Andrea Anderson-Mason for serving our riding (MLA), and explained her appreciation. Reminder for all to take care of public spaces (trash, bottles, etc).
- f. Councillor MacQuarrie declined to comment.
- g. Councillor Lee: Council is aware and working on a way to mitigate intersection risk. Commented regarding construction area on Riverview Avenue.

Motion: THAT Council add an Agenda item for the Riverview Avenue project.

Moved by: Councillor Thompson

Seconded by: Deputy Mayor Hatt

Motion carried unanimously.

Motion: TO have the water line project on Riverview Avenue completed in full, including paving, by July 31, 2024.

Moved by: Councillor Lee

Seconded by: Councillor Detorakis

Motion carried unanimously.

- h. Councillor Tidd: Thanks to Public Works in St. George for placing picnic tables at Beach Road in Beaver Harbour.
- i. Mayor Craig: Announced a change to the committees of Council.

| | |
|---|---|
| Finance Committee | Deputy Mayor Hatt (Chair) Councillor Detorakis Councillor Tidd |
| Public Works Committee | Councillor MacQuarrie (Chair) Councillor Lee Councillor Hatt |
| Parks & Recreation Committee | Councillor Hatt (Chair) Councillor Thompson Councillor McKay |
| Public Safety Committee | Councillor Lee (Chair) Councillor Tidd Councillor MacQuarrie |
| Fire Services Committee | Councillor McKay (Chair) Councillor Hatt Councillor Tidd |
| Personnel Committee | Councillor Tidd (Chair) Councillor Lee Councillor Detorakis |
| Administration Committee | Councillor Thompson (Chair) Councillor MacQuarrie Deputy Mayor Hatt |
| Health Services Committee | Councillor Detorakis (Chair) Councillor McKay Councillor Thompson |

JG.
CLERK
MAYOR

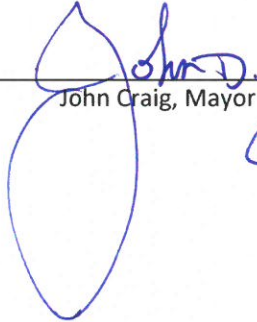
14. DATE & LOCATION OF NEXT REGULAR MEETING OF COUNCIL

Wednesday, July 17, 2024, at 7:00 pm, at Magaguadavic Place Community Center.

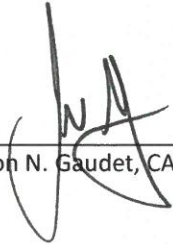
15. ADJOURNMENT

Motion: THAT the meeting be adjourned at 8:23 pm.

Moved by: Councillor Tidd



John Craig, Mayor



Jason N. Gaudet, CAO / Clerk



General Government

Report Period: May 2024

Prepared By: Jason N. Gaudet, CAO

- Finance – annual financial audit will commence at the end of the month. Mark Porter and finance team completing year-end reconciliations.
- Employees & Personnel – on-going Union negotiations with first meeting completed. The municipality received 5 summer student positions out of the 8 positions in previous years.
- Housing & Development – two RFPs being awarded for building/housing in Blacks Harbour. Development Agreement with Project Village Housing Inc. was signed for Blacks Harbour projects. Two additional development agreements for apartments are pending, one for St. George and one for Blacks Harbour. Building permit active for Habitat for Humanity house in St. George.
- Parks & Recreation – grad banners will erect throughout St. George. After a couple of issues with the splash pad on startup, it is function properly now. Canal Beach has opened for the season. Improvements were made to the step/wall at Canal Beach and the canteen operator has committee hours and menu for this season. Repairs to baseball dugouts at St. George are schedule for this week.
- Water (Blacks Harbour) – turbidity meter was installed at the Farm Reservoir, discussion with water owner on possible repairs to transmission line. Engineer company re-engaged on IBA Water Planning project, EIA & consultation documents filed.
- Water (St. George) – flushing was completed in St. George. IBA projects ongoing with new well development and new lagoon study. Engineer has submitted EIA documents and consultation forms.
- Roads – patching continues in St. George. Crosswalk lining is taking place this week in both communities. On agenda for 2024 is resurfacing of Arena Street (Blacks Harbour) and Manor Road (St. George) as well patch for Riverview Avenue.
- Childcare – YMCA moving ahead with Dillon preliminary study on childcare building with onsite surveying at J.O. Spinney is scheduled for this week.
- EMO – municipality will be set up in several spots this summer to get residents set up on the Voyent Alert System. LeBlanc's Grocery and Pennfield Mini Market are planned.
- Cooperative Work with Municipalities – working with St. Andrews & St. Stephen on shared Economic Development person, working on guidelines and structure. Also, discussion among municipalities on cooperative garbage collection and animal control.
- Recycling – continue to work with Circular Materials with their take over of recycling in NB and discussing local recycle redemption centers.



