



REGULAR MEETING OF COUNCIL MINUTES

Wednesday, April 16, 2025
7:00 p.m.
Magaguadavic Place Community Center

MEMBERS PRESENT: Mayor John Craig
Deputy Mayor David Hatt
Councillor Alexa Detorakis
Councillor Adam Hatt
Councillor Wayne MacQuarrie
Councillor Lisa McKay
Councillor Michael Thompson

MEMBERS ABSENT: Councillor Terry Lee
Councillor Darrell Tidd

STAFF PRESENT: Jason N. Gaudet, CAO/Clerk
Amy Carter, Administrative Assistant

GUESTS PRESENT: Alexander (Xander) Gopen, SNBSC
Paige Scott, YMCA
Vicki Hogarth, Florence Mitchell & Dawson Hatt, CHCO-TV
Gallery: 12

Minutes of Council meetings are required and described in Eastern Charlotte Bylaw # EC-01, Proceedings of Council:

- a) The minutes shall record, without note or comment:
 - i) The place, date and time of the meeting,
 - ii) The name of the presiding officer and the attendance of Council Members,
 - iii) The reading, if required, correction and adoption of the minutes of prior meetings, and
 - iv) All resolutions, decisions and proceedings of the meeting.

Video recordings of meetings are available by link at <https://easterncharlotte.ca/council/council-meetings>, or on Youtube at <https://www.youtube.com/@easterncharlotte>.

CLERK

MAYOR

1. CALL TO ORDER

The Regular Meeting of the Council for Eastern Charlotte held on Wednesday, April 16, 2025, at Magaguadavic Place, was called to order by Mayor Craig at 7:00 pm.

Mayor Craig welcomed the gallery and wished Lester McKay of Pennfield a Happy 90th Birthday.

2. ADOPTION OF AGENDA

Motion: THAT Council adopt the agenda for the meeting of January 15, 2025, Regular Meeting of Council, with the following additions/subtractions. Under Delegations remove Royal Canadian Mounted Police and replace with Paige Scott from the YMCA. Under New Business, add Council to explore rate relief for Blacks Harbour water users.

Moved by: Councillor Hatt

Seconded by: Councillor Detorakis

Motion carried unanimously.

3. CONFLICT OF INTEREST DISCLOSURE

None

4. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING(S)**a. February 19, 2025 - Regular Meeting of Council**

Motion: THAT Council approve the Minutes for the meeting of February 19, 2025, Regular Meeting of Council, as circulated to members of Council.

Moved by: Councillor Thompson

Seconded by: Councillor McKay

Motion carried unanimously.

b. February 25, 2025 – Committee of the Whole

Motion: THAT Council approve the Minutes for the meeting of February 25, 2025, Committee of the Whole, as circulated to members of Council.

Moved by: Deputy Mayor David Hatt

Seconded by: Councillor Thompson

Motion carried unanimously.

c. March 4, 2025 - Closed Meeting of Council

Motion: THAT Council approve the Minutes for the meeting of March 4, 2025, Closed Meeting of Council, as circulated to members of Council.

Moved by: Councillor MacQuarrie

Seconded by: Councillor Thompson

Motion carried unanimously.

d. March 11, 2025 – Committee of the Whole

Motion: THAT Council approve the Minutes for the meeting of March 11, 2025, Committee of the Whole, as circulated to members of Council.

Moved by: Councillor MacQuarrie

Seconded by: Councillor Thompson

Motion carried unanimously.

e. March 19, 2025 – Regular Meeting of Council

Motion: THAT Council approve the Minutes for the meeting of March 19, 2025, Regular Meeting of Council, as circulated to members of Council.

Moved by: Councillor McKay

Seconded by: Councillor MacQuarrie

Motion carried unanimously.

f. April 1, 2025 – Committee of the Whole

Motion: THAT Council approve the Minutes for the meeting of April 1, 2025, Committee of the Whole, as circulated to members of Council.

Moved by: Deputy Mayor David Hatt

Seconded by: Councillor MacQuarrie

Motion carried unanimously.

g. April 8, 2025 – Committee of the Whole

Motion: THAT Council approve the Minutes for the meeting of April 8, 2025, Committee of the Whole, as circulated to members of Council.

Moved by: Councillor Thompson

Seconded by: Councillor MacQuarrie

Motion carried unanimously.

5. BUSINESS ARISING OUT OF MINUTES

None

6. DELEGATIONS

Paige Scott, YMCA Community and Program Development Manager, reviewed updates on local programs, progress and statistics.

7. DEPARTMENT REPORTS

a. General Government Report

CAO presented the General Government report for the months of February and March 2025 (attached).

- Discussion regarding updates to Schedule-A (fees) of the water By-law.

b. Building and Planning Report

Alex Henderson, Planning Director, SNBSC, advised Brenda Alison was added to PRAC committee. Discussion about re-zoning and unmapped wetlands concerns under new Clean Water Act guidelines. Three enforcement file orders moving to Council for decisions.

c. Fire Department Report

Councillor Thompson highlighted the Fire Report as prepared for the months of February and March 2025, as prepared by Cara Hatt, Fire Services Administrator (attached).

- Discussion regarding gap in service between Ambulance NB and Fire Department with regards to number of calls responded to in comparison to 2024.

d. Public Works Report

Councillor MacQuarrie summarized the Public Works reports for Blacks Harbour and St. George for February and March 2025, as written (attached).

The Public Works Report for Blacks Harbour was prepared by Foreman Richard Leavitt, and the Report for St. George was prepared by Foreman Ron Groom.

e. Parks & Recreation Report

Councillor Hatt highlighted the Parks and Recreation report for Blacks Harbour and St. George for February and March 2025, as prepared by Foreman Drew Dougan (attached).

f. Committee Reports

Councillor Detorakis offered an update on behalf of the Age Friendly Committee for March 2025, as prepared by Sharon Boyne Travis (attached).

8. FINANCIAL STATEMENT

Motion: THAT Council accept the financial report for March 2025.

