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## REGULAR MEETING OF COUNCIL MINUTES

Wednesday, November 19, 2025  
7:00 p.m.  
Magaguadavic Place Community Center

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**MEMBERS PRESENT:** Deputy Mayor David Hatt  
Councillor Alexa Detorakis  
Councillor Adam Hatt  
Councillor Terry Lee  
Councillor Wayne MacQuarrie  
Councillor Lisa McKay  
Councillor Darrell Tidd

**MEMBERS ABSENT:** Mayor John Craig  
Councillor Michael Thompson

**STAFF PRESENT:** Jason N. Gaudet, CAO/Clerk  
Amy Carter, Administrative Assistant  
Lori Kelly, Project Coordinator/Economic Development

**GUESTS PRESENT:** Vicki Hogarth, Florence Mitchell; CHCO-TV  
Pierre Plourde & Laura Leger, Englobe Engineering  
Alex Henderson & Vern Faulkner, Southwest NB Regional Service Commission  
Gallery: 13

Minutes of Council meetings are required and described in Eastern Charlotte Bylaw # EC-01, Proceedings of Council:

- a) The minutes shall record, without note or comment:
  - i) The place, date and time of the meeting,
  - ii) The name of the presiding officer and the attendance of Council Members,
  - iii) The reading, if required, correction and adoption of the minutes of prior meetings, and
  - iv) All resolutions, decisions and proceedings of the meeting.

Video recordings of meetings are available by link at <https://easterncharlotte.ca/council/council-meetings>, or on Youtube at <https://www.youtube.com/@easterncharlotte>.

JG  
CLERK  
MAYOR

**1. CALL TO ORDER**

The Regular Meeting of the Council for Eastern Charlotte held on Wednesday, October 15, 2025, at Magaguadavic Place, was called to order by Deputy Mayor Hatt at 7:00 pm.

**2. ADOPTION OF AGENDA**

**Motion:** THAT Council adopt the agenda for the meeting of November 19, 2025, Regular Meeting of Council, with the addition of a motion for the creation of a Blacks Harbour water system sub-committee and communication strategy.

**Moved by:** Councillor Hatt

**Seconded by:** Councillor Detorakis

**Motion carried unanimously.**

**3. CONFLICT OF INTEREST DISCLOSURE**

- None

**4. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING(S)****a. October 15, 2025 (Regular Meeting of Council), October 28 & November 6 (Meetings)**

**Motion:** THAT Council approve the Minutes for the meetings of October 15, 2025 (Regular Meeting of Council), October 28 & November 6 (Meetings of the Committee of the Whole), as circulated to members of Council.

**Moved by:** Councillor Lee

**Seconded by:** Councillor McKay

**Motion carried unanimously.**

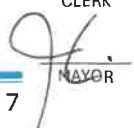
**5. BUSINESS ARISING OUT OF MINUTES**

- None

**6. DELEGATIONS****Pierre Plourde & Laura Leger, Englobe Engineering**

- Pierre outlined the updated project roadmap, short and long-term solutions, explained the next project phases and reviewed the new engineered flushing plan to improve water quality for Blacks Harbour.
- Discussion around the quality of the existing wells, privately owned transmission lines, water conservation, timelines and funding strategy.

  
CLERK

  
MAYOR

- Councillor Detorakis requested for the updated timeline to be posted to the Eastern Charlotte website.

**Motion:** THAT a sub-committee of community members be created to maintain communication around the water system projects

**Moved by:** Councillor Hatt

**Seconded by:** Councillor Tidd

**Motion carried unanimously.**

**Motion:** THAT all communications regarding the Blacks Harbour and Beaver Harbour water system with private industry, Englobe and the Municipality be made available to (Council?)

**Moved by:** Councillor Hatt

**Seconded by:** Councillor McKay

**Motion carried unanimously.**

- Councillor Hatt requested that the water sub-committee reach out to John Williamson (MP) and Ian Lee (MLA) for a meeting on this project and how they can support it.

## 7. DEPARTMENT REPORTS

### a. General Government Report

CAO presented the General Government report for the month of October 2025 (attached).

- Discussion regarding the timeline for presenting the budget at an information session.

### b. Reports of Southwest NB Service Commission (SNBSC)

Alex Henderson, Planning Director, SNBSC, read the Planning report for the month of October 2025 (attached).

