



REGULAR MEETING OF COUNCIL MINUTES

Wednesday, March 19, 2025
7:00 p.m.
Magaguadavic Place Community Center

MEMBERS PRESENT: Deputy Mayor David Hatt
Councillor Darrell Tidd

MEMBERS ABSENT: Mayor John Craig
Councillor Alexa Detorakis
Councillor Adam Hatt
Councillor Terry Lee
Councillor Wayne MacQuarrie
Councillor Lisa McKay
Councillor Michael Thompson

STAFF PRESENT: Jason N. Gaudet, CAO/Clerk
Chris MacKinnon, Assistant Clerk

GUESTS PRESENT: Paige Scott, YMCA of Eastern Charlotte
Faith Avery, Eastern Charlotte Community Kitchen
S/Sgt. Geoffrey Peters, Sgt Chris Henderson, RCMP
Gallery: 21

Minutes of Council meetings are required and described in Eastern Charlotte Bylaw # EC-01, Proceedings of Council:

- a) The minutes shall record, without note or comment:
 - i) The place, date and time of the meeting,
 - ii) The name of the presiding officer and the attendance of Council Members,
 - iii) The reading, if required, correction and adoption of the minutes of prior meetings, and
 - iv) All resolutions, decisions and proceedings of the meeting.

Video recordings of meetings are available by link at <https://easterncharlotte.ca/council/council-meetings>, or on Youtube at <https://www.youtube.com/@easterncharlotte>.


CLERK

MAYOR

1. CALL TO ORDER

The Regular Meeting of the Council for Eastern Charlotte held on Wednesday, March 19, 2025, at Magaguadavic Place, was called to order by Deputy Mayor Hatt at 7:00 pm.

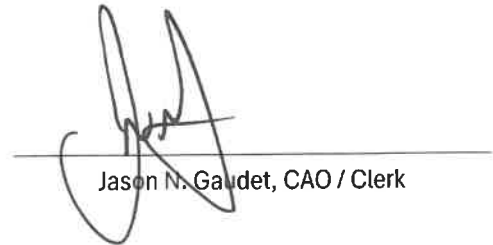
Deputy Mayor Hatt declared a lack of quorum (5 required, 2 present).

2. ADJOURNMENT

Deputy Mayor Hatt adjourned the meeting.



John Craig, Mayor



Jason N. Gaudet, CAO / Clerk



General Government

Report Period: February 2025

Prepared By: Jason N. Gaudet, CAO

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- **Finance:** Financial Auditors are scheduled to start the 2024 audit in April. Staff is preparing for their arrival.
 - **Administration:** staff has been working on presentation work with the Province on government type change and merging of tax authorities.
 - **Housing & Development:** Permit issued for former 260 building in Blacks Harbour; subdivision plans have been processed for the Lewis Connors Street in Blacks Harbour. Continuing discussion with Hillside Subdivision project. There has been an increase request for business/retail space in the St. George area.
 - **Tenders:** Tenders active for canteens at arena and Canal Beach.
 - **EMO:** December 12 there was EMO activation to Level 3 due to a gas leak in the central core of St. George for approx. 6 hours. A reception center was opened at the Magaguadavic Place for those residents in the evacuation area. Ongoing audit of civic numbering around Digdequash Lake.
 - **Staffing:** Public Works position for St. George. Working with HR on job description for possible project coordinator/economic development position. Awaiting news on summer student funding.
 - **Public Works:** February saw several snowstorms where there was a thaw and freeze causing a challenging time to clear roads and walkways. Any potholes are being temporarily filled until spring when a permanent fix in the spring.
 - **Signage:** New signage received for municipal buildings and parks. Will be installed in spring.
 - **Childcare:** YMCA has engaged with Murdock & Boyd on engineering and architect work, as well as putting together construction cost.
 - **Garbage Collection:** Residents are reminded that all white goods such as appliances (fridges, stoves, freezers) can not be picked up until April. Residents are asked not to place these large items roadside. In April, residents can call the Service Commission for the White Good Recycling program. This program runs from April 1 to October 31 each year. We look after freon removal. There is no charge for this service.
 - **Water & Wastewater:** Englobe Engineering continuing work on IBA project for water source for Blacks Harbour. Awaiting possible funding assistance for dredging Blacks Harbour sewage lagoons. Scheduling cleaning of water towers in St. George and Blacks Harbour.
 - **Parks & Recreation:** quotations being collected for next phase of improvements to Adventure Lane park area.