Moved by: Deputy Mayor Hatt

Seconded by: Councillor Thompson

- Discussion leading to clarification and re-naming of line items in General Fund.

Motion carried unanimously.

9. OLD BUSINESS

a. Reclassification Proposal

Motion: BE IT RESOLVED that Council authorize the CAO to send the proposal reviewed by Council to the Local Governance Commission, detailing the case for reclassification and next steps to be taken by Eastern Charlotte upon approval to continue.

Moved by: Councillor McKay

Seconded by: Deputy Mayor Hatt

- Discussion regarding Town classification benefits and funding implications

Vote on the Motion:	Detorakis	A. Hatt	D. Hatt	Lee	MacQuarrie	McKay	Thompson	Tidd	Mayor Craig (tie-breaker)
Aye (in favour)		X	X	n/a	X	X		n/a	n/a
Nay (opposed)	X						X		

Motion carried. (4-2)

b. Housing Accelerator Fund (HAF) Application Update

Comments by CAO Jason Gaudet on application status. Mayor Craig shared his disappointment in being denied any funding.

10. NEW BUSINESS

a. Policy # 08-2025, Street Light Policy

Motion: BE IT RESOLVED that Council approve and implement Policy #08-2025, Street Light Policy

Moved by: Councillor Thompson

Seconded by: Deputy Mayor Hatt

Motion carried unanimously.

b. Adjustment of Tax Authority Subunits

Motion: BE IT RESOLVED to merge the following tax authority subunits into one subunit, and to submit the necessary application and supplemental information to the Department of Environment and Local Government to review and record the change:

Subunit #	Subunit Name
461.00	Beaver Harbour LD
461.02	Fundy Bay LD
461.03	Pennfield LD
461.04	Saint George LD
461.06	Bonny Riv Second Falls LD
461.07	Saint Patrick LD

BE IT FURTHER RESOLVED that the new tax authority subunit shall be named 'Eastern Charlotte Rural'.

Moved by: Councillor Thompson

Seconded by: Deputy Mayor Hatt

Vote on the Motion:	Detorakis	A. Hatt	D. Hatt	Lee	MacQuarrie	McKay	Thompson	Tidd	Mayor Craig (tie-breaker)
Aye (in favour)	X		X	n/a	X	X	X	n/a	n/a
Nay (opposed)		X							

Motion carried. (5-1)

c. Eastern Charlotte Age Friendly Community Action Plan 2025-2028**Motion:**

WHEREAS the Eastern Charlotte Age-Friendly Community Committee has developed a recommended Action Plan for 2025-2028; and,

WHEREAS the Action Plan contains recommendations for the municipality of Eastern Charlotte as well as additional organizations and groups;

BE IT RESOLVED that Council approve the Action Plan 2025-2028 recommendation of the Age-Friendly Community Committee to install public facing signage for municipal-owned public washrooms in St. George and Blacks Harbour; and,

BE IT FURTHER RESOLVED that Council advise the Age-Friendly Community Committee to contact the appropriate government, non-profit and community

Jb.
CLERK
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MAYOR

groups to communicate the additional recommendations in the Action Plan 2025-2028, to the benefit of Eastern Charlotte residents.

Moved by: Councillor Detorakis

Seconded by: Councillor Hatt

Motion carried unanimously.

d. Adventure Lane Area

Motion: BE IT RESOLVED that the area currently known as “Day Adventure Centre”, along the Eastern bank of the Magaguadavic River in St. George and serviced by Adventure Lane, be redesignated as “Riverside Park”.

Moved by: Deputy Mayor Hatt

Seconded by: Councillor McKay

Motion carried unanimously.

e. Surplus Items

e.1 Zamboni

Motion: BE IT RESOLVED that Council declare as surplus the 1999 Zamboni (Serial # 13006-T-11-K) and advertise its sale by tender at a minimum bid of \$3000.

Moved by: Councillor Thompson

Seconded by: Deputy Mayor Hatt

Motion carried unanimously.

e.2 PID 01218205

Motion: BE IT RESOLVED that Council declare as surplus the property of 37 French Village Road in Blacks Harbour (PID 01218205) and advertise its sale by tender at a minimum bid of \$9,500, with the condition that a home be built on the lot within five (5) years of the date of purchase or be returned to Eastern Charlotte for the sum paid.

Moved by: Councillor Hatt

Seconded by: Councillor Thompson

- Discussion regarding condition to build

Motion: To amend the condition timeline to within three (3) years.

Moved by: Councillor Hatt

Seconded by: Councillor MacQuarrie

Motion carried unanimously.

Amended Motion: BE IT RESOLVED that Council declare as surplus the property of 37 French Village Road in Blacks Harbour (PID 01218205) and advertise its sale by tender at a minimum bid of \$9,500, with the condition that a home be built on the lot within three (3) years of the date of purchase or be returned to Eastern Charlotte for the sum paid.

Motion carried unanimously.

f. Tender Results, 2025-01, Canteen (Canal Beach)

Motion: BE IT RESOLVED that Council award the contract for Tender 2025-01, Canteen (Canal Beach) to Cassandra Jones for the term of two (2) years.

Moved by: Councillor Thompson

Seconded by: Deputy Mayor Hatt

Motion carried unanimously.

g. Tender Results, 2025-02, Canteen (Eastern Charlotte Recreational Complex)

Motion: BE IT RESOLVED that Council award the contract for 2025-02, Canteen (Eastern Charlotte Recreational Complex) to Jerika Shaw & Jeff Campbell for the term of two (2) years.

Moved by: Councillor Hatt

Seconded by: Deputy Mayor Hatt

Motion carried unanimously.

h. Gas Tax Plan 2025

CAO advised a draft of the Gas Tax Plan was distributed to Council. Waiting on quotes to have a final version for Council approval.

i. Village of Blacks Harbour By-Law Z.2.6, to Amend By-Law Z.2, Being the Rural Plan for the Village of Blacks Harbour

Alex Henderson, SNBSC, reviewed the application for subdivision into three lots for housing development, and a "REC" zone property for Eastern Charlotte as land for public purpose.

