



REGULAR MEETING OF COUNCIL MINUTES

Wednesday, February 19, 2025
7:00 p.m.
Magaguadavic Place Community Center

MEMBERS PRESENT: Mayor John Craig
Deputy Mayor David Hatt
Councillor Alexa Detorakis
Councillor Adam Hatt
Councillor Terry Lee
Councillor Lisa McKay
Councillor Michael Thompson
Councillor Darrell Tidd

MEMBERS ABSENT: Councillor Wayne MacQuarrie

STAFF PRESENT: Jason N. Gaudet, CAO/Clerk
Cara Hatt, Parks & Recreation Coordinator / Fire Services Administrator

GUESTS PRESENT: Alex Henderson, Planning Director, SNBSC
Vicki Hogarth & Florence Mitchell, CHCO-TV
Mathieu Rouleau, Director of Development, Project:Village
Gallery: 7

Minutes of Council meetings are required and described in Eastern Charlotte Bylaw # EC-01, Proceedings of Council:

- a) The minutes shall record, without note or comment:
 - i) The place, date and time of the meeting,
 - ii) The name of the presiding officer and the attendance of Council Members,
 - iii) The reading, if required, correction and adoption of the minutes of prior meetings, and
 - iv) All resolutions, decisions and proceedings of the meeting.

Video recordings of meetings are available by link at <https://easterncharlotte.ca/council/council-meetings>, or on Youtube at <https://www.youtube.com/@easterncharlotte>.


CLERK


MAYOR

1. CALL TO ORDER

The Regular Meeting of the Council for Eastern Charlotte held on Wednesday, February 19, 2025, at Magaguadavic Place, was called to order by Mayor Craig at 7:00 pm.

2. ADOPTION OF AGENDA

Motion: THAT Council adopt the agenda for the meeting of February 19, 2025, Regular Meeting of Council, as presented.

Moved by: Councillor Lee

Seconded by: Councillor Thompson

Motion: THAT the Agenda be amended to include New Business item 10(d), Deadline for Water Incentive for St. George.

Moved by: Councillor Detorakis

Seconded by: Councillor Hatt

Motion carried unanimously.

Motion carried unanimously.

3. CONFLICT OF INTEREST DISCLOSURE

None

4. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING(S)**a. January 13, 2025 – Special Meeting (Budget Presentation)**

Motion: THAT Council approve the Minutes for the meeting of January 13, 25, Special Meeting of Council, as circulated to members of Council.

Moved by: Councillor Lee

Seconded by: Councillor McKay

Motion carried unanimously.

b. January 15, 2025 – Public Hearing

Motion: THAT Council approve the Minutes for the meeting of January 15, 2025, Public Hearing, as circulated to members of Council.

Moved by: Councillor McKay

Seconded by: Councillor Thompson

Motion carried unanimously.

c. January 15, 2025 – Regular Meeting of Council

Motion: THAT Council approve the Minutes for the meeting of January 15, 2025, Regular Meeting of Council, as circulated to members of Council.

Moved by: Councillor Tidd

Seconded by: Deputy Mayor Hatt

Motion carried unanimously.

d. January 28, 2025 – Committee of the Whole

Motion: THAT Council approve the Minutes for the meeting of January 28, 2025, Committee of the Whole, as circulated to members of Council.

Moved by: Councillor Thompson

Seconded by: Councillor McKay

Motion carried unanimously.

e. February 4, 2025 – Closed Meeting of Council

Motion: THAT Council approve the Minutes for the meeting of February 4, 2025, Closed Meeting of Council, as circulated to members of Council.

Moved by: Councillor Thompson

Seconded by: Councillor Lee

Motion carried unanimously.

f. February 11, 2025 – Committee of the Whole

Motion: THAT Council approve the Minutes for the meeting of February 11, 2025, Committee of the Whole, as circulated to members of Council.

Moved by: Councillor Thompson

Seconded by: Councillor McKay

Motion carried unanimously.

5. BUSINESS ARISING OUT OF MINUTES

None

6. DELEGATIONS

None

7. DEPARTMENT REPORTS

a. General Government Report

CAO presented the General Government report for the month of January 2025 (attached).

- Discussion regarding the Gas Tax Fund.

b. Building and Planning Report

Alex Henderson, Planning Director, SNBSC, presented the Planning report for the month of January 2025 (attached).

- Discussion regarding reimbursement for Dangerous & Unsightly Premises demolition and removal.

c. Fire Department Report

Councillor Thompson highlighted the Fire Report as prepared for the month of January 2005, as prepared by Cara Hatt, Fire Services Administrator (attached).

d. Public Works Report

Councillor Lee submitted the Public Works reports as written for Blacks Harbour and St. George for January 2025, as written (attached).

The Public Works Report for Blacks Harbour was prepared by Foreman Richard Leavitt, and the Report for St. George was prepared by Foreman Ron Groom.

- Discussion regarding additional water testing completed.

e. Parks & Recreation Report

Councillor Hatt highlighted the Parks and Recreation report for Blacks Harbour and St. George for January 2025, as prepared by Foreman Drew Dougan (attached).

f. Committee Reports

- Councillor Detorakis offered a report on behalf of the Age-Friendly Community Committee for January 2025 (attached).
- Councillor Detorakis offered a report on behalf of the St. George Beautification Committee for January 2025:
 - Meeting next week with three other members to discuss next steps.
 - CAO is applied for a grant towards trails.
- Councillor Hatt offered a report on behalf of the Parks & Recreation Committee for January 2025 (attached).

8. FINANCIAL STATEMENT

Motion: THAT Council accept the financial report for January 2025.