- Discussion regarding Dangerous and Unsightly enforcement action process.

### c. Fire Department Report

CAO highlighted the Fire Report for the month of October 2025, as prepared by Cara Hatt, Fire Services Administrator (attached).

### d. Public Works Report

Councillor MacQuarrie summarized the Public Works reports for Blacks Harbour and St. George for September 2025 (attached).

The Public Works Report for Blacks Harbour was prepared by Foreman Richard Leavitt, and the Report for St. George was prepared by Foreman Ron Groom.

- Discussion regarding ETA for crosswalk/island on Mount Pleasant in L'Etete.

### e. Parks & Recreation Report

JG  
CLERK  
JG  
MAYOR

Councillor Hatt summarized the Parks and Recreation report for Blacks Harbour and St. George for October 2025, as prepared by Foreman Drew Dougan (attached).

f. **Committee Reports**

Councillor Detorakis offered an update for the Health Committee.

**Motion:** THAT the CAO write a letter to the Minister of Health requesting an update on the collaborative clinic in Blacks Harbour

**Moved by:** Councillor Detorakis

**Seconded by:** Councillor McKay

**Motion carried unanimously.**

**Motion:** THAT the CAO reach out to the New Brunswick Medical Association's education division to determine the financial contributions and logistics required, so this can inform our next budget discussion.

**Moved by:** Councillor Detorakis

**Seconded by:** Councillor Lee

**Motion carried unanimously**

- Discussion about return on investment and needing more information from the Minister of Health.

Councillor Detorakis offered an update for the Age-Friendly Advisory Committee.

Councillor Detorakis offered an update for the St. George Beautification Committee (attached).

- Presentation of a proposal for a Post Office plaza designed and prepared by Philip LeBlanc.

## 8. FINANCIAL STATEMENT

**Motion:** THAT Council accept the financial report for October 2025.

**Moved by:** Councillor MacQuarrie

**Seconded by:** Councillor Hatt

**Motion carried unanimously.**

## 9. OLD BUSINESS

a. **Draft By-Law #EC-14, utility rates By-Law**

- Under discussion by Council and the Committee of the Whole.

b. **Draft Amendment to By-Law #EC-01, Proceedings of Council**

**Motion:** BE IT RESOLVED that Council accept the First Reading by Title Only of Amendment to By-law #EC-01, Proceedings of Council.

**Moved by:** Councillor Detorakis

**Seconded by:** Councillor McQuarrie

**Motion carried unanimously.**

**Motion:** BE IT RESOLVED that Council accept the Second Reading, in its entirety, of Amendment to By-law #EC-01, Proceedings of Council.

**Moved by:** Councillor Detorakis

**Seconded by:** Councillor McKay

**Motion carried unanimously.**

**10. NEW BUSINESS**

- a. **Award of RFQ 2025-006- Demolition and Removal of Building(s) and Debris for 34 Crow Island, Back Bay, NB (PID# 15007511) pertaining to Dangerous and Unsightly Premises**

**Motion:** BE IT RESOLVED that Council award the contract for Quotation 2025-06, the demolition & removal of building(s) and debris from 34 Crow Island, Back Bay, NB (PID# 15007511), to 765373 NB Inc. / Spear Construction for the amount of \$16,850.

**Moved by:** Councillor Lee

**Seconded by:** Councillor Tidd

**Motion carried unanimously.**

- b. **Dangerous and Unsightly Premises, PID 15009236**

**Motion:** WHEREAS the Bylaw Enforcement Officer has deemed the dwelling and accessory buildings on the property as unsound and recommended their demolition; and, WHEREAS the owner of the property has failed to comply with an Order to Comply issued by the Bylaw Enforcement Officer on September 25, 2025; and, BE IT RESOLVED to authorize completion of the demolition / order to comply for 160 Back Bay Loop Road, Back Bay (PID 15009236).

**Moved by:** Councillor Tidd

**Seconded by:** Councillor Lee

**Motion carried unanimously.**

- c. **Surplus Assets**

CAO advised of vehicles listed as surplus and that minimum bid is a suggested amount.

JG  
CLERK  
  
MAYOR

**Motion:** BE IT RESOLVED that Council declares the assets outlined in the report “Surplus Assets” dated November 14, 2025, as surplus and each asset being available for disposal at the minimum dollar amount as outlined in the report.