CAO advised property is Riverside Drive across from the Post Office in Blacks Harbour.

1. First Reading, by Title Only

Motion: BE IT RESOLVED that Council accept the First Reading, by Title Only, of By-Law Z.2.6, to Amend By-Law Z.2, Being the Rural Plan for the Village of Blacks Harbour.

Moved by: Councillor Thompson

Seconded by: Councillor Hatt

- Discussion regarding impacts of this By-law; Alex Henderson advised positive impacts on development and green space.
- Discussion regarding the property containing a well head; CAO advised the well was removed in 2022.

Motion carried unanimously.

2. Second Reading, in its entirety (if applicable)

Motion: BE IT RESOLVED that Council accept the Second Reading, in its entirety, of By-Law Z.2.6, to Amend By-Law Z.2, Being the Rural Plan for the Village of Blacks Harbour.

Moved by: Councillor Hatt

Seconded by: Deputy Mayor Hatt

- CAO advised copies will be available at the Municipal Office and online.

Motion carried unanimously.

3. Request the view of the PRAC (if applicable)

Alex Henderson advised any Community Planning bylaw is sent to PRAC for technical review and advice.

Motion: BE IT RESOLVED that Council request the written views of the PRAC regarding proposed By-Law Z.2.6, to Amend By-Law Z.2, Being the Rural Plan for the Village of Blacks Harbour.

Moved by: Councillor Hatt

Seconded by: Councillor Thompson

Motion carried unanimously.

4. Schedule a Public Hearing (if applicable)

- Discussion in regard to waiting for PRAC recommendation prior to a public hearing and waiting to set the date.

- Consensus to wait for the May meeting to schedule the hearing.

j. Relief for Blacks Harbour water users

Councillor Hatt spoke about the quality and infrastructure issues in the Blacks Harbour water system. Requested for Council to look at relief for the rate payers. Asked for it to be taken to a Closed meeting and bring a recommendation to the next meeting.

- Discussion and comments about the issue.

11. CORRESPONDENCE

a. New Brunswick Dart Association

Deputy Mayor Hatt read a letter from the New Brunswick Dart Association, in its entirety.

Motion: THAT the letter from the New Brunswick Dart Association be referred to the Finance Committee for review and recommendation.

Moved by: Councillor Hatt

Seconded by: Councillor Thompson

Motion carried unanimously.

b. Bay of Fundy Dog Rescue, donation request

Mayor Craig advised he has been in contact with the group. Suggested to have them do a presentation to Council to explain their activities and results.

- Consensus to invite representatives to the next Tuesday meeting.

CAO advised groups looking for funding from the Municipality to complete a Grant Request Form available on the website, and the deadline is October 31 for the 2026 budget.

c. Pat Southard, Letter

Councillor Thompson read a letter from Pat Southard, in its entirety.

12. PUBLIC PRESENTATIONS/APPEARANCES

- a. Joan Craig (Pennfield):** Expressed her concerns about garbage being dumped in Pennfield; hoping for a solution.

- b. Matt Hall (Pennfield): Promoted the Magaguadavic River Race for canoes and kayaks, happening April 26; details available on Facebook. Suggested Council lobby Province for land in the area to be used for hiking trails; concerns about clear-cutting; requested snowmobile designation for paved trail be reconsidered.

13. STATEMENTS BY MEMBERS OF COUNCIL

Please note: Minutes are not intended to be a complete transcript, but a summary of remarks made.

- a. Mayor Craig read a prepared statement, and wished everyone a Happy Easter.
- b. Deputy Mayor Hatt thanked the gallery for attending. Promoted local ATV club events.
- c. Councillor Thompson declined to comment.
- d. Councillor Hatt thanked all groups participating in the Chase the Ace.
- e. Councillor Detorakis asked that updates on childcare project be posted for the public.
- f. Councillor MacQuarrie declined to comment.
- g. Councillor McKay thanked the gallery for attending; promoted Easter egg hunt at Generations Church on Saturday, April 19.

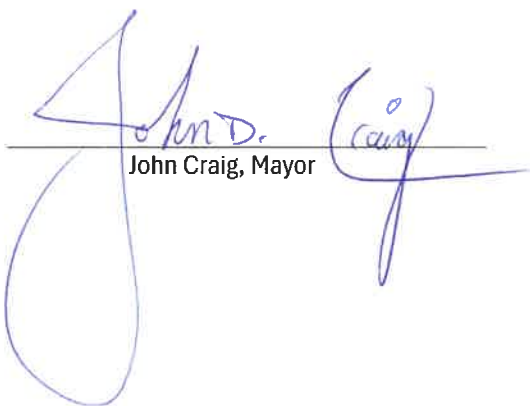
14. DATE & LOCATION OF NEXT REGULAR MEETING OF COUNCIL

Wednesday, May 21, 2025, at 7:00 pm, at Magaguadavic Place Community Center.

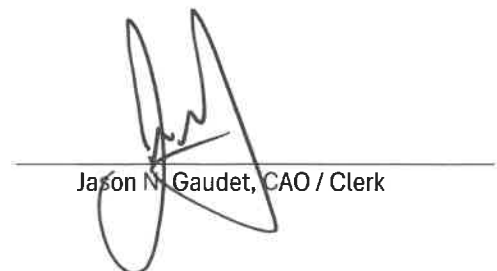
15. ADJOURNMENT

Motion: THAT the meeting be adjourned at 9:00 pm.