Planning, Building, & Enforcement

Report Period: June 12th, 2024

Prepared By: Alex Henderson, Planning Director

Planning & Building update

- SNBSC Planning met with Council and CAO about the building by-law and assisted with drafting a policy, per Council's directive, for building permit fee refunds;
- SNBSC will be meeting with the Dept. of Agriculture, Aquaculture, & Fisheries as well as the Dept. of Public Safety to look at how inspectors can apply the Farm Code of Canada;
- SNBSC Planning is advising Council to consider adopting an amendment to the Village of Blacks Harbour Rural Plan By-law – separate draft by-law and planning report attached;
- In May, PRAC recommended to Council the public street layout and location with subdivision of lands involving the creation of Mill Street in Blacks Harbour;
- PRAC has been requested to consider a variance for a proposed new contractor's yard in Pennfield and a private access subdivision off RTE 780 in Utopia;
- Approved April meeting minutes for PRAC attached.

Development numbers

- Thirty-eight (38) building/demolition or development permits issued to date in 2024 – construction value: \$2,653,750.00 – eight (8) new in report period;
- Six (6) variances or terms/conditions approvals issued year to date – three (3) new in report;
- Ten (10) tentative subdivision applications processed, and eleven ten (11) new building lots created year to date;
- Eleven (11) zoning confirmation letters issued to date – two (2) new in report;
- Two (2) exemption document approved to be registered in the Land Registry;
- Seven (7) net new dwellings permitted year to date – two (2) new in report.

Enforcement update

- Forty-seven (47) open enforcement files have been identified as violations under the Dangerous & Unightly Premises By-law or the Community Planning Act – thirty-seven (37) files have been closed to date (since 2023) for compliance.

Respectfully submitted by,

Alex Henderson, Planning Director, M.C.P., MCIP, RPP (NB)



Fire Department

Report Period: May 2024

Prepared By: Cara Hatt

Incidents per Month

| | May 2024 | May 2023 |
|--|-----------|-----------|
| Fire/explosion - dollar loss [10] | 4 | 1 |
| Rubbish/grass fire – no dollar loss [12] | 4 | 13 |
| Total Fire [10-19] | 8 | 14 |
| Vehicle Accident [31] | 4 | 2 |
| Total Rescue or Resuscitation call [30-39] | 4 | 2 |
| Public Hazard - power line down / utility pole hazard [43] | 1 | - |
| Total Public Hazard [40-49] | 1 | 0 |
| Public Service - first aid [62] | 1 | - |
| Public Service - standby [64] | - | 5 |
| Public Service - mutual aid [65] | 4 | 15 |
| Total Public Services [60-69] | 5 | 20 |
| Alarm No Fire - accidental miscellaneous [70] | - | 1 |
| Alarm No Fire - detector activated [73] | 4 | 6 |
| Alarm No Fire - miscellaneous [79] | 1 | - |
| Total Alarm no fire - No malicious intent [70-79] | 5 | 7 |
| Fire Department - Training [91] | 12 | 7 |
| Fire Department - Voluntary work/Fundraiser [93] | 1 | 1 |
| Total Alarm no fire - No malicious intent [70-79] | 13 | 8 |
| Eastern Charlotte Fire Rescue TOTAL | 36 | 51 |



PUBLIC WORKS

Report Period: MAY, 2024

Prepared By: Richard Leavitt, Foreman.

Public Works will continue to do regular checks on our Water and Waste Water Treatment System. This is done on a daily weekly and monthly schedule. All documents are recorded and filed. The documents are later used for reports submitted to the Dept of Health and Dept of Environment Turbidity checks and Chlorine residual are kept in accordance with the approval to operate on a daily schedule, General Maintenance and checks to all the equipment is ongoing. Checking Turbidity & we will continue to monitor and do checks on a daily schedule. All results are recorded with the Municipality of Easter Charlotte and the St John Lab we will continue to monitor the water Quality. We will go beyond our normal test sites If required.