Moved by: Councillor Lee

Seconded by: Deputy Mayor Hatt

Motion carried unanimously.

9. OLD BUSINESS**a. Lewis Connors Drive**

CAO advised this would be land for a public road going to the Project:Village housing project. Completing the subdivision requires a Council decision so the road can be developed and paved.

Motion: BE IT RESOLVED that the Council of Eastern Charlotte gives assent to Lewis Connors Drive as a public street and that the Clerk may sign and seal the plan of subdivision to that effect.

Moved by: Councillor Hatt

Seconded by: Councillor Thompson

- Discussion regarding groundbreaking; joined by Mathieu Rouleau, Director of Development, Project:Village; projected for June 2025.

Motion carried unanimously.

10. NEW BUSINESS**a. Exit 56 Development – Preliminary Study**

CAO advised this is the exit near Tim Hortons; study to be completed by CBCL. Will look at requirements for improvements to services: water, wastewater, traffic. Municipal portion is \$3,000 of the \$33,000 study; the remaining paid for by RDC and Service Commission.

Motion:

I MOVE THAT Council engage services for a preliminary study to explore options in the area of Exit 56, the intersection of Route 172 and New Brunswick Highway 1, for the expansion of services and improvements for vehicle traffic.

I FURTHER MOVE THAT Council authorize the spending of municipal portion of \$33,000 for the study, in partnership with the Regional Development Corporation (RDC) and Regional Service Commission (RSC).

JG
CLERK

AC
MAYOR

Moved by: Councillor McKay

Seconded by: Deputy Mayor Hatt

Motion carried unanimously.

b. Policy 07-2025, Security Camera Rebate Program

Policy drafted at the request of Council, similar to that used by Town of St. Andrews last year. Valid for application for installments between June and August. The deadline for submitting applications is the end of September. Reimbursement amount is \$100.

Motion: THAT Council approve Policy 07-2025, Security Camera Rebate Program.

Moved by: Councillor Hatt

Seconded by: Councillor Lee

- Discussion of timing for advertising.

Motion carried unanimously.

c. Wellfield Protection

CAO advised this is a request from Council for the wellfield in the Jackson Woodland area, to look at investigating wellfield protection. The wells in St. George are protected; the Jackson well area is not.

Motion: BE IT RESOLVED that an investigation be made into the process and feasibility of the formal protection of the Blacks Harbour utility's source wellfield, and the impacts of such protection upon residents and owners of property within the wellfield boundaries.

Moved by: Councillor Hatt

Seconded by: Councillor Tidd

Motion carried unanimously.

d. Deadline for Water Incentive for St. George

Councillor Detorakis advised there have been discussions regarding a discount similar to Blacks Harbour for rate payers. The deadline is to help ensure forward movement.

Motion: THAT Council set Wednesday, March 19, 2025, as the deadline to have a draft bylaw completed for St. George, adopting the same discount incentive as Blacks Harbour.

Moved by: Councillor Detorakis

Seconded by: Councillor Hatt

- Discussion regarding the details of the incentive.
- CAO advised the need to discuss the budgeting of an expense item for the discount.

Motion carried unanimously.

11. CORRESPONDENCE

a. ASD-S Turnaround Awards, donation request

Councillor McKay read the donation request letter in its entirety.

Motion: THAT Council make a donation of \$400 to Anglophone School District – South to assist with their Turnaround Achievement Awards program.

Moved by: Councillor Lee

Seconded by: Councillor McKay

Motion carried unanimously.

b. FMHS Boys “B” Basketball, donation request

Councillor McKay read the donation request letter in its entirety.

Motion: THAT Council make a donation of \$250 to FMHS Boys “B” Basketball to assist with their fundraising.

Moved by: Councillor Tidd

Seconded by: Councillor Thompson

Motion carried unanimously.

c. Fundy Middle & High School, Safe Grad donation request

Deputy Mayor Hatt read the donation request letter in its entirety.

Motion: THAT Council make a donation of \$250 Fundy Middle & High School to assist with the Safe Grad celebration for the graduating Class of 2025.

Moved by: Councillor Lee

Seconded by: Deputy Mayor Hatt

- Discussion regarding the donation of previous year.

Motion carried unanimously.

12. PUBLIC PRESENTATION/APPEARANCES

Please note: Minutes are not intended to be a complete transcript, but a summary of remarks made.

- a. Karen Kernighan (St George): Commented on an article she read regarding a housing development at Mount Pleasant on pause and concerned landowner could take legal action against Eastern Charlotte taxpayers.

13. STATEMENTS BY MEMBERS OF COUNCIL

Please note: Minutes are not intended to be a complete transcript, but a summary of remarks made.

- a. Deputy Mayor Hatt thanked Public Works and Fire for a job well done the past few weeks.
- b. Councillor Thompson asked about streetlights for Ward 2. CAO advised a street policy being drafted for Council; advised the cost of streetlights to all rural tax authority residents. Mayor Craig advised the upcoming request to merge outlying tax authorities.
- c. Councillor Hatt declined to comment.
- d. Councillor Detorakis inquired about inviting Paige Scott of the YMCA to give Council an update on current projects and upcoming announcements; childcare is a priority for this Council.
- e. Councillor Lee declined to comment.
- f. Councillor Tidd declined to comment.
- g. Councillor McKay declined to comment.