Moved by: Councillor Detorakis



John Craig, Mayor



Jason N. Gaudet, CAO / Clerk



General Government

Report Period: February 2025

Prepared By: Jason N. Gaudet, CAO

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- **Finance:** Financial Auditors are scheduled to start the 2024 audit in April. Staff is preparing for their arrival.
 - **Administration:** staff has been working on presentation work with the Province on government type change and merging of tax authorities.
 - **Housing & Development:** Permit issued for former 260 building in Blacks Harbour; subdivision plans have been processed for the Lewis Connors Street in Blacks Harbour. Continuing discussion with Hillside Subdivision project. There has been an increase request for business/retail space in the St. George area.
 - **Tenders:** Tenders active for canteens at arena and Canal Beach.
 - **EMO:** December 12 there was EMO activation to Level 3 due to a gas leak in the central core of St. George for approx. 6 hours. A reception center was opened at the Magaguadavic Place for those residents in the evacuation area. Ongoing audit of civic numbering around Digdequash Lake.
 - **Staffing:** Public Works position for St. George. Working with HR on job description for possible project coordinator/economic development position. Awaiting news on summer student funding.
 - **Public Works:** February saw several snowstorms where there was a thaw and freeze causing a challenging time to clear roads and walkways. Any potholes are being temporarily filled until spring when a permanent fix in the spring.
 - **Signage:** New signage received for municipal buildings and parks. Will be installed in spring.
 - **Childcare:** YMCA has engaged with Murdock & Boyd on engineering and architect work, as well as putting together construction cost.
 - **Garbage Collection:** Residents are reminded that all white goods such as appliances (fridges, stoves, freezers) can not be picked up until April. Residents are asked not to place these large items roadside. In April, residents can call the Service Commission for the White Good Recycling program. This program runs from April 1 to October 31 each year. We look after freon removal. There is no charge for this service.
 - **Water & Wastewater:** Englobe Engineering continuing work on IBA project for water source for Blacks Harbour. Awaiting possible funding assistance for dredging Blacks Harbour sewage lagoons. Scheduling cleaning of water towers in St. George and Blacks Harbour.
 - **Parks & Recreation:** quotations being collected for next phase of improvements to Adventure Lane park area.



Planning, Building, & Enforcement

Report Period: March 12th, 2025

Prepared By: Alex Henderson, Planning Director

Planning update

- Provided a draft subdivision agreement outlining the conditions for the completion of the public road infrastructure at Lewis Connors Drive for the PV housing development.

Development update 2025

- Seven (7) building/demolition or development permits processed in 2025 – total construction value added to Eastern Charlotte in 2024: \$1,047,500.00.
- Four (4) tentative subdivision plans approved – three (3) new building lots added to-date.
- Two (2) zoning confirmation letters to-date.
- Fourteen (14) net new homes/apartment units permitted to date in 2025 – Willow Court renovation is twelve (12) of those newly permitted dwelling units.

Enforcement update

- Met with CAO and DELG/Finance and Treasury Board representatives on the billing cycles for dangerous or unsightly premises clean-up projects – the notice periods for a debt due to the municipality must be contained within a calendar year to be repaid quickly by the province.

Respectfully submitted by,

Alex Henderson, Planning Director, M.C.P., MCIP, RPP (NB)



Fire Department

Report Period: February 2025

Prepared By: Cara Hatt

Incidents per Month

	FEB 2024	FEB 2025
Fire/explosion - dollar loss [10]	2	1
Rubbish/grass fire - no dollar loss [12]	2	0
Chimney Fire [13]	2	0
Total Fire [10-19]	2	1
Vehicle Accident [31]	1	6
Industrial Accident [33]	0	1
Resuscitation Call - respiratory emergency [35]	0	7
Resuscitation Call - heart attack [36]	0	3
Resuscitation Call - other than listed [39]	0	2
Total Rescue or Resuscitation call [30-39]	1	19
Public Hazard - power line down / utility pole hazard [43]	0	1
Total Public Services [40-49]	0	1
Gas Leak - miscellaneous [59]	0	1
Total Gas leak [50-59]	0	1
Public Service - first aid [62]	0	1
Public Service - assist police or other agency [63]	0	4
Public Service - mutual aid [65]	6	3
Public Service- miscellaneous [69]	0	1
Total Public Services [60-69]	6	9
Alarm No Fire - detector activated [73]	5	3
Alarm No Fire - unknown odours [75]	0	1
Total Alarm no fire - No malicious intent [70-79]	5	4
Fire Department - Training [91]	20	3
Fire Department - Voluntary work/Fundraiser [93]	0	1
Fire Department - Maintenance [94]	0	2
Fire Department - On Call [96]	0	5
Total Incident situation unclassified [90-99]	20	13
Eastern Charlotte Fire Rescue TOTAL	38	48



Public Works Report, Blacks Harbour

Report Period: February 2024

Prepared By: Richard Leavitt, Foreman

Public Works will continue to do regular checks on our Water and Wastewater treatment system. This is done on a daily, weekly and monthly schedule. All documents are recorded and filed. These documents are later used for reports submitted to the Department of Environment and Department of Health. Turbidity checks and Chlorine residual are kept in accordance with the approval to operate on a daily schedule. General Maintenance and checks to all equipment is ongoing. We have had a few complaints regarding turbidity; we will continue to monitor and do checks on a daily schedule. All results are recorded and the Municipality of Eastern Charlotte and Saint John Laboratory will continue to monitor the water quality. We will go beyond our normal test sites if required.

The Public Works is still waiting on the shelving for inventory and parts for inside the sea-cans; also benches and shelving for our new shop.

Snow Plowing and sanding & pushing snow back for the month of February was a very busy month, and we had lots of equipment issues or breakdowns.

Trackless Trailer For sanding the sidewalks. The conveyer chain belt has to be replaced with new parts. Repairs will be needed for the adjustment for tension and bearing. Parts have been ordered for this.

The Older Backhoe and the Newer Backhoe: We had ALPA come do a service call on both machines; change oil and all filters and troubleshoot a grounding issue on both machines. Replaced block sensor for engine temp and gauge, clean up grounding straps. We also replaced hydraulic fittings that were leaking.

3-Ton: We had an air leak in one of the controls lever bank for the hydraulic plow lift. Also, the chain conveyer broke and needed repairs. The floor dump for the sand conveyer had a leak in hydraulic line and welding on the plow bracket was needed.

1-Ton needed some welding on the plow bracket. Also, a new conveyer chain belt has been ordered and will be replaced with a new conveyer belt. The brakes for the rear have been scheduled for replacement also a MVI is scheduled.

Garbage Truck: We had a hydraulic problem and replaced a hose. The exhaust flex pipe had to be repaired. The rear brake air pot failed and was leaking. The repairs were made, replaced with new a new pot.

