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**SPECIAL MEETING OF COUNCIL  
MINUTES**

Tuesday, December 3, 2024  
7:00 p.m.  
Magaguadavic Place Community Center

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**MEMBERS PRESENT:** Mayor John Craig  
Deputy Mayor David Hatt  
Councillor Alexa Detorakis  
Councillor Adam Hatt  
Councillor Terry Lee  
Councillor Wayne MacQuarrie  
Councillor Lisa McKay  
Councillor Michael Thompson  
Councillor Darrell Tidd

**STAFF PRESENT:** Jason N. Gaudet, CAO/Clerk  
Chris MacKinnon, Assistant Clerk

**GUESTS PRESENT:** Gallery: 8

Minutes of Council meetings are required and described in Eastern Charlotte Bylaw # EC-01, Proceedings of Council:

- a) The minutes shall record, without note or comment:
  - i) The place, date and time of the meeting,
  - ii) The name of the presiding officer and the attendance of Council Members,
  - iii) The reading, if required, correction and adoption of the minutes of prior meetings, and
  - iv) All resolutions, decisions and proceedings of the meeting.

Video recordings of meetings are available by link at <https://easterncharlotte.ca/council/council-meetings>, or on Youtube at <https://www.youtube.com/@easterncharlotte>.

JG.  
CLERK  
MAYOR

**1. CALL TO ORDER**

The Special Meeting of the Council for Eastern Charlotte held on Tuesday, December 3, 2024, at the Magaguadavic Place in St. George, was called to order by Mayor Craig at 7:00 pm.

**2. AGENDA**

**Motion:** To accept the Agenda for the meeting.

**Moved by:** Councillor Lee

**Seconded by:** Councillor MacQuarrie

**Motion carried unanimously.**

**3. CONFLICT OF INTEREST DISCLOSURE**

None

**4. BUSINESS**

- a. **By-Law No. 20-PEN-010-02, A By-Law to Amend Regulation 20-Pen-010-01, being the Rural Plan for the Pennfield and Beaver Harbour Planning Area**

i. **First Reading, by title only**

CAO advised this is for the food truck on the Blacks Harbour Road. This amendment would bring them into compliance and rezone the property.

**Motion:** THAT Council accept the First Reading, by Title Only, of By-Law # 20-PEN-010-02, A By-Law to Amend Regulation 20-Pen-010-01, being the Rural Plan for the Pennfield and Beaver Harbour Planning Area.

**Moved by:** Councillor Tidd

**Seconded by:** Councillor Lee

**Motion carried unanimously.**

ii. **Second Reading, in its entirety**

CAO advised the next step would be a Second Reading, and then could request the views of PRAC and set a Public Hearing. Copies of the proposed bylaw would be available on the website and the Municipal Office.

**Motion:** THAT Council accept the Second Reading, in its entirety, of By-Law # 20-PEN-010-02, A By-Law to Amend Regulation 20-Pen-010-01, being the Rural Plan for the Pennfield and Beaver Harbour Planning Area.

**Moved by:** Councillor Hatt

**Seconded by:** Councillor Tidd

**Motion carried unanimously.**

**iii. Request the Views of the PRAC**

**Motion:** THAT Council request the written views of the Planning Review and Adjustment Committee on the proposed Rezoning By-law, By-law # 20-PEN-010-02, a by-law to amend the Pennfield & Beaver Harbour Planning Area Rural Plan Regulation.

**Moved by:** Councillor Tidd

**Seconded by:** Councillor MacQuarrie

**Motion carried unanimously.**

**iv. Schedule a Public Hearing**

**Motion:** TO schedule a Public Hearing of objections to proposed Rezoning By-law, By-law # 20-PEN-010-02, a by-law to amend the Pennfield & Beaver Harbour Planning Area Rural Plan Regulation, on Wednesday, January 15, 2025, at 6:30 pm, to be held at the Magaguadavic Place Community Center.

**Moved by:** Councillor Lee

**Seconded by:** Councillor MacQuarrie

- Councillor Tidd advised this is the same date as the Regular Meeting in January.

**Motion carried unanimously.**

**b. Economic Development - Three Municipality Cooperative Agreement**

CAO advised this is the three-municipality cooperative agreement. Looking for Council's decision on the item. St. Stephen and St. Andrews have both signed on. St Stephen has a condition that Bylaw 1 be reviewed after all parties have agreed.