Water Flushing # 2 has been completed 57 hydrants flushed with One hydrant required service. Repairs @ 84 Brunswick Street fire hydrant has been Completed and back in Service. And a new Valve Box installed also.

Culvert repairs on the French Village Road has been completed

Waste Water pump @ the lagoon has been Installed for the Lift Station

Mac Vac was here flushing Sewer Mains @ the Farm Rd also pumped out the septic Tank@ Farm Rd

New Side Walks on Main Street starting @192main -380 main street. Hydro Seed did not take so it will be re-seeded by Public Works

Ditching @ Wellington continues and cleaning out culvert cutting back the shoulder of the road as needed.

Trackless has been cutting ditches with the Boom Flail Mower and @ the Lagoon this is ongoing.

Street Sweeping has been completed by Phillips Excavation Public Works will continue to maintain the streets as needed.

The public wash rm @ main street park has had flush repairs water hooked up & cleaned Ready for Parks & Rec to maintain

Repairs to storm drain on Brunswick Street has been done and Major repairs needed to several storm drains on main street.

Flower have been added to lamp post @ Main Street Park and Watered Daily or as needed.

Repairs to street signs and Curb stops is ongoing.

The Turbidity Meter has been installed at Farm Filter Building we are waiting on SCADA program to be added soon

Line Painting is completed Public Works will paint cross walks and stop marks on the streets.

The Water Tower inspection is still outstanding no scheduled time for cleaning has been scheduled yet due to the contractor not available and production started.

Water has been turned on at the community garden and mowing and trimming inside fence has been added to our schedule

Vehicle Repairs 3-Ton issue with not running has been resolved and the Crank case sensor was not making proper connection The Inspection was Due. The 3 ton needed several new parts to pass inspection A Service report is provided with work that was done at East Coast International in Moncton & Towed by Loyalist City Towing.

Thanks Rick Leavitt.





Public Works, St. George

Report Period: May 2024

Prepared By: Ron Groom, Foreman

TRANSPORTATION

The rest of the garbage cans have been set back out for the season.

Asphalt patching has begun.

Some plow damage has been repaired along the walking trails.

The flowers were brought down from Mayfield Nursery and put up, along with the large flower pots being set out and prepped for planting.

The street sweeping and line painting was done this month.

All of our mowing and grass trimming equipment was checked over. The lawn mower was replaced with a new unit purchased locally at Granite Town Farms.

We installed a variety of signs around the Municipality, including ones in Back Bay and Pennfield.

A drainage issue was pointed out to us during hydrant flushing on South Street. Once the culvert was located, the end was exposed to see what was blocking it. A new section of pipe was ordered and will be installed to extend the original culvert, hopefully preventing any problems in the future.

Our line painting machine was prepped for summer use. We will be painting all our crosswalks and stop sign stop bars as the weather cooperates.

There were some vehicle repairs that needed to be finished up after the final pieces of snow removal equipment was put away.

WATER

May's water use saw the total pumped at 11.8222 million gallons, for an average of 358,248 gallons per day.

Our spring hydrant flushing was conducted over the last two weeks of May, and everything went without issue.

There was a section of water main replaced on Riverview Avenue by QM Construction, where we have experienced an abnormal amount of water main issues in the past.

We assisted EJ Excavating with a service line repair on Campbell Hill.

A service shutoff was lowered on South Street at the request of the resident.

We had a high bacteria count on one of our regular sample locations this month which required us to retest that site twice to verify a zero count.

Well 6 has been set to only come on if a problem happens with the other two lead wells, as we are still having issues with unknown inorganics in the well water. It has begun to show up in some residences plumbing fixtures as well. Samples from the well have been sent to the Saint John lab and we are waiting for the results of their tests.

SEWER

We had to attend to sewer drainage issues at the fire hall in Pennfield. It was determined to be plugged drains and a venting problem causing the troubles. The septic tank was exposed and pumped out at the same time.