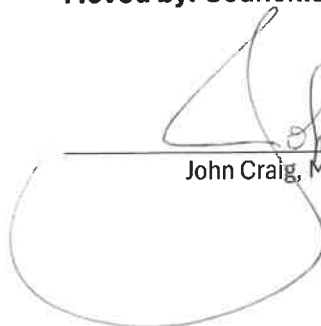
14. DATE & LOCATION OF NEXT REGULAR MEETING OF COUNCIL

Wednesday, March 19, 2025, at 7:00 pm, at Magaguadavic Place Community Center.

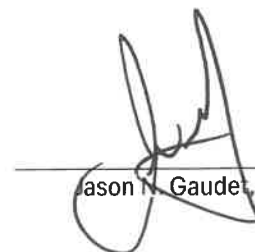

15. ADJOURNMENT

Motion: THAT the meeting be adjourned at 8:00 pm.

Moved by: Councillor Tidd



John Craig, Mayor



Jason N. Gaudet, CAO / Clerk



General Government

Report Period: January 2025

Prepared By: Jason N. Gaudet, CAO

- **Housing & Development:** Reengaging with a developer for a single home subdivision in St. George. Picking back up several actions that have been on paused over the last couple of years.
- **Tenders:** Developing tenders of canteen operations for both the EC Recreational Complex in Blacks Harbour and at Canal Beach. Tenders are expected to go public at the end of February/early March.
- **Staffing:** Working with HR on training initiatives for foremen and additional training on workplace health for other staff. Also updating job description for administration employees, a performance management policy, and several other employee policies. We will resume Union negotiations in February. Hiring plans in 2025 for public works in St. George and Parks & Recreation.
- **Public Works:** Reviewing needs for new equipment and asset replacement. Awaiting delivery of new plow for backhoe in St. George. Work will resume on Public Works yard in Blacks Harbour.
- **Signage:** Go ahead given to supplier for new municipal property signage in early January, awaiting delivery and installation.
- **Water & Wastewater (Blacks Harbour):** Englobe Engineering working on several next steps actions from December meeting. In coming weeks, project overview coming for dredging Blacks Harbour sewage lagoons.
- **Roads:** We are actively quoting for road work, part of the upcoming CCBF/Gas Tax Plan for 2024-2028.
- **Parks & Recreation:** Staff working on plans for recreation events for 2025. Various improvements planned for the ballfield and basketball court at J.O. Spinney Drive in St. George. News release made on Arena projects; the \$470,000 project started in 2022 is expected to be finished this year.
- **EMO:** Awaiting a schedule date where electrician, generator tech, natural gas company and public safety inspector can all be onsite to activate generator. EMO plan for municipality has been sent to Provincial EMO. A number of EMO courses are being provided for staff.
- **Childcare:** YMCA seeking results of plans to obtain construction cost on new building for childcare.



Planning, Building, & Enforcement

Report Period: February 12th, 2025

Prepared By: Alex Henderson, Planning Director

Planning update

- Provided a draft subdivision agreement to the CAO for a proposed public road subdivision that Council may decide to assent to and contribute some of the subdivision infrastructure.
- Rezoning by-law 20-PEN-010-02 is now adopted.

Development totals 2024

- One hundred (100) building/demolition or development permits processed in 2024 – total construction value added to Eastern Charlotte in 2024: \$7,786,755.00.
- Fifteen (15) variances or terms/conditions.
- Twenty-five (25) tentative subdivision plans – forty-five (45) new building lots added.
- Nineteen (19) zoning confirmation letters.
- Three (3) deeds/exemption documents approved for the Land Registry.
- Twenty-five (25) net new homes/apartment units permitted in 2024.
- One (1) advertising sign permit.
- One (1) temporary authorization.

Development update 2025

- Two (2) development permits processed year to date in 2025 – construction value: \$108,500.00.
- Three (3) subdivision applications processed year to date in 2025 – one (1) new building lot.
- One (1) zoning confirmation letter issued to date.

Enforcement update

- Fifty-eight (58) open enforcement files have been identified as violations under the Dangerous & Unsightly Premises By-law or the Community Planning Act – sixty-two (62) files have been closed to date (since 2023) for compliance – one (1) new enforcement file closed since last report period.

Respectfully submitted by,

Alex Henderson, Planning Director, M.C.P., MCIP, RPP (NB)



Fire Department

Report Period: January 2025

Prepared By: Cara Hatt

Incidents per Month

	JAN 2024	JAN 2025
Fire/explosion - dollar loss [10]	1	3
Rubbish/grass fire - no dollar loss [12]	1	1
Total Fire [10-19]	2	4
Rescue - Miscellaneous [30]	0	1
Vehicle Accident [31]	2	3
Resuscitation Call - heart attack [36]	1	3
Resuscitation Call - dead on arrival [38]	0	2
Resuscitation Call - other than listed [39]	0	4
Total Rescue or Resuscitation call [30-39]	3	17
Public Hazard - power line down / utility pole hazard [43]	2	0
Total Public Services [40-49]	2	0
Public Service - mutual aid [65]	3	1
Total Public Services [60-69]	3	1
Alarm No Fire - detector activated [73]	5	2
Total Alarm no fire - No malicious intent [70-79]	5	2
Fire Department - Training [91]	11	9
Fire Department - Meeting [92]	0	1
Fire Department - Voluntary work/Fundraiser [93]	0	4
Fire Department - Maintenance [94]	0	4
Fire Department - On Call [96]	0	10
Total Incident situation unclassified [90-99]	11	28
Eastern Charlotte Fire Rescue TOTAL	26	52



Public Works Report, St. George

Report Period: December 2024

Prepared By: Ron Groom, Foreman

TRANSPORTATION

Pothole patching has been a priority through January, with more showing up all the time.