**Moved by:** Councillor Hatt

**Seconded by:** Councillor Lee

**Motion carried unanimously.**

d. **Budget Discussions**

CAO advised on assessment base for 2026, a 1.8% increase, \$746 million in property value, some small increases in services like animal control and policing and fire. Approximately \$50,000 decrease with service Commission. Insurance costs up by about 10%, and equalization grant from the province will increase and a Capital renewal fund will be coming to Eastern Charlotte.

**11. CORRESPONDENCE**

- a. Eastern Charlotte Lions Club- Annual Telethon December 6
- Read by Deputy Mayor Hatt, also noted the Charlotte County ATV Club will be collecting toys during the Back Bay parade in cooperation with the Pentecostal Church.
- b. Response letter from Minister of Hon. Claire Johnson regarding possible new francophone school in Eastern Charlotte
- Read by CAO, letter acknowledges council’s support for that project.

**12. PUBLIC PRESENTATIONS/APPEARANCES**

- a. John Calder (Back Bay) Eastern Charlotte Fire Rescue, Back Bay station: stated that when Fire staff are in Eastern Charlotte Fire vehicles, there are legitimate reasons like service runs or trainings and wants the public to know they are not joyriding. Invited residents to join the ECFR team.
- b. Paul Blanchard (Blacks Harbour) Eastern Charlotte Fire Rescue: Appreciates the information on the Blacks Harbour water situation. Wants people to know the dedication and education needed to be a fire fighter is not easy. Pointed out that negative comments being heard affects morale and wants to improve communication between the fire club and council.

**13. STATEMENTS BY MEMBERS OF COUNCIL**

*Please note: Minutes are not intended to be a complete transcript, but a summary of remarks made.*

- a. Councillor Lee thanked everyone for coming and stated would be open to meeting with the fire department anytime.

- b. Councillor Tidd thanked everyone for coming and is glad we will be creating a subcommittee for improved communication on the water situation
- c. Councillor Hatt asked CAO about the Lagoon cleaning outcomes and better communication strategies. Thanked all firefighters and acknowledged their dedication to volunteering.
- d. Councillor Detorakis stated improving communication including regular updates and progress reports will increase confidence
- e. Deputy Mayor Hatt stated there will be heavy equipment on the section of rail bed North of St. George and to please avoid the area. Thanked everybody for coming.

**14. DATE & LOCATION OF NEXT REGULAR MEETING OF COUNCIL**

Wednesday, December 17, 2025, at 7:00 pm, at Magaguadavic Place Community Center.

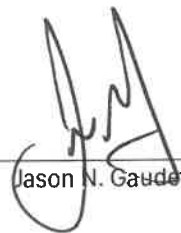
**15. ADJOURNMENT**

**Motion:** THAT the meeting be adjourned at 8:52 pm.

**Moved by:** Councillor Detorakis



David Hatt, Deputy Mayor



Jason N. Gaudet, CAO / Clerk



# General Government

Report Period: October 2025

Prepared By: Jason N. Gaudet, CAO

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- **Water & Wastewater:** Englobe and staff met with landowners on potential new well exploration area and planning approach to testing. Englobe also continues working Phase 2 building out existing infrastructure and Ground Water influence on wells. Ongoing work with desludging wastewater lagoons in Blacks Harbour with the lagoon 1 of 2 being completed at first of November. CBCL continuing working on three (3) utility projects for St. George with upcoming meeting with industry users on parameters of wastewater.
- **General :** On October 31 several members of Council and staff met with the Minister of Transportation and DTI staff on several topics including surplus properties at 115 Mt Pleasant Rd and in the vicinity of Hillside Cres, in St. George, Provincial-Municipal Highway Partnership Program (PMHP) regarding plan for Route 172/Back Bay Road, St. George bridges, and DTI traffic studies and outcomes for area in front of Tim Hortons and the Back Bay intersection. Further meeting planned with various DTI senior staff.
- **Childcare:** Awaiting construction plans so a tendering can be completed (to provide a more accurate construction cost). Lori Kelly engaged in daily discussions with GNB and/or YMCA on project.
- **Public Works:** With slower period, crews are addressing hold over work orders from summer. 1 of 3 purchases of new trucks has been completed; finalizing/sourcing remaining two trucks. Lining of crosswalks and stop lines on streets that were paved in October. In the spring, final improvement will be completed on the crosswalk to the upper mall parking.
- **Parks & Recreation:** Moving ahead, as part of existing Gas Tax Funding, on the heating of the former curling club at the arena. Also, some addition carpentry work on the upstairs YMCA area. Meeting with Rec Committee on guidance for 2026 events and festivals. War Memorial in front of post office being removed for repair after Remembrance Day. Ordered new picnic tables as part of the High School carpentry class program.
- **Fire:** Tender is now active for new fire truck/pumper. Finalizing draft policy regarding medical calls.
- **Finance & HR:** Finance is working on year end and projections; and putting together numbers for budget 2026. First set of interviews for Assistant Clerk position planned for early November.
- **Dangerous & Unsightly:** St. George crew and Fire Chief conducted clean up of several former campsites. Board up completed of premise in Back Bay.
- **Housing & Development:** Received and registered the Development Agreement for Hillside Subdivision in St. George. Awaiting plans for Carleton Street Extension lands transfers from the cemetery. Lori Kelly is updating Key Contact list and lands for development list.