WATER SAMPLE LAB RESULTS

May 15, 2024

Report #: G331029-24, Analysis of water samples

Eight water samples were received on May 14, 2024 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

| Lab ID | Sample Identification | SID | Total Coliforms (cfu/100mL) | E. coli (cfu/100mL) | HPC (cfu/100mL) |
|-----------|-----------------------|-------|-----------------------------|---------------------|-----------------|
| G331029-1 | Well #2B – Pre Cl | 26437 | 0 | 0 | G331029-1 |
| G331029-2 | Well #2B – Post Cl | 26437 | 0 | 0 | G331029-2 |
| G331029-3 | Well #3 – Pre Cl | 16513 | 0 | 0 | G331029-3 |
| G331029-4 | Well #3 – Post Cl | 16513 | 0 | 0 | G331029-4 |
| G331029-5 | Well #6 – Pre Cl | 26448 | 0 | 0 | G331029-5 |
| G331029-6 | Well #6 – Post Cl | 26448 | 0 | 0 | G331029-6 |
| G331029-7 | 108 Mount Pleasant | 18779 | 0 | 0 | G331029-7 |

May 29, 2024

Report #: G331144-24, Analysis of water samples

Seven water samples were received on May 28, 2024 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

| Lab ID | Sample Identification | SID | Total Coliforms (cfu/100mL) | E. coli (cfu/100mL) | HPC (cfu/100mL) |
|-----------|-----------------------|-------|-----------------------------|---------------------|-----------------|
| G331144-1 | Well #4 – Pre Cl | 16557 | 0 | 0 | G331144-1 |
| G331144-2 | Well #4 – Post Cl | 16557 | 0 | 0 | G331144-2 |
| G331144-3 | Well #5 – Pre Cl | 21067 | 0 | 0 | G331144-3 |
| G331144-4 | Well #5 – Post Cl | 21067 | 0 | 0 | G331144-4 |
| G331144-5 | Municipal Building | 16397 | 0 | 0 | G331144-5 |
| G331144-6 | Rainbow Nets | 18893 | 0 | 0 | G331144-6 |
| G331144-7 | 4 Henry Lane | 23621 | 5 | 0 | G331144-7 |
| G331144-1 | Well #4 – Pre Cl | 16557 | 0 | 0 | G331144-1 |

WASTEWATER SAMPLE LAB RESULTS

May 28, 2024

Report #: G331030-24, Wastewater analysis.

Four samples of wastewater were received on May 14, 2024 for analysis. The identity of the samples and the results are given below:

RESULTS

(All results are in mg/L unless otherwise noted; test methods available upon request)

| Sample ID: | Lagoon #1 Influent | Lagoon #1 Effluent | Lagoon #2 Influent | Lagoon #2 Effluent |
|-------------------|--------------------|--------------------|--------------------|--------------------|
| Lab ID: | G331030-1 | G331030-2 | G331030-3 | G331030-4 |
| Parameters | | | | |
| CBOD ₅ | 66 | 38 | 236 | 14 |
| BOD ₅ | 98 | 40 | 246 | 16 |
| TSS | 64 | 26 | 126 | 12 |
| FOG | 21 | 15 | 46 | 12 |



Parks & Recreation

Report Period: May 2024

Prepared By: Drew Dougan. Parks & Rec Foreman

- Arena shutdown- Fuse Fabrications in to quote for building new ice surface doors, old trophy case removed from the lobby, then we repaired and painted the wall we exposed. Removed a few Ad Kits off the boards, and installed new Eastern Charlotte Ad. New Dehumidifier installed by Cimco, wiring complete, waiting for ductwork to be done.

Fire Marshal was in and made some suggestions, so we have been working on actioning some such as house cleaning under the bleachers, sourcing additional Fire extinguishers for the facility. Scheduled sprinkler/alarm systems inspections. We are hosting the Grand March ceremony at the arena again this year, so have begun Preparations for the event.