The walking trails needed to have downed trees cut up and removed after a couple of storms caused them to blow over.

The Sharp Corner sign on Portage Street and the 30 km/h sign on Carleton Street were knocked over as a result of high winds, so a couple of barrels with gravel are being used to support them until spring when they can be buried again.

The last few picnic tables that were missed in the fall were gathered up and put away.

The door for the kitchen at Magaguadavic Centre had to have the hinges repaired again as a result of wind catching it and overextending the opening range.

The cable mats and extension cords for the Christmas tree were picked up and put away before any more snow fell.

The bucket truck was rented for a day to remove the lights from Main Street lamp poles, as well as the tree at the Day Adventure Centre.

Snow removal and cleanup has ramped up through the month.

The final preparations are being done to get the new generators ready for commissioning. This is mostly electrical work being done by KEEN Electric, but we have had to do some cosmetic work around the areas to get the sites back to normal.

We have been working with the DTI Bridge Department for the last few weeks prepping the area around the upper bridge for reopening to traffic. We removed the last of the snow, barricades and barriers to help finish up the work and have traffic once again allowed across it.

New tires were sourced from Coast Tire for the backhoe, which were promptly installed.

The Municipality has opted out of being a member of Info-Ex, a company specializing in dig locates for buried infrastructure. We have now moved to our own locate form and have notified the local contractors as to how they need to do Municipal locates in the future.

WATER

Water usage for January saw 9.1771 million gallons pumped throughout the system, for an average of 305,902 gallons per day.

Regular water testing as well as organics testing was done this month. Test results are in the report.

We installed a new curb stop and box at 104 Brunswick St. The resident has been complaining about low water pressure and hearing water running for months. After some investigating, it was determined that their service line was leaking between the old shutoff and the house, meaning the line would have to be exposed and replaced. A local plumbing contractor was hired to do the line replacement after we got the new valve installed.

Some pressure complaints from the new processing plant of True North Salmon have started being looked into. There seems to be sporadic events of the water pressure dropping off then suddenly returning to normal.

SEWER

We had our lift station pump for SLS #4 returned from Hartland Armature Repair. It was installed into the station and wired up for duty.

Normal testing was conducted for the lagoons this month. Results are in the report.

WATER SAMPLE LAB RESULTS

January 9, 2025

Report #: G3449-25, Analysis of water samples

Five water samples were received on January 7, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)	HPC (cfu/100mL)
G3449-1	Well #4 – Pre Cl	16557	0	0	NR
G3449-2	Well #4 – Post Cl	16557	0	0	NR
G3449-3	Municipal Building	16397	0	0	6
G3449-4	Rainbow Nets	18893	0	0	26
G3449-5	4 Henry Lane	23621	0	0	5

January 23, 2025

Report #: G34145-25, Analysis of water samples

Eight water samples were received on January 21, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)	HPC (cfu/100mL)
G34145-1	Well #2B – Pre Cl	26437	0	0	NR
G34145-2	Well #2B – Post Cl	26437	0	0	NR
G34145-3	Well #3 – Pre Cl	16513	0	0	NR
G34145-4	Well #3 – Post Cl	16513	0	0	NR
G34145-5	Well #6 – Pre Cl	26448	0	0	NR
G34145-6	Well #6 – Post Cl	26448	0	0	NR
G34145-7	108 Mount Pleasant	18779	0	0	4
G34145-8	Birch Grove	16320	0	0	0

NR – Not Requested

WASTEWATER SAMPLE LAB RESULTS

January 31, 2025
Report #: G33178-24

ORGANIC RESULTS

Volatile Organic Compounds – EPA Style Purge and Trap Environmental Capillary GC/DELCD (µg/L)

Parameter	Well #2B	Well #3	Well #4	Well #5	Well #6	Municipal Building	MDL [□]	HAL [°]
Benzene	-	-	-	-	-	-	0.5	5
Bromodichloromethane	-	1.3	-	-	-	1.7	0.5	16*
Bromoform	-	-	-	-	-	1.7	0.5	*
Carbon Tetrachloride	-	-	-	-	-	-	0.5	5
Chloroform	-	1.8	-	-	-	1.2	0.5	*
Dibromochloromethane	-	-	-	-	-	2.1	0.5	*
1,2-dichlorobenzene	-	-	-	-	-	-	0.5	200
1,4-dichlorobenzene	-	-	-	-	-	-	0.5	5
1,2-dichloroethane	-	-	-	-	-	-	0.5	5
Dichloromethane	-	-	-	-	-	-	1.0	50
Ethylbenzene	-	-	-	-	-	-	0.5	2.4
Tetrachloroethylene	-	-	-	-	-	-	1.0	30
Toluene	-	-	-	-	-	-	0.5	24
Trichloroethylene	-	-	-	-	-	-	0.5	50
Xylenes (o,m,p)	-	-	-	-	-	-	0.5 each	300
Total Trihalomethanes	-	3.1	-	-	-	6.7	2	100

CERTIFICATE OF ANALYSIS
for
Saint John Laboratory Services
Ltd
PO Box 931, 1216 Sand Cove Road
Saint John, NB E2L 4E3