# Planning, Building, & Enforcement

Report Period: Nov 12, 2025

Prepared By: Alex Henderson, Planning Director

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## *Planning update*

- PRAC did not have any files to approve at their October meeting.
- Development officer approved a lot width variance for a new building lot in Breadalbane.

## *Development update*

- Major jump in construction values in the last month (\$4,164,402.00) largely due to one industrial project.
- Seventy-six (76) building/demolition or development permits approved in 2025 to-date – six (6) new permits issued in last month – two (2) building permits rejected year to date.
- Total construction value permitted in Eastern Charlotte to-date in 2025: \$10,116,450.80
- Eighteen (18) tentative subdivision plans approved year to date – three (3) new subdivision plans with an additional six (6) new building lots approved in the last month.
- Twelve (12) zoning confirmation letters to-date – three (3) new.
- Twenty-four (24) net new homes/apartment units permitted to date in 2025 – one (1) new.
- Five (5) variance/terms & conditions approvals granted year to-date – one (1) new variance.
- No new sign permits or documents approved/exempted for registration in the Provincial Land Registry.

## *Enforcement update*

- Nine (9) new enforcement files opened in the last month and forty-nine (49) since the beginning of 2025 under the Community Planning Act (CPA), Building Code Administration Act (BCAA), or the Dangerous or Unsightly Premises By-law.

Respectfully submitted by, Alex Henderson, Planning Director, M.C.P., MCIP, RPP (NB)



# Fire Department

Report Period: October 2025

Prepared By: Cara Hatt

## Incidents per Month

	SEPT 2024	SEPT 2025
Fire/explosion - dollar loss [10]	2	1
Rubbish/grass fire - no dollar loss [12]	6	3
Chimney Fire {13}	1	
<b>Total Fire [10-19]</b>	<b>9</b>	<b>4</b>
Rescue - Miscellaneous [30]		
Vehicle Accident [31]	7	8
Resuscitation Call - respiratory emergency [35]		10
Resuscitation Call - heart attack [36]	1	3
Resuscitation Call - other than listed [39]		5
<b>Total Rescue or Resuscitation call [30-39]</b>	<b>8</b>	<b>26</b>
Gas Leak – miscellaneous [59]		0
<b>Total Gas Leak [50-59]</b>		<b>0</b>
Public Service – assist police or other agency {63}	1	1
Public Service - mutual aid [65]	5	13
Public Service – miscellaneous {69}		1
<b>Total Public Services [60-69]</b>	<b>6</b>	<b>15</b>
Alarm No Fire - detector activated [73]	3	8
Alarm No Fire – unknown odour {75}	1	1
<b>Total Alarm no fire - No malicious intent [70-79]</b>	<b>4</b>	<b>9</b>
Fire Department - Training [91]	7	9
Fire Department - Voluntary work/Fundraiser [93]		6
Fire Department - Maintenance [94]		1
Fire Department - On Call [96]		7
<b>Total Incident situation unclassified [90-99]</b>	<b>7</b>	<b>23</b>
<b>Eastern Charlotte Fire Rescue TOTAL</b>	<b>34</b>	<b>77</b>

“Resuscitation Call - other than listed [39]” can include:

- Overdose
- Stroke
- Seizure
- “Not acting normal” - Drugs or Alcohol
- Unresponsive
- Vomiting blood/bleeding



# Public Works Report, St. George

Report Period: September 2025

Prepared By: Ron Groom, Foreman

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## TRANSPORTATION

The new crosswalk beacons were installed at the High School. Hopefully they help to make the area safer and make traffic more aware.