- Canal Beach- repairs done to the water system in the new building/canteen. cleaning supplies ordered to have a stock ready. Swing set framework painted, one new swing installed, waiting on two new swings to arrive. Mowing and cleaning done in Preparation for opening day. Stone stairway that had washed out has been scheduled to be repaired/ Modified. Mobi-Ramp, and buoys being put out is next on list.
- Playgrounds- Wellington (BH) playground Equipment has been painted and checked over. Kent St. (SG) Broken rider removed, getting quote for replacement. Magaguadavic Center Spring rider damaged, had to removed.
- Ball Fields- Daily Work being done to the fields as needed; Mowing/trimming, Scrape & roll the infields. Lining the fields (Batter's box, foul lines). Repairs being made to the bleachers at both fields.
- Basketball Courts- New Nets to be installed is pending on a decision about the removal of the fence surrounding the court. It has been brought to our attention from the most active users of the courts, that they would actually prefer that the fencing be removed completely. Also due to the design of the new nets, to be installed properly the fencing is going to be in the way.
- Splash Pad- Holding tank cleaned, water connections made, chemicals checked, filters all checked and all features made ready for the season.

GENERAL BUDGET

| | <u>PERIOD TO DATE</u> | | <u>MAY</u> | | <u>COMMITTED</u> | | <u>TOTAL</u> |
|-------------------|------------------------------|----|-------------------|----|-------------------------|----|---------------------|
| INCOME GEN | \$ 2,428,765.67 | \$ | 493,206.30 | \$ | - | \$ | 2,921,971.97 |

GENERAL GOVERNMENT

Council Functions, general and financial management, legal matters, civic relations

| | <u>PERIOD TO DATE</u> | | <u>MAY</u> | | <u>COMMITTED</u> | | <u>TOTAL</u> |
|--|------------------------------|----|-------------------|----|-------------------------|----|---------------------|
| | \$ 282,555.77 | \$ | 39,908.15 | \$ | - | \$ | 322,463.92 |

PROTECTIVE SERVICES

policing, Fire Protection, emergency measures, animal control, building inspection and ther protective measures

| | <u>PERIOD TO DATE</u> | | <u>MAY</u> | | <u>COMMITTED</u> | | <u>TOTAL</u> |
|----------|------------------------------|----|-------------------|----|-------------------------|----|---------------------|
| POLICING | \$ 186,554.75 | \$ | - | \$ | - | \$ | 186,554.75 |
| FIRE | \$ 305,193.17 | \$ | 41,895.27 | \$ | 13,061.37 | \$ | 360,149.81 |
| EMO | \$ 15,248.84 | \$ | - | \$ | - | \$ | 15,248.84 |
| OTHER | \$ 41,472.50 | \$ | 9,674.91 | \$ | - | \$ | 51,147.41 |
| | \$ 548,469.26 | \$ | 51,570.18 | \$ | 13,061.37 | \$ | 613,100.81 |

TRANSPORTATION SERVICES

Common services, roads and streets maintenance, street lighting, traffic services, parking and other transportation related functions

| | <u>PERIOD TO DATE</u> | | <u>MAY</u> | | <u>COMMITTED</u> | | <u>TOTAL</u> |
|--|------------------------------|----|-------------------|----|-------------------------|----|---------------------|
| | \$ 390,177.85 | \$ | 102,697.76 | \$ | 28,021.73 | \$ | 520,897.34 |

ENVIRONMENTAL HEALTH SERVICES

solid waste collection and disposal

| | <u>PERIOD TO DATE</u> | | <u>MAY</u> | | <u>COMMITTED</u> | | <u>TOTAL</u> |
|--|------------------------------|----|-------------------|----|-------------------------|----|---------------------|
| | \$ 201,485.96 | \$ | 19,461.58 | \$ | - | \$ | 220,947.54 |

PUBLIC HEALTH & WELFARE

provision of a medical clinic and physician recruitment

| | <u>PERIOD TO DATE</u> | | <u>MAY</u> | | <u>COMMITTED</u> | | <u>TOTAL</u> |
|--|------------------------------|----|-------------------|----|-------------------------|----|---------------------|
| | \$ 11,074.68 | \$ | 1,668.58 | \$ | - | \$ | 12,743.26 |

PLANNING AND DEVELOPMENT SERVICES

Planning and zoning, community development, tourism and other municipal development and promotion services

| | <u>PERIOD TO DATE</u> | | <u>MAY</u> | | <u>COMMITTED</u> | | <u>TOTAL</u> |
|--|------------------------------|----|-------------------|----|-------------------------|----|---------------------|
| | \$ 60,916.30 | \$ | 19,324.41 | \$ | - | \$ | 80,240.71 |

(continued ...)