Attention: Amy Miller
Project #: Not Available

EMC Sample ID:						511768-1	511768-2	511768-3	511768-4	511768-5
						SJLS 39 - 26437	SJLS 40 - 16513	SJLS 41 - 16557	SJLS 42 - 21067	SJLS 43 - 26448
Date Sampled:						24-Jan-24 water	24-Jan-24 water	24-Jan-24 water	24-Jan-24 water	24-Jan-24 water
Matrix:										
Analytes			Units	RL	MAC(AO)					
Benzo(a)pyrene			mg/L	0.00001	0.00004	< 0.00001	< 0.00001	< 0.00001	< 0.00001	< 0.00001
Pentachlorophenol			mg/L	0.0002	0.06	< 0.0002	< 0.0002	< 0.0002	< 0.0002	< 0.0002
P_terphenyl_d14			%			93	93	97	92	99
2,4,6-tribromophenol			%			102	102	101	100	101

Broder Johnson

Steven Davenport
Senior Technician
Organic Analytical Services

Report ID: 511768-OAS
Report Date: 05-Feb-24
Date Received: 26-Jan-24

CERTIFICATE OF ANALYSIS
for
Saint John Laboratory Services
Ltd
PO Box 931, 1216 Sand Cove Road
Saint John, NB E2L 4E3

rpc
921 College Hill Rd
Fredericton NB
Canada E3B 6Z9
Tel: 506.452.1212
Fax: 506.452.0594
www.rpc.ca

Attention: Amy Miller
Project #: Not Available

Semi-Volatile Organic Compounds in Water

RPC Sample ID:				511768-6
Client Sample ID:				SJLS 44 - 16397
Date Sampled:				24-Jan-24
Matrix:				water
Analytes	Units	RL	MAC(AO)	
Benzo(a)pyrene	mg/L	0.00001	0.00004	< 0.00001
Pentachlorophenol	mg/L	0.0002	0.06	< 0.0002
P_terphenyl_d14	%			96
2,4,6-tribromophenol	%			95

Report ID: 511768-OAS
Report Date: 05-Feb-24
Date Received: 26-Jan-24

CERTIFICATE OF ANALYSIS
for
Saint John Laboratory Services
Ltd
PO Box 931, 1216 Sand Cove Road
Saint John, NB E2L 4E3



Attention: Amy Miller
Project #: Not Available

Volatile Organic Compounds in Water

RPC Sample ID:		511768-1		511768-2	511768-3	511768-4	511768-5
Client Sample ID:		SJLS 39 - 26437		SJLS 40 - 16513	SJLS 41 - 16557	SJLS 42 - 21067	SJLS 43 - 26448
Date Sampled:		24-Jan-24		24-Jan-24	24-Jan-24	24-Jan-24	24-Jan-24
Matrix:		water		water	water	water	water
Analytes	Units	RL	MAC(AO)				
Benzene	mg/L	0.0005	0.005	< 0.0005	< 0.0005	< 0.0005	< 0.0005
Bromodichloromethane	mg/L	0.0005	Note	< 0.0005	0.0015	< 0.0005	< 0.0005
Bromoform	mg/L	0.0005	Note	< 0.0005	< 0.0005	< 0.0005	< 0.0005
Carbon Tetrachloride	mg/L	0.0005	0.002	< 0.0005	< 0.0005	< 0.0005	< 0.0005
Chloroform	mg/L	0.0005	Note	< 0.0005	0.0023	< 0.0005	< 0.0005
Dibromochloromethane	mg/L	0.0005	Note	< 0.0005	0.0008	< 0.0005	< 0.0005
1,2-dichlorobenzene	mg/L	0.0005	0.20	< 0.0005	< 0.0005	< 0.0005	< 0.0005
1,4-dichlorobenzene	mg/L	0.0005	0.005	< 0.0005	< 0.0005	< 0.0005	< 0.0005
1,2-dichloroethane	mg/L	0.0005	0.005	< 0.0005	< 0.0005	< 0.0005	< 0.0005
Dichloromethane	mg/L	0.0010	0.05	< 0.0010	< 0.0010	< 0.0010	< 0.0010
Ethylbenzene	mg/L	0.0005	0.14	< 0.0005	< 0.0005	< 0.0005	< 0.0005
Tetrachloroethylene	mg/L	0.0005	0.01	< 0.0005	< 0.0005	< 0.0005	< 0.0005
Toluene	mg/L	0.0005	0.06	< 0.0005	< 0.0005	< 0.0005	< 0.0005
Trichloroethylene	mg/L	0.0005	0.005	< 0.0005	< 0.0005	< 0.0005	< 0.0005
Vinyl Chloride	mg/L	0.0020	0.002	< 0.0020	< 0.0020	< 0.0020	< 0.0020
Xylenes	mg/L	0.0005	0.09	< 0.0005	< 0.0005	< 0.0005	< 0.0005
Total THM	mg/L	0.001	0.10	< 0.001	0.005	< 0.001	< 0.001
1,2-Dichloroethane-d4	%			97	99	98	92
Toluene-d8	%			100	99	101	99
4-Bromofluorobenzene	%			103	100	106	105

This report relates only to the sample(s) and information provided to the laboratory.