We will continue to do General checks on all equipment along with logs sheets.

Thanks Rick Leavitt



Public Works Report, St. George

Report Period: February 2024

Prepared By: Ron Groom, Foreman

TRANSPORTATION

It was a busy month for plowing and snow removal compared to the last few years. We had to deal with a large amount of ice that resulted from a snow/ice pellets and rain mix that made everything hard to clear.

There has been some ice buildup on the roof of the Municipal office that had to be cleared with chloride and shovels. The valley between the roofs of Magaguadavic Centre also had snow and ice buildup causing the melt water to back up under the roofing and into the ceiling, coming down in the kitchen. A bucket truck was used to rake/shovel the snow and ice out to minimize any further water infiltration into the building.

We had a couple of lamp posts on Main Street get damaged and they required replacing. Fortunately, the damage was not serious and can be repaired with a little welding.

The flashing crosswalk lights on Main Street were repaired after being hit with a glancing blow from the plow wing. Fortunately, nothing was seriously damaged, and it was only a matter of straightening out the mounting brackets for the flashing lights and rewiring them.

Pothole filling has slowed down some. It seems we are keeping ahead of the really obvious or bad ones now.

WATER

We had one water break to deal with on Clinch Street. This would be the second break on this short section of line just about a year apart. It would be worth exploring replacing the water and sewer to update to PVC.

Water use through St George for the month of February was 9,405,490 million gallons, with an average daily use of 303,402 gallons.

Normal water testing was accompanied by two bacterial sample tests done for the water break on Clinch St.

There were three complaints of dirty water on Brunswick Street, which would normally indicate a break in the main. After searching for most of the day and looking for water coming up through the ground, it was eventually determined that the problem come from an activated fire suppression system at the Independent Grocer, causing a large volume of water to be drawn through the system and stirring up scale from the old piping.

SEWER

A minor project of clearing what was believed to be a sewer lateral blockage turned into a major job. The lateral from the Beacon appeared to be blocked but in actuality had been left disconnected during the water line job for the upper part of Clinch Street. The lateral was connected to another line and now has flowing sewer from the building.

The last three or four months of testing of the wastewater from True North has shown consistently high counts of BOD, to the point where they are twice what the agreed-on levels are. There used to be periods in the past of sporadic high results, but lately it seems to be happening more often, and it may be time to have another meeting with them to remind them of their obligation to keep the discharge water from the treatment plant under certain parameters.

Normal testing was conducted during the month. Results are in the attached pages.

WATER SAMPLE LAB RESULTS

February 5, 2025

Report #: G34242-25, Analysis of water samples

Five water samples were received on February 4, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G34242-1	Well #4 – Pre Cl	16557	0	0
G34242-2	Well #4 – Post Cl	16557	0	0
G34242-3	Municipal Building	16397	0	0
G34242-4	Rainbow Nets	18893	0	0
G34242-5	4 Henry Lane	23621	0	0

February 19, 2025

Report #: G34347-25, Analysis of water samples

Eight water samples were received on February 18, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)	HPC (cfu/100mL)
G34347-1	Well #2B – Pre Cl	26437	0	0	NR
G34347-2	Well #2B – Post Cl	26437	0	0	NR
G34347-3	Well #3 – Pre Cl	16513	0	0	NR
G34347-4	Well #3 – Post Cl	16513	0	0	NR
G34347-5	Well #6 – Pre Cl	26448	0	0	NR
G34347-6	Well #6 – Post Cl	26448	0	0	NR
G34347-7	108 Mount Pleasant	18779	0	0	NR
G34347-8	Birch Grove	16320	0	0	NR

NR – Not Requested

WASTEWATER SAMPLE LAB RESULTS

February 18, 2025

Report #: G34243-25, Wastewater analysis.

Four samples of wastewater were received on February 4, 2025 for analysis. The identity of the samples and the results are given below:

RESULTS

(All results are in mg/L unless otherwise noted; test methods available upon request)

Sample ID:	Lagoon #1 Influent	Lagoon #1 Effluent	Lagoon #2 Influent	Lagoon #2 Effluent
Lab ID:	G34243-1	G34243-2	G34243-3	G34243-4
Parameters				
CBOD ₅	139	19	509	19
BOD ₅	160	21	564	22
TSS	91	26	116	28
FOG	53	44	130	6



Parks & Recreation

Report Period: February 2025

Prepared By: Drew Dougan, Parks & Rec Foreman

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- **Eastern Charlotte Rec. Complex:** Ice Maintenance done Daily. Daily checks of Mechanical Room. Zamboni checks/Maintenance done regularly. Chem Aqua in to do the monthly Legionella sample. Made some adjustment to the cooling tower system to address issues raised by Chem Aqua. Completed monthly report to the province's Cooling tower registry.
 - Acquiring quotes for the upgrades needed in the mechanical room. Ordered new center ice logo for next season.
 - February was another busy month @ ECRC with many people taking advantage of our weekly bubble skates. Hosted CCMHA Groundhog Jamboree. BJORN Hockey held a Skill Development camp @ ECRC. We welcomed 5 Local schools here for their yearly pre-March break skating parties.
 - Oil change/ general maintenance done on Parks & Rec. truck.
 - **Playgrounds:** Checks of municipal playgrounds done regularly
 - Regularly check **Canal Beach** area.



Recreation Committee

Report Period: February 2025

Prepared By: Council Adam Hatt, Chair

Here we are in the month of March 2025. Spring is just around the corner.

Regretfully, I am away and unable to make this monthly meeting, but I always have things to report and communicate.

We hosted and collaborated with the YMCA in Eastern Charlotte during March Break (March 3-9) for a full week of activities, which were very well attended.

This coming Sunday, March 23, is the last day of the 2024/2025 season for ice rentals at the Eastern Charlotte Recreational Complex. No matter if you are a hockey team, came to public skating, sticks & pucks, pick-up, bubble/private skate, senior league or anything in between; thank you for making this season a success. I would like to extend a Thank you to Drew Dougan, our Parks & Recreation Foreman, and arena attendants for keeping the ice and arena in tip top shape. We have some exciting news coming down the pipes for the 2025/2026 season. Stay tuned.