Planning, Building, & Enforcement

Report Period: March 12th, 2025

Prepared By: Alex Henderson, Planning Director

Planning update

- Provided a draft subdivision agreement outlining the conditions for the completion of the public road infrastructure at Lewis Connors Drive for the PV housing development.

Development update 2025

- Seven (7) building/demolition or development permits processed in 2025 – total construction value added to Eastern Charlotte in 2024: \$1,047,500.00.
- Four (4) tentative subdivision plans approved – three (3) new building lots added to-date.
- Two (2) zoning confirmation letters to-date.
- Fourteen (14) net new homes/apartment units permitted to date in 2025 – Willow Court renovation is twelve (12) of those newly permitted dwelling units.

Enforcement update

- Met with CAO and DELG/Finance and Treasury Board representatives on the billing cycles for dangerous or unsightly premises clean-up projects – the notice periods for a debt due to the municipality must be contained within a calendar year to be repaid quickly by the province.

Respectfully submitted by,

Alex Henderson, Planning Director, M.C.P., MCIP, RPP (NB)



Fire Department

Report Period: February 2025

Prepared By: Cara Hatt

Incidents per Month

	FEB 2024	FEB 2025
Fire/explosion - dollar loss [10]	2	1
Rubbish/grass fire - no dollar loss [12]	2	0
Chimney Fire [13]	2	0
Total Fire [10-19]	2	1
Vehicle Accident [31]	1	6
Industrial Accident [33]	0	1
Resuscitation Call - respiratory emergency [35]	0	7
Resuscitation Call - heart attack [36]	0	3
Resuscitation Call - other than listed [39]	0	2
Total Rescue or Resuscitation call [30-39]	1	19
Public Hazard - power line down / utility pole hazard [43]	0	1
Total Public Services [40-49]	0	1
Gas Leak - miscellaneous [59]	0	1
Total Gas leak [50-59]	0	1
Public Service - first aid [62]	0	1
Public Service - assist police or other agency [63]	0	4
Public Service - mutual aid [65]	6	3
Public Service- miscellaneous [69]	0	1
Total Public Services [60-69]	6	9
Alarm No Fire - detector activated [73]	5	3
Alarm No Fire - unknown odours [75]	0	1
Total Alarm no fire - No malicious intent [70-79]	5	4
Fire Department - Training [91]	20	3
Fire Department - Voluntary work/Fundraiser [93]	0	1
Fire Department - Maintenance [94]	0	2
Fire Department - On Call [96]	0	5
Total Incident situation unclassified [90-99]	20	13
Eastern Charlotte Fire Rescue TOTAL	38	48



Public Works Report, St. George

Report Period: February 2024

Prepared By: Ron Groom, Foreman

TRANSPORTATION

It was a busy month for plowing and snow removal compared to the last few years. We had to deal with a large amount of ice that resulted from a snow/ice pellets and rain mix that made everything hard to clear.

There has been some ice buildup on the roof of the Municipal office that had to be cleared with chloride and shovels. The valley between the roofs of Magaguadavic Centre also had snow and ice buildup causing the melt water to back up under the roofing and into the ceiling, coming down in the kitchen. A bucket truck was used to rake/shovel the snow and ice out to minimize any further water infiltration into the building.

We had a couple of lamp posts on Main Street get damaged and they required replacing. Fortunately, the damage was not serious and can be repaired with a little welding.