RL = Reporting Limit

Angela Colford

Angela Colford
Lab Supervisor
Organic Analytical Services

VOC IN WATER - CWA
Page 3 of 8

Steven Davenport

Steven Davenport
Senior Technician
Organic Analytical Services

Report ID: 511768-OAS
Report Date: 05-Feb-24
Date Received: 26-Jan-24

CERTIFICATE OF ANALYSIS

for
Saint John Laboratory Services
Ltd
PO Box 931, 1216 Sand Cove Road
Saint John, NB E2L 4E3

Attention: Amy Miller

Project #: Not Available

Volatile Organic Compounds in Water

RPC Sample ID:				511768-6
Client Sample ID:				SJLS 44 - 16397
Date Sampled:				24-Jan-24
Matrix:				water
Analytes	Units	RL	MAC(AO)	
Benzene	mg/L	0.0005	0.005	< 0.0005
Bromodichloromethane	mg/L	0.0005	Note	0.0027
Bromoform	mg/L	0.0005	Note	0.0014
Carbon Tetrachloride	mg/L	0.0005	0.002	< 0.0005
Chloroform	mg/L	0.0005	Note	0.0018
Dibromochloromethane	mg/L	0.0005	Note	0.0035
1,2-dichlorobenzene	mg/L	0.0005	0.20	< 0.0005
1,4-dichlorobenzene	mg/L	0.0005	0.005	< 0.0005
1,2-dichloroethane	mg/L	0.0005	0.005	< 0.0005
Dichloromethane	mg/L	0.0010	0.05	< 0.0010
Ethylbenzene	mg/L	0.0005	0.14	< 0.0005
Tetrachloroethylene	mg/L	0.0005	0.01	< 0.0005
Toluene	mg/L	0.0005	0.06	< 0.0005
Trichloroethylene	mg/L	0.0005	0.005	< 0.0005
Vinyl Chloride	mg/L	0.0020	0.002	< 0.0020
Xylenes	mg/L	0.0005	0.09	< 0.0005
Total THM	mg/L	0.001	0.10	0.009
1,2-Dichloroethane-d4	%			99
Toluene-d8	%			100
4-Bromofluorobenzene	%			101

Report ID: 511768-OAS
Report Date: 05-Feb-24
Date Received: 26-Jan-24

CERTIFICATE OF ANALYSIS
for
Saint John Laboratory Services
Ltd
PO Box 931, 1216 Sand Cove Road
Saint John, NB E2L 4E3

rpc
921 College Hill Rd
Fredericton NB
Canada E3B 6Z9
Tel: 506.452.1212
Fax: 506.452.0594
www.rpc.ca

Method Summary

OAS-HC08: The Determination of Benzo (a) Pyrene and Pentachlorophenol in Water.
OAS-HC02: Determination of Volatile Organic Compounds in Water.

General Report Comments

MAC = maximum acceptable concentration; AO = aesthetic objective (CDWQG 2017)
Note = one of the trihalomethanes (THM); MAC for total THM is expressed as a locational running annual average of quarterly samples.

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Project #: Not Available

QA/QC Report

RPC Sample ID:			BLANKD8740	SPIKED8739
Matrix:			water	water
Analytes			RL	% Recovery
Benzo(a)pyrene			0.00001 mg/L	98%
Pentachlorophenol			0.0002 mg/L	100%

RL = Reporting Limit

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Project #: Not Available

QA/QC Report

RPC Sample ID:			BLANKD8711		SPIKED8711	
Matrix:			water		water	
Analytes	Units	RL			% Recovery	
Benzene	mg/L	0.0005	< 0.0005		111%	
Bromodichloromethane	mg/L	0.0005	< 0.0005		107%	
Bromoform	mg/L	0.0005	< 0.0005		107%	
Carbon Tetrachloride	mg/L	0.0005	< 0.0005		107%	
Chloroform	mg/L	0.0005	< 0.0005		105%	
Dibromochloromethane	mg/L	0.0005	< 0.0005		103%	
1,2-dichlorobenzene	mg/L	0.0005	< 0.0005		108%	
1,4-dichlorobenzene	mg/L	0.0005	< 0.0005		109%	
1,2-dichloroethane	mg/L	0.0005	< 0.0005		113%	
Dichloromethane	mg/L	0.0010	< 0.0010		106%	
Ethylbenzene	mg/L	0.0005	< 0.0005		109%	
Tetrachloroethylene	mg/L	0.0005	< 0.0005		107%	
Toluene	mg/L	0.0005	< 0.0005		111%	
Trichloroethylene	mg/L	0.0005	< 0.0005		103%	
Vinyl Chloride	mg/L	0.0020	< 0.0020		118%	
Xylenes	mg/L	0.0005	< 0.0005		107%	

RL = Reporting Limit

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Project #: Not Available

Summary of Date Analyzed

RPC Sample ID	SVOC		VOC	
	Extracted	Analyzed	Extracted	Analyzed
511768-1	2-Feb-24	3-Feb-24	29-Jan-24	29-Jan-24
511768-2	2-Feb-24	4-Feb-24	31-Jan-24	31-Jan-24
511768-3	2-Feb-24	4-Feb-24	29-Jan-24	29-Jan-24
511768-4	2-Feb-24	4-Feb-24	29-Jan-24	29-Jan-24
511768-5	2-Feb-24	4-Feb-24	29-Jan-24	29-Jan-24
511768-6	2-Feb-24	4-Feb-24	31-Jan-24	31-Jan-24

Report ID: 511768-IAS
Report Date: 01-Feb-24
Date Received: 26-Jan-24

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Attention: Amy Miller
Project #: Not Available

Analysis of Water

RPC Sample ID:	511768-1	511768-2	511768-3	511768-4	511768-5	511768-6
Client Sample ID:	SJLS 39 - 26437	SJLS 40 - 16513	SJLS 41 - 16557	SJLS 42 - 21067	SJLS 43 - 26448	SJLS 44 - 16397
Date Sampled:	24-Jan-24	24-Jan-24	24-Jan-24	24-Jan-24	24-Jan-24	24-Jan-24
Analytes	Units	RL				
Carbon - Total Organic	mg/L	0.5				
		1.3	1.2	1.6	1.7	1.6

This report relates only to the sample(s) and information provided to the laboratory.