GENERAL BUDGET (Continued)

RECREATION AND CULTURE

Planning and zoning, community development, tourism and other municipal development and promotion services

****NOTE THIS INCLUDES THE CONTRIBUTION TO THE RSC FOR 106166.64**

| | <i>PERIOD TO DATE</i> | | <i>MAY</i> | | <i>COMMITTED</i> | | <i>TOTAL</i> | |
|--|-----------------------|------------|------------|-----------|------------------|----------|--------------|------------|
| | \$ | 262,951.70 | \$ | 54,871.53 | \$ | 5,929.37 | \$ | 323,752.60 |

FISCAL SERVICES - GENERAL

Long and Short Term borrowing and Interest, capital costs, lease payments, bank and service charges

| | <i>PERIOD TO DATE</i> | | <i>MAY</i> | | <i>COMMITTED</i> | | <i>TOTAL</i> | |
|--|-----------------------|------------|------------|------------|------------------|---|--------------|------------|
| | \$ | 410,204.17 | \$ | 261,932.58 | \$ | - | \$ | 672,136.75 |

| | <i>PERIOD TO DATE</i> | | <i>MAY</i> | | <i>COMMITTED</i> | | <i>TOTAL</i> | |
|---------------|-----------------------|--------------|------------|------------|------------------|-----------|--------------|--------------|
| TOTAL INCOME | \$ | 2,428,765.67 | \$ | 493,206.30 | \$ | - | \$ | 2,921,971.97 |
| TOTAL GEN GOV | \$ | 2,167,835.69 | \$ | 551,434.77 | \$ | 47,012.47 | \$ | 2,766,282.93 |
| | \$ | 260,929.98 | -\$ | 58,228.47 | -\$ | 47,012.47 | \$ | 155,689.04 |

UTILITY BUDGET

| | <i>PERIOD TO DATE</i> | | <i>MAY</i> | | <i>COMMITTED</i> | | <i>TOTAL</i> |
|-----------------------|-----------------------|-------------------|------------|------------------|------------------|----------|----------------------|
| INCOME UTILITY | \$ | 462,725.07 | \$ | 92,464.35 | \$ | - | \$ 555,189.42 |

WATER

Provision of water including the maintenance and operation of the underground networks and reservoirs

| | <i>PERIOD TO DATE</i> | | <i>MAY</i> | | <i>COMMITTED</i> | | <i>TOTAL</i> |
|--|-----------------------|-------------------|------------|------------------|------------------|------------------|----------------------|
| | \$ | 131,019.73 | \$ | 23,756.49 | \$ | 23,071.52 | \$ 177,847.74 |

SEWER

Provision of sewer services including the maintenance and operation of the underground networks and lagoons

| | <i>PERIOD TO DATE</i> | | <i>MAY</i> | | <i>COMMITTED</i> | | <i>TOTAL</i> |
|--|-----------------------|-------------------|------------|------------------|------------------|------------------|----------------------|
| | \$ | 194,565.93 | \$ | 26,711.94 | \$ | 14,261.16 | \$ 235,539.03 |

FISCAL SERVICES - UTILITY

Long and Short Term borrowing and Interest, capital costs, lease payments, bank and service charges

| | <i>PERIOD TO DATE</i> | | <i>MAY</i> | | <i>COMMITTED</i> | | <i>TOTAL</i> |
|--|-----------------------|------------------|------------|-------------------|------------------|----------|----------------------|
| | \$ | 41,770.83 | \$ | 122,472.10 | \$ | - | \$ 164,242.93 |

| | <i>PERIOD TO DATE</i> | | <i>MAY</i> | | <i>COMMITTED</i> | | <i>TOTAL</i> |
|----------------------|-----------------------|-------------------|------------|-------------------|------------------|------------------|----------------------|
| TOTAL INCOME | \$ | 462,725.07 | \$ | 92,464.35 | \$ | - | \$ 555,189.42 |
| TOTAL UTILITY | \$ | 367,356.49 | \$ | 172,940.53 | \$ | 37,332.68 | \$ 577,629.70 |
| | \$ | 95,368.58 | -\$ | 80,476.18 | -\$ | 37,332.68 | -\$ 22,440.28 |