The flashing crosswalk lights on Main Street were repaired after being hit with a glancing blow from the plow wing. Fortunately, nothing was seriously damaged, and it was only a matter of straightening out the mounting brackets for the flashing lights and rewiring them.

Pothole filling has slowed down some. It seems we are keeping ahead of the really obvious or bad ones now.

WATER

We had one water break to deal with on Clinch Street. This would be the second break on this short section of line just about a year apart. It would be worth exploring replacing the water and sewer to update to PVC.

Water use through St George for the month of February was 9,405,490 million gallons, with an average daily use of 303,402 gallons.

Normal water testing was accompanied by two bacterial sample tests done for the water break on Clinch St.

There were three complaints of dirty water on Brunswick Street, which would normally indicate a break in the main. After searching for most of the day and looking for water coming up through the ground, it was eventually determined that the problem come from an activated fire suppression system at the Independent Grocer, causing a large volume of water to be drawn through the system and stirring up scale from the old piping.

SEWER

A minor project of clearing what was believed to be a sewer lateral blockage turned into a major job. The lateral from the Beacon appeared to be blocked but in actuality had been left disconnected during the water line job for the upper part of Clinch Street. The lateral was connected to another line and now has flowing sewer from the building.

The last three or four months of testing of the wastewater from True North has shown consistently high counts of BOD, to the point where they are twice what the agreed-on levels are. There used to be periods in the past of sporadic high results, but lately it seems to be happening more often, and it may be time to have another meeting with them to remind them of their obligation to keep the discharge water from the treatment plant under certain parameters.

Normal testing was conducted during the month. Results are in the attached pages.

WATER SAMPLE LAB RESULTS

February 5, 2025

Report #: G34242-25, Analysis of water samples

Five water samples were received on February 4, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G34242-1	Well #4 – Pre Cl	16557	0	0
G34242-2	Well #4 – Post Cl	16557	0	0
G34242-3	Municipal Building	16397	0	0
G34242-4	Rainbow Nets	18893	0	0
G34242-5	4 Henry Lane	23621	0	0

February 19, 2025

Report #: G34347-25, Analysis of water samples

Eight water samples were received on February 18, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)	HPC (cfu/100mL)
G34347-1	Well #2B – Pre Cl	26437	0	0	NR
G34347-2	Well #2B – Post Cl	26437	0	0	NR
G34347-3	Well #3 – Pre Cl	16513	0	0	NR
G34347-4	Well #3 – Post Cl	16513	0	0	NR
G34347-5	Well #6 – Pre Cl	26448	0	0	NR
G34347-6	Well #6 – Post Cl	26448	0	0	NR
G34347-7	108 Mount Pleasant	18779	0	0	NR
G34347-8	Birch Grove	16320	0	0	NR

NR – Not Requested

WASTEWATER SAMPLE LAB RESULTS

February 18, 2025

Report #: G34243-25, Wastewater analysis.

Four samples of wastewater were received on February 4, 2025 for analysis. The identity of the samples and the results are given below:

RESULTS

(All results are in mg/L unless otherwise noted; test methods available upon request)

Sample ID:	Lagoon #1 Influent	Lagoon #1 Effluent	Lagoon #2 Influent	Lagoon #2 Effluent
Lab ID:	G34243-1	G34243-2	G34243-3	G34243-4
Parameters				
CBOD ₅	139	19	509	19
BOD ₅	160	21	564	22
TSS	91	26	116	28
FOG	53	44	130	6



Public Works Report, Blacks Harbour

Report Period: February 2024

Prepared By: Richard Leavitt, Foreman

Public Works will continue to do regular checks on our Water and Wastewater treatment system. This is done on a daily, weekly and monthly schedule. All documents are recorded and filed. These documents are later used for reports submitted to the Department of Environment and Department of Health. Turbidity checks and Chlorine residual are kept in accordance with the approval to operate on a daily schedule. General Maintenance and checks to all equipment is ongoing. We have had a few complaints regarding turbidity; we will continue to monitor and do checks on a daily schedule. All results are recorded and the Municipality of Eastern Charlotte and Saint John Laboratory will continue to monitor the water quality. We will go beyond our normal test sites if required.