RL = Reporting Limit



Matthew Norman
Senior Chemist
Inorganic Analytical Chemistry



Krista Skinner
Chemical Technician
Inorganic Analytical Chemistry

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Report Date: 01-Feb-24
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Methods

<u>Analyte</u>	<u>RPC SOP #</u>	<u>Method Reference</u>	<u>Method Principle</u>
Carbon - Total Organic	IAS-M57	APHA 5310 B	Combustion/NDIR



Public Works Report, Blacks Harbour

Report Period: January 2025

Prepared By: Richard Leavitt, Foreman

Public Works will continue to do regular checks on our Water and Wastewater treatment system. This is done on a daily, weekly and monthly schedule. All documents are recorded and filed. These documents are later used for reports submitted to the Department of Environment and Department of Health. Turbidity checks and Chlorine residuals are kept in accordance with the approval to operate on a daily schedule. General Maintenance and checks to all Equipment is ongoing. We have had a few complaints regarding turbidity we will continue to monitor and do checks on a daily schedule all results are recorded and the municipality of Eastern Charlotte and the Saint John Laboratory will continue to monitor the water quality. We will go beyond our normal test sites if required.

Starting off with January 2025 "Out-Standing from 2024": The Public Works is still Waiting on the install of 14 ft garage door for the new shop. The rafters over sea cans with a metal roof and with a new concrete slab with in-floor heating has been put on hold along with the shelving for storage inside & sea cans. Public Works is still working out of our old shop.

The Christmas lights have been taken down off the poles along Main Street and off the lamp post at Main Street Park. A rental bucket truck was used.

Connors Bros Reported that they were losing water and asked if we could assist. We started with checking all our water lines and listening for heavy water flow through our fire hydrant branch lines and we didn't find any indication of leaks. Connors Bros brought called in the Saint John Water Works staff to assist on their behalf to find the leak. No leak was ever detected or found. We will continue to monitor the water level and the turbidity with our Scada system that appears to be working fine.

New plow blades have been installed on all the snow removal equipment.

Public Works has been busy snow plowing and sanding.

Trackless: We did repairs to plow bracket; welding was needed.

JCB Older Backhoe: Still has electrical issues that have not been resolved. The troubleshooting continues. ALPA to do a service call and look again for the issue. We worked on the locking pins for the front bucket and snow plow lock. We also had short in the lights.

3 -Ton: We had to replace back rim and studs and drum. We worked on conveyer belt and lights on the rear.

1-Ton: Pos/Neg wires replaced on the winch and also fixed a short in the tail lights.

Garbage Truck: We had a hydraulic problem. PTO was not working. We had to contract out our garbage run to Southern Sanitation, and we completed our garbage run using Eastern Charlotte staff on the back.

Thanks Rick Leavitt



Parks & Recreation

Report Period: January 2025

Prepared By: Drew Dougan, Parks & Rec Foreman

- **Eastern Charlotte Rec. Complex:** Ice Maintenance done Daily. Daily checks of Mechanical Room. Zamboni checks/Maintenance done regularly. ChemAqua in to do the monthly Legionella sample. Completed monthly report to the province's Cooling tower registry.
- Hosted the FMHS Girls hockey home Tournament.
- Held an Arena Safety/operations for 6 public works employees.
- Upgrades to hot water system in Mech. Room has begun, new piping, filter and flow meter to be installed, 2 hot water tanks replaced. Acquiring quotes for the upgrades needed in the mechanical room.
- Met with Pickleball Group to discuss possible upgrades in the spring.
- **Playgrounds:** Checks of municipal playgrounds done regularly
- **Ball Fields:** All field equipment put away, outdoor bathrooms winterized at Veteran's Field. Noticed some damage done to a dugout in Blacks Harbour; repairs to be made.
- Weekly check of **Canal Beach** area.



Recreation Committee

Report Period: January 2025

Prepared By: Council Adam Hatt, Chair

We are almost through the month of February 2025. Eastern Charlotte Recreational Complex has been the place to be, with lots of ice time, hockey games, bubble/private skates, birthday parties and more. Our tentative date of shut down for the 2024/2025 season is Sunday, March 23.

Regarding the Valentine Social, which was postponed from February 13 to February 20 due to inclement weather, we have now made the tough decision to cancel due to the cold weather and some remaining icy road conditions. Stay tuned for a date for our next social.

I want to take the opportunity to thank everyone involved in their quick actions during last week's gas leak. I did go to the Magaguadavic Center where many residents gathered to wait out the evacuation. Again, thank you.

March Break is just around the corner and there are lost of free Pucks & Sticks and Skating times happening at the ECRC. Check out the Parks & Rec Facebook page for full schedule details.

As mentioned last month, our team is diligently working on festival and event planning for 2025. If you or your team want to host an event-give the office a call.



Age-Friendly Community Committee

Report Period: January 2025

Prepared By: Sharon Travis

- 1) The committee will be submitting the application for recognition by March 11th. We have all the info needed (motion from council; copy of survey results; committee summary; terms of reference and 3 yr action plan).
- 2) Our action plan focuses on our number 1 survey result - public transportation (Age Friendly and EC council support to Lorraine Justason's non-profit for accessible bus). We see this as a long-term action taking 1-3 years to purchase, implement and review the project.
- 3) Lack of public washrooms was identified - we recommend signage for both the BH and SG public washrooms - on buildings themselves and public facing signage.
- 4) Education & communication - distribute kit with magnetic plastic envelope that has emergency and government resource numbers printed on it - with a card to be completed by the homeowner on medications; emergency contact; pets in home; etc.
- 5) NB Age Friendly recommends taking things slow; building partnerships and seeing results from small projects that can be done in a reasonable time frame with minimal cost.
- 6) We will be looking to Jason for assistance in submitting a grant for us to cover off the info kits and the signage. Age Friendly NB has transferred \$2500 to EC for help with expenses (very little incurred to date). Hopefully some of the money from NB Age Friendly can be used by Public Works to order and install.