Mark your calendars:

Easter is just around the corner. CCCA (Charlotte County Christian Academy) and Eastern Charlotte will be hosting "Breakfast with the Bunny" on Saturday, April 5, at the Magaguadavic Community Center.

Our Annual Bicycle Safety Rodeo will be happening May 8 at the Eastern Charlotte Recreational Complex.

Mother's Day Luncheon is set for May 10 at the Magaguadavic Community Center.

Stay Tuned to our Eastern Charlotte Parks & Recreation Facebook page for more information.



General Government

Report Period: March 2025

Prepared By: Jason N. Gaudet, CAO

- **Finance:** Financial Auditors have started the 2024 financial audit.
- **Housing & Development:** 12 units under renovations at 260 building in Blacks Harbour by PVH; awaiting CMHC final approval for Lewis Connors Street in Blacks Harbour (fall 2025 start?). Discussion with owner on potential renovations to old hospital in Blacks Harbour. Upcoming tendering of 3-4 house lots in Blacks Harbour. Discussion with province on Hillside Subdivision project and impacts of unregistered wetlands. There has been an increase request for business/retail space in the St. George area.
- **Tenders:** Tenders closed for canteens at Arena and Canal Beach.
- **EMO:** Scheduling ICS training for staff and fire fighters. Civic number auditing of rural areas.
- **Staffing:** Scheduling interviews for the FTE Public Works position for St. George, the posting was well received with many applications. We have arrived at a tentative agreement with Union contract, awaiting finalizing some details.
- **Public Works:** Awaiting the start up of asphalt plant for addressing potholes which are currently being temporarily filled. Switching over from winter operations to summer preparations.
- **Childcare:** YMCA has engaged with Murdock & Boyd on engineering and architect work, as well as putting together construction cost.
- **Water & Wastewater:** Englobe Engineering continues work on IBA project for water source for Blacks Harbour, and CBCL for IBA projects for St. George. Awaiting possible funding assistance for dredging Blacks Harbour sewage lagoons. Scheduling cleaning of water towers in St. George and Blacks Harbour is tentative for June. Compiling list of much needed valves, manholes and flushing hydrants for Blacks Harbour. Further repair/upgrade work required on sewage line on Clinch Street in St. George.
- **Parks & Recreation:** site visits for J.O. Spinney Drive basketball courts and baseball field for planning of improvements to play areas. Quotations and planning for next phase of improvements to Adventure Lane park area. Ice at arena stopped at the end of March, will shift to repairs and finishing upgrades to arena. Also, replacement of old ballcourt next to arena is schedule for early summer. Scheduling of major events such as annual festivals.
- **Garbage Collection:** Residents are reminded that all white goods such as appliances (fridges, stoves, freezers) can not be picked up until April. Residents are asked not to place these large items roadside. In April, residents can call the Service Commission for the White Good Recycling program. This program runs from April 1 to October 31 each year. We look after freon removal. There is no charge for this service.



Planning, Building, & Enforcement

Report Period: April 9th, 2025

Prepared By: Alex Henderson, Planning Director

Planning update

- PRAC welcomed on-board Brenda Allison of Eastern Charlotte at its March meeting.
- PRAC met to review and provide a view to Council on the proposed Hillside Estates which would involve a new municipal street and public park – they noted that DELG is asking for a delineation of potential unmapped wetlands on-site prior to final plan approval.
- Rezoning By-law Z.2.6, a by-law to amend the Village of Blacks Harbour Rural Plan, is included with this report along with a separate planning report about the proposal.
- Council may decide to give first reading to the rezoning By-law Z.2.6 and set a date for a public hearing of objections and refer it to the planning committee for a view.

Development update

- Eleven (11) building/demolition or development permits processed in 2025 – four (4) new permits in report period.
- Total construction value added to Eastern Charlotte to-date in 2025: \$1,198,500.00.
- Five (5) tentative subdivision plans approved – one (1) new subdivision file in report period.
- Two (2) zoning confirmation letters to-date – unchanged in report period.
- Fifteen (15) net new homes/apartment units permitted to date in 2025 – one (1) new unit in report period.

Enforcement update

- Three (3) enforcement files closed to-date in 2025 for enforcement of Community Planning Act, Building Code Administration Act, or the Dangerous or Unsightly Premises By-law.

Respectfully submitted by,

Alex Henderson, Planning Director, M.C.P., MCIP, RPP (NB)



Fire Department

Report Period: March 2025

Prepared By: Cara Hatt

Incidents per Month

	MAR 2024	MAR 2025
Fire/explosion - dollar loss [10]	6	0
Rubbish/grass fire - no dollar loss [12]	4	6
Chimney Fire [13]	0	1
Total Fire [10-19]	10	7
Rescue - Miscellaneous [30]	1	0
Vehicle Accident [31]	5	6
Industrial Accident [33]	0	1
Resuscitation Call - respiratory emergency [35]	0	14
Resuscitation Call - heart attack [36]	1	9
Resuscitation Call - miscellaneous [37]	0	1
Resuscitation Call - dead on arrival [38]	0	1
Resuscitation Call - other than listed [39]	0	7
Total Rescue or Resuscitation call [30-39]	7	39
Public Hazard - power line down / utility pole hazard [43]	1	0
Total Public Services [40-49]	1	0
Public Service - first aid [62]	0	0
Public Service - assist police or other agency [63]	0	4
Public Service - mutual aid [65]	6	3
Public Service- miscellaneous [69]	0	1
Total Public Services [60-69]	6	8
Alarm No Fire - smoke or steam mistaken [71]	1	0
Alarm No Fire - detector activated [73]	4	0
Total Alarm no fire - No malicious intent [70-79]	5	0
Fire Department - Training [91]	5	11
Fire Department - Meeting [92]	0	3
Fire Department - Voluntary work/Fundraiser [93]	1	2
Fire Department - Maintenance [94]	0	4
Fire Department - On Call [96]	0	10
Total Incident situation unclassified [90-99]	4	30
Eastern Charlotte Fire Rescue TOTAL	35	84