The Public Works is still waiting on the shelving for inventory and parts for inside the sea-cans; also benches and shelving for our new shop.

Snow Plowing and sanding & pushing snow back for the month of February was a very busy month, and we had lots of equipment issues or breakdowns.

Trackless Trailer For sanding the sidewalks. The conveyer chain belt has to be replaced with new parts. Repairs will be needed for the adjustment for tension and bearing. Parts have been ordered for this.

The Older Backhoe and the Newer Backhoe: We had ALPA come do a service call on both machines; change oil and all filters and troubleshoot a grounding issue on both machines. Replaced block sensor for engine temp and gauge, clean up grounding straps. We also replaced hydraulic fittings that were leaking.

3-Ton: We had an air leak in one of the controls lever bank for the hydraulic plow lift. Also, the chain conveyer broke and needed repairs. The floor dump for the sand conveyer had a leak in hydraulic line and welding on the plow bracket was needed.

1-Ton needed some welding on the plow bracket. Also, a new conveyer chain belt has been ordered and will be replaced with a new conveyer belt. The brakes for the rear have been scheduled for replacement also a MVI is scheduled.

Garbage Truck: We had a hydraulic problem and replaced a hose. The exhaust flex pipe had to be repaired. The rear brake air pot failed and was leaking. The repairs were made, replaced with new a new pot.

We will continue to do General checks on all equipment along with logs sheets.

Thanks Rick Leavitt



Parks & Recreation

Report Period: February 2025

Prepared By: Drew Dougan, Parks & Rec Foreman

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- **Eastern Charlotte Rec. Complex:** Ice Maintenance done Daily. Daily checks of Mechanical Room. Zamboni checks/Maintenance done regularly. Chem Aqua in to do the monthly Legionella sample. Made some adjustment to the cooling tower system to address issues raised by Chem Aqua. Completed monthly report to the province's Cooling tower registry.
 - Acquiring quotes for the upgrades needed in the mechanical room. Ordered new center ice logo for next season.
 - February was another busy month @ ECRC with many people taking advantage of our weekly bubble skates. Hosted CCMHA Groundhog Jamboree. BJORN Hockey held a Skill Development camp @ ECRC. We welcomed 5 Local schools here for their yearly pre-March break skating parties.
 - Oil change/ general maintenance done on Parks & Rec. truck.
 - **Playgrounds:** Checks of municipal playgrounds done regularly
 - Regularly check **Canal Beach** area.



Recreation Committee

Report Period: February 2025

Prepared By: Council Adam Hatt, Chair

Here we are in the month of March 2025. Spring is just around the corner.

Regretfully, I am away and unable to make this monthly meeting, but I always have things to report and communicate.

We hosted and collaborated with the YMCA in Eastern Charlotte during March Break (March 3-9) for a full week of activities, which were very well attended.

This coming Sunday, March 23, is the last day of the 2024/2025 season for ice rentals at the Eastern Charlotte Recreational Complex. No matter if you are a hockey team, came to public skating, sticks & pucks, pick-up, bubble/private skate, senior league or anything in between; thank you for making this season a success. I would like to extend a Thank you to Drew Dougan, our Parks & Recreation Foreman, and arena attendants for keeping the ice and arena in tip top shape. We have some exciting news coming down the pipes for the 2025/2026 season. Stay tuned.

Mark your calendars:

Easter is just around the corner. CCCA (Charlotte County Christian Academy) and Eastern Charlotte will be hosting "Breakfast with the Bunny" on Saturday, April 5, at the Magaguadavic Community Center.

Our Annual Bicycle Safety Rodeo will be happening May 8 at the Eastern Charlotte Recreational Complex.

Mother's Day Luncheon is set for May 10 at the Magaguadavic Community Center.

Stay Tuned to our Eastern Charlotte Parks & Recreation Facebook page for more information.