GENERAL BUDGET

	<i>PERIOD TO DATE</i>		<i>January</i>	<i>COMMITTED</i>		<i>TOTAL</i>
INCOME GEN	\$	-	\$ 500,940.22	\$	-	\$ 500,940.22

GENERAL GOVERNMENT

Council Functions, general and financial management, legal matters, civic relations

	<i>PERIOD TO DATE</i>		<i>January</i>	<i>COMMITTED</i>		<i>TOTAL</i>
	\$	-	\$ 57,828.56	\$	-	\$ 57,828.56

PROTECTIVE SERVICES

policing, Fire Protection, emergency measures, animal control, building inspection and ther protective measures

	<i>PERIOD TO DATE</i>		<i>January</i>	<i>COMMITTED</i>		<i>TOTAL</i>
POLICING	\$	-	\$ -	\$ -	\$	-
FIRE	\$	-	\$ 108,217.45	\$ 2,250.18	\$	110,467.63
EMO	\$	-	\$ -	\$ -	\$	-
OTHER	\$	-	\$ 9,895.33	\$ -	\$	9,895.33
	\$	-	\$ 118,112.78	\$ 2,250.18	\$	120,362.96

TRANSPORTATION SERVICES

Common services, roads and streets maintenance, street lighting, traffic services, parking and other transportation related functions

	<i>PERIOD TO DATE</i>		<i>January</i>	<i>COMMITTED</i>		<i>TOTAL</i>
	\$	-	\$ 105,606.44	\$ 3,872.46	\$	109,478.90

ENVIRONMENTAL HEALTH SERVICES

solid waste collection and disposal

	<i>PERIOD TO DATE</i>		<i>January</i>	<i>COMMITTED</i>		<i>TOTAL</i>
	\$	-	\$ 19,244.76	\$ -	\$	19,244.76

PUBLIC HEALTH & WELFARE

provision of a medical clinic and physician recruitment

	<i>PERIOD TO DATE</i>		<i>January</i>	<i>COMMITTED</i>		<i>TOTAL</i>
	\$	-	\$ 1,803.97	\$ -	\$	1,803.97

PLANNING AND DEVELOPMENT SERVICES

Planning and zoning, community development, tourism and other municipal development and promotion services

	<i>PERIOD TO DATE</i>		<i>January</i>	<i>COMMITTED</i>		<i>TOTAL</i>
	\$	-	\$ 13,898.93	\$ -	\$	13,898.93

(continued ...)

GENERAL BUDGET (Continued)

RECREATION AND CULTURE

Planning and zoning, community development, tourism and other municipal development and promotion services

****NOTE THIS INCLUDES THE CONTRIBUTION TO THE RSC FOR 106166.64**

<i>PERIOD TO DATE</i>	<i>January</i>	<i>COMMITTED</i>	<i>TOTAL</i>
\$ -	\$ 59,930.73	\$ 6,768.18	\$ 66,698.91

FISCAL SERVICES - GENERAL

Long and Short Term borrowing and Interest, capital costs, lease payments, bank and service charges

<i>PERIOD TO DATE</i>	<i>January</i>	<i>COMMITTED</i>	<i>TOTAL</i>
\$ -	\$ 549.42	\$ -	\$ 549.42

	<i>PERIOD TO DATE</i>	<i>January</i>	<i>COMMITTED</i>	<i>TOTAL</i>
TOTAL INCOME	\$ -	\$ 500,940.22	\$ -	\$ 500,940.22
TOTAL GEN GOV	\$ -	\$ 376,975.59	\$ 12,890.82	\$ 389,866.41
	\$ -	\$ 123,964.63	-\$ 12,890.82	\$ 111,073.81

UTILITY BUDGET

	<i>PERIOD TO DATE</i>		<i>January</i>	<i>COMMITTED</i>		<i>TOTAL</i>
INCOME UTILITY	\$	-	\$ 19,677.97	\$	-	\$ 19,677.97

WATER

Provision of water including the maintenance and operation of the underground networks and reservoirs

	<i>PERIOD TO DATE</i>		<i>January</i>	<i>COMMITTED</i>		<i>TOTAL</i>
	\$	-	\$ 25,570.02	\$	4,986.45	\$ 30,556.47

SEWER

Provision of sewer services including the maintenance and operation of the underground networks and lagoons

	<i>PERIOD TO DATE</i>		<i>January</i>	<i>COMMITTED</i>		<i>TOTAL</i>
	\$	-	\$ 34,765.18	\$	2,686.41	\$ 37,451.59

FISCAL SERVICES - UTILITY

Long and Short Term borrowing and Interest, capital costs, lease payments, bank and service charges

	<i>PERIOD TO DATE</i>		<i>January</i>	<i>COMMITTED</i>		<i>TOTAL</i>
	\$	-	\$ 212.30	\$	-	\$ 212.30

	<i>PERIOD TO DATE</i>		<i>January</i>	<i>COMMITTED</i>		<i>TOTAL</i>
TOTAL INCOME	\$	-	\$ 19,677.97	\$	-	\$ 19,677.97
TOTAL UTILITY	\$	-	\$ 60,547.50	\$	7,672.86	\$ 68,220.36
	\$	-	-\$ 40,869.53	-\$	7,672.86	-\$ 48,542.39