**Motion:** THAT Council refrain from participating in the Economic Development Cooperative Agreement.

**Moved by:** Councillor Hatt

JG.  
CLERK  
MAYOR

**Seconded by:** Councillor Thompson

- Discussion regarding participation in the agreement versus Eastern Charlotte having its own municipal asset.

<b>Vote on the Motion:</b>	Detorakis	A. Hatt	D. Hatt	Lee	MacQuarrie	McKay	Thompson	Tidd	Mayor Craig (tie-breaker)
Aye (in favour)		X	X	X	X	X	X		n/a
Nay (opposed)	X							X	

**Motion carried.** (6-2)

**c. Tender Results, Tender 2024-09, Municipal Insurance**

CAO summarized three received submissions. The 2024 rate was \$232,951. CAO recommended to go with Canoe. Several municipalities have joined with Canoe, including St. Stephen.

**Motion:** THAT Council award the contract for Tender 2024-09, Municipal Insurance, to Canoe Insurance for the cost of \$146,686.

**Moved by:** Councillor McKay

**Seconded by:** Deputy Mayor Hatt

**Motion carried unanimously.**

**d. Tender Results, Tender 2024-10, Garbage Collection**

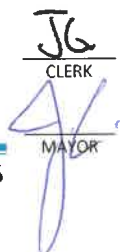
CAO summarized three received submissions. The 2024 rate was \$232,951. CAO recommended to go with Canoe. Several municipalities have joined with Canoe, including St. Stephen.

**Motion:** THAT Council award the contract for Tender 2024-10, Garbage Collection, to Fero Waste & Recycling for Quotation 2 (excluding Zone 1) at the maximum bid of \$572,926.30 (year 1) and \$590,114.09 (year 2), so Blacks Harbour will continue its current pickup and not have to lay off an employee.

**Moved by:** Councillor Hatt

**Seconded by:** Councillor Detorakis

- Discussion regarding difference between quotations 1 and 2. CAO advised BH cost is about 50k annually.



- Discussion regarding additional negotiation with Fero after accepting their proposal.

<b>Vote on the Motion:</b>	Detorakis	A. Hatt	D. Hatt	Lee	MacQuarrie	McKay	Thompson	Tidd	Mayor Craig (tie-breaker)
Aye (in favour)	X	X	X	X	X	X	X		n/a
Nay (opposed)								X	

**Motion carried.** (7-1)

**e. Capital Reserve Funds**

**Motion:** THAT Council authorize the following transfers from the Capital Reserves Fund to the Capital Operating Fund.

Plow for the St. George Public Works backhoe	\$21,103
Generator Installation (additional cost)	\$16,900
<b>TOTAL</b>	<b>\$38,003</b>

**Moved by:** Councillor Thompson

**Seconded by:** Councillor Lee

- Discussion regarding contributions to the Capital Reserves Fund, heavily weighted towards St. George.

**Motion:** To amend the motion on the floor, that funds for the Generator Installation be transferred from the General Reserves Fund to the General Operating Fund.

**Moved by:** Councillor Detorakis

**Seconded by:** Councillor Lee

**Motion carried unanimously.**

**Amended Motion:**

THAT Council authorize the transfer of \$21,103 from the Capital Reserves Fund to the Capital Operating Fund, for the purchase of a plow for the St. George Public Works backhoe, and

THAT Council authorize the transfer of \$16,900 from the General Reserves Fund to the General Operating Fund, for the completion of Generator installations.

**Motion carried unanimously.**

JG.  
CLERK  
MAYOR

**f. Delinquent Water Utility Accounts**

CAO advised this is for one account in the Blacks Harbour water system with an outstanding balance of \$2,836.36.

**Motion:** THAT Council dismiss the outstanding balance for accounts detailed in the file "VBH-ARWO2024", for the total of \$2,836.36.

**Moved by:** Councillor Hatt

**Seconded by:** Deputy Mayor Hatt

**Motion carried unanimously.**

**g. Eastern Charlotte Lions Club**

**Motion:** THAT Council make a donation of \$250.00 to Eastern Charlotte Lions Club to assist with Annual Christmas Telethon.

**Moved by:** Councillor Lee

**Seconded by:** Councillor MacQuarrie

- Discussion regarding cost and previous year donation.
- Discussion regarding promotion and receiving of funding requests as part of the budgeting process or a cap for the year.

**Motion carried unanimously.**


**5. ADJOURNMENT**

**Motion:** That the meeting be adjourned at 7:31 pm.

**Moved by:** Councillor Tidd



John Craig, Mayor



Jason N. Gaudet, CAO / Clerk