Public Works Report, Blacks Harbour

Report Period: March 2024

Prepared By: Richard Leavitt, Foreman

Public Works will continue to do regular checks on our Water and Waste Water treatment system. This is done on a daily, weekly and monthly schedule. All documents are recorded and filed. These documents are later used for reports submitted to the Department of Environment and Department of Health. Turbidity checks and Chlorine residual are kept in accordance with the approval to operate on a daily schedule. General Maintenance and checks to all Equipment is ongoing. We have had a few complaints regarding turbidity. We will continue to monitor and do checks on a daily schedule. All results are recorded and the Municipality of Eastern Charlotte and Saint John Laboratory will continue to monitor the water quality. We will go beyond our normal test sites if required.

The Public Works is still waiting on the shelving for inventory and parts for inside the sea cans, also benches and shelving for our new shop.

Snow plowing and sanding in March only out a few times.

Trackless: The trailer for sanding the conveyer chain belt has been fixed with new parts and the adjustment arms for tension replaced and bearing parts have been installed also. Installed Brushes on trackless for sweeping and we also replaced a hydraulic hose.

The Older Backhoe and the Newer Backhoe: Both had new glass replaced. Both front windshields were installed due to cracks. We installed brushes to start street sweeping.

We had a Sewer main backed up due to tree roots. A flush truck/ jet rod and vac system were used to remove the roots along with a video inspection before and after cleaning @ Cedar court.

Inventory has been completed,

Changing Street Signs,

Overflows at Mill Stream were reported and Wellington Lift station due to heavy rain events. One float switched changed at mill stream.

Installed a filter for the pressure washer@ the fire hall.

3-Ton needs new cutting edge for the plow blade ordered and new conveyer chain belt ordered.

1-Ton had MVI inspection done; needed tires, pads, rotors, manifold, leak & shoe kit and a ball joint. This has been completed. Removed sander and plow; waiting on new conveyer belt.

New Public works building: Rough stud opening started for a new door to be installed plus a new header. We also removed some siding for the install

Staff one person at the Arena to help with ice removal and wash down at season end.

Garbage Truck: Nothing major to report this month.

We will continue to do General checks on all equipment along with logs sheets.

Thanks Rick Leavitt.



Public Works Report, St. George

Report Period: March 2024

Prepared By: Ron Groom, Foreman

TRANSPORTATION

The plowing and snow removal slowed considerable through March, with sporadic days where a storm would roll through requiring mobilization.

HR put on a training session for the entire staff.

More pothole filling has been done through March. It has been nonstop trying to keep on top of them.

Some of the rains we had caused water to flood out onto roadways as the ditches are full of ice and snow and the water runoff has nowhere to go.

The new generators were finally set for commissioning. The Cummins rep, Liberty Gas and Matrix Mechanical were on site to get them prepped for use. The Magaguadavic Centre one is in service, but we are waiting for a larger fuel line for the Municipal Office one. Hopefully it will be ready soon.

The sander was taken off truck 4 for the season. It was experiencing some electrical issues, so the decision was made to remove it from service and investigate the problem in the fall.

The bollards were all replaced onto the walking trails.

Some garbage cans have been painted and set back out into high walking traffic areas.

Salt corrosion has taken a hefty toll on the Trackless. The entire brake system for the front had to be rebuilt due to this issue.

There were a few piles of snow left over from winter plowing that were trucked away to free up space for parking, etc.

Some early sweeping was done to make sure the sweeper was functioning properly.

Some maintenance has been done to Magaguadavic Centre. Floor tiles have been replaced and a cleanup of the basement was started, with the removal of old unused items.

A hole around a catch basin in front of the Post Office on Portage Street has been appearing and it is suspected that when the gas line was put through 25 years ago that some damage was done to the concrete at that time. Some further investigating into this matter will be done.

The concrete curb along Riverview Avenue has been deteriorating more and more every year. Along with that, the constant abuse from snowplows and wings hitting it in the weakened areas has caused pieces to break off and end up on lawns and the sidewalks. These pieces are being cleaned up as we find them, but the curb and gutter needs replacing.

WATER

Water use for March was 9,951,385 million gallons, for an average of 321,012 gallons per day.

The water levels have been very low in two of the wells all winter, requiring a bit more switching the lead well around more often. Hopefully the spring rains will build the water table back up.

An install list is being sorted out to be able to put the new flushing hydrant in on Berry Lane. This hydrant will allow us to flush out the dead-end line and keep the water fresher.

A number of hydrants needed the snow removed from around them in case of emergency access.

We had a persistent sink hole appearing on Clinch Street at the site where we had a water break in February. Originally it was thought to be another issue, but it was just the frost and ice melting out of the backfill used that caused the issue.

The water was turned on to the new Habitat for Humanity house on Brunswick Street.

SEWER

We had to pull one of the SLS pumps at station number 1 and send it away for assessment and repair.

There is an ongoing issue with SLS 9 where the pumps are kicking out on faults. We had electricians look at the control panel multiple times and no cause has been found. It may be a mechanical fault rather than electrical.

Normal testing was conducted during the month. Results are in the attached pages.

WATER SAMPLE LAB RESULTS

March 5, 2025

Report #: G34447-25, Analysis of water samples

Five water samples were received on March 4, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G34447-1	Well #4 – Pre Cl	16557	0	0
G34447-2	Well #4 – Post Cl	16557	0	0
G34447-3	Municipal Building	16397	0	0
G34447-4	Rainbow Nets	18893	0	0
G34447-5	4 Henry Lane	23621	0	0

March 19, 2025

Report #: G34543-25, Analysis of water samples

Eight water samples were received on March 18, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G34543-1	Well #2B – Pre Cl	26437	0	0
G34543-2	Well #2B – Post Cl	26437	0	0
G34543-3	Well #3 – Pre Cl	16513	0	0
G34543-4	Well #3 – Post Cl	16513	0	0
G34543-5	Well #6 – Pre Cl	26448	0	0
G34543-6	Well #6 – Post Cl	26448	0	0
G34543-7	108 Mount Pleasant	18779	0	0
G34543-8	Birch Grove	16320	0	0

NR – Not Requested

WASTEWATER SAMPLE LAB RESULTS

March 17, 2025

Report #: G34448-25, Wastewater analysis.

Four samples of wastewater were received on March 4, 2025 for analysis. The identity of the samples and the results are given below:

RESULTS

(All results are in mg/L unless otherwise noted; test methods available upon request)

Sample ID:	Lagoon #1 Influent	Lagoon #1 Effluent	Lagoon #2 Influent	Lagoon #2 Effluent
Lab ID:	G34448-1	G34448-2	G34448-3	G34448-4
Parameters				
CBOD ₅	142	17	220	23
BOD ₅	296	47	369	47
TSS	192	24	55	30
FOG	48	45	83	20



Parks & Recreation

Report Period: March 2025

Prepared By: Drew Dougan, Parks & Rec Foreman

-
- **Eastern Charlotte Rec. Complex:** Ice Maintenance done Daily. Daily checks of Mechanical Room. Zamboni checks/Maintenance done regularly. Chem Aqua in to do the monthly Legionella sample. Made some adjustment to the cooling tower system to address issues raised by Chem Aqua. Completed monthly report to the province's Cooling tower registry.
 - Reported shutdown of the cooling tower to the Province.
 - Acquiring quotes for the upgrades needed in the mechanical room. Ordered new center ice logo for next season.
 - March was another great month for rentals, with many birthday parties, and bubble skates booked @ ECRC. We were glad to offer Free public skating and "pucks and sticks" everyday for March break; it was very well attended. We had teams from outside communities reaching out looking for ice time and we were happy to have availability for them. We hosted SSHS vs HHS, Saint John AAA Vito's vs. a team from PEI. March 23 was our last day of rentals.
 - CIMCO here for their system shutdown and check up. Started the Ice removal.
 - Obtained quotes for new fencing for the **basketball courts**, and prices of new bleachers.
 - **Playgrounds:** Checks of municipal playgrounds done regularly
 - Regularly check **Canal Beach** area.



Recreation Committee

Report Period: March 2025

Prepared By: Council Adam Hatt, Chair

Can you believe it we are halfway through April? My report will include the months of March up until now.

We hosted and collaborated with the YMCA in Eastern Charlotte during March Break (March 3-9) for a full week of activities, which were very well attended.

Sunday, March 23, was the last day of the 2024/2025 season for ice rentals at the Eastern Charlotte Recreational Complex. No matter if you are a hockey team, came to public skating, sticks & pucks, pick-up, bubble/private skate, senior league or anything in between: thank you for making this season a success. I would like to extend a Thank you to Drew Dougan, our Parks & Recreation Foreman, and Jamie Melanson, Frank Richard, Neil Leakvold, and Norm Lambert for keeping the ice and arena in tip top shape. We have some exciting news coming down the pipes for the 2025/2026 season and I can't wait to be able to share this amazing opportunity for our community. Stay tuned.

There will be upgrades made to the basketball court and baseball field here at J.O Spinney Drive in the coming weeks. Please continue to be patient with us as we continue our improvements.

If you haven't already noticed public works are around distributing benches, picnic tables, garbage cans, etc. It is also on their to do list to get the docks in. They are on it.

I want to let everyone know that our corporate sponsor for Fog Festival in Blacks Harbour is no longer participating. Fog Festival will be a little different this year and we are just finalizing the plans for this year.

Mark your calendars for a few upcoming events:

Our Annual Bicycle Safety Rodeo will be happening May 8th at the Eastern Charlotte Recreational Complex.

Mothers Day Luncheon is set for May 10 at the Magaguadavic Community Center. Pre-registration is required. Staff is requesting all those who have registered to submit your pictures of you and your mom or mom figure for the slideshow.

The Community Clean up will be May 24th.

June 7 Canal Beach and the Splash Pad will open for the season. June 7 will also be the Eastern Charlotte Wide Yard Sale.

Stay Tuned to our Eastern Charlotte Parks & Recreation Facebook page for more information and many other events.

Happy Easter, everyone.



Mayor's Statement

Mayor John D. Craig
April 2025

My sincerest appreciation goes out to Foreman Rick Leavitt, Frank Richard, Jamie Melanson, and Neil Leakvold, along with Reggie Blanchard and his son-in law Samuel. Eastern Charlotte is indeed fortunate to have such a committed and hardworking team. On Saturday, April 5, and Sunday, April 6, these individuals worked tirelessly from morning to late at night to restore water services to the Glennie Court area. Their dedication to working in challenging conditions, including cold winds mud and 12-foot holes, for the entire weekend was truly impressive. I know all residents were very thankful.

Councillor Terr Lee and I attended the St. George Animal Shelter's fundraiser last month. The Animal Shelter are focusing on building a standalone/ separate building with expanded capacity. We are indeed privileged to have this shelter serving our local community and Councillor Lee and I would encourage ever one to volunteer/ contribute for this worthwhile project.

Tonight, I wish to send out Condolences to former St. George Councillor Gail Mullin, whose husband Gary passed away on Friday March 7. Gail, who was heavily involved in St. George as a Councillor from 2008 to 2018, was also a Zone Director at UMNBS for this area. As Council knows or anyone that has served on Council, that it is usually the family that sacrifices most when you dedicate your time to serving your community in your role. Our thoughts are with Gail and her entire family.

Congratulations, Glenn Cooke! Glenn Cooke, CEO of Cooke, Inc., has been named #1 on Intrafish Media's 2025 Seafood Power 100 List, recognizing the most influential leaders in the seafood industry. Intrafish defines power as: "In the seafood world, it's the ability to move markets with your decisions. To take risks that prompt a reaction from competitors. To make bold investments that move the industry forward. It is to innovate, to collaborate and to find solutions. To make the industry stop and listen when you speak. To lead."