The lawn maintenance equipment was winterized and stored for the season.

The last of the flowerpots were emptied out and stored for the season.

Asphalt patching has continued and will be happening until the weather does not permit us to do any more.

The veteran banners were installed in remembrance of those who served for our country.

The flail mower was removed from The Trackless and stored away for the season.

Prep work for the winter has begun on the snow removal equipment. The sweeper was mounted to help with leaf cleanup, which has been ongoing. Keeping catch basins open is a top priority to allow for rainwater drainage and to keep the streets from flooding.

A section of guard rail and some posts were replaced on South St.

Our newest crew member went through some training and was certified in the crucial areas for our work environment.

## WATER

Water use for September was 13.2262 million gallons pumped, with a daily average of 400,794 gallons. The dry weather has continued into the fall and unfortunately it is still showing up in the well levels for two of our primary and highest volume duty wells. We need to do some more water exploration for a future well as soon as can be arranged as demand has not gone down, and future growth will only make issues like we are experiencing now even worse.

A new service line had to be installed at a residence on Clark Ave., as the original copper line had developed some holes causing an echoing effect of water running inside the house.

Some new sampling was done on our water to get a baseline of what is in it and how to proceed with treatment in the future. The province is handling the sampling across many communities to see what they are all dealing with for contaminants and purity.

Another round of manganese sampling was done on well 6, but the results have yet to be issued.

Normal water testing was done in October. All results are in the accompanying report.

## SEWER

Operations of the sewer system has been normal for the month of October, with no repairs or alterations needed on our part. Some repairs were done on Brunswick St to catch basins and manholes as part of the asphalt resurfacing project being done by Debly Enterprises.

Normal testing was completed this month, and the results are in the accompanying report.

## WATER SAMPLE LAB RESULTS

*\* Non-municipal testing sites included with testing samples are redacted for privacy.*

October 2, 2025

Report #: G342382-25, Analysis of water samples

### RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G342382-1	Well #4 – Pre Cl	16557	0	0
G342382-2	Well #4 – Post Cl	16557	0	0
G342382-3	Municipal Building	16397	0	0

October 3, 2025

Report #: G342399-25, Analysis of water samples

Three water samples were received on October 2, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

### RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G342399-1	Well #3 – Pre Cl	16513	0	0
G342399-2	Well #3 – Post Cl	16513	0	0
G342399-3	Birch Grove	16320	0	0

October 3, 2025

Report #: G342324-25, Analysis of water samples

**Inorganic Parameters Analysis**

(All results are in µg/L, unless otherwise indicated; test methods available upon request)

Parameter	Water Tower, Pre Cleaning	Water Tower, During Cleaning, Sample #2	Water Tower, During Cleaning, Sample #1	Water Tower, Post Cleaning	CDWQG MAC*
<b>Sample Date:</b>	September 23	September 24	September 24	September 24	
Alkalinity, mg/L CaCO <sub>3</sub>	98	108	116	94	-
Aluminum	<5	<5	<5	<5	2900
Antimony	<2	<2	<2	<2	6
Arsenic	<1	<1	<1	<1	10
Barium	10	<10	<10	<10	2000
Boron	20	20	20	20	5000
Cadmium	<0.02	<0.02	<0.02	<0.02	7
Calcium, mg/L	39.7	40.2	41.9	43.6	-
Chloride, mg/L	115.0	117.8	116.5	116.6	250 <sup>2</sup>
Chromium	3	3	3	3	50
Copper	<1	<1	<1	<1	1000 <sup>2</sup> /2000
Iron	30	38	31	32	300 <sup>2</sup>
Lead	<1	<1	<1	<1	5
Mercury	<0.02	<0.02	<0.02	<0.02	1
Potassium, mg/L	2.2	2.3	2.2	2.3	-
Selenium	<2	<2	<2	<2	50
Sodium, mg/L	68.8	72.8	70.5	70.9	200 <sup>2</sup>
Strontium	143	143	146	146	7000
Magnesium, mg/L	5.0	5.2	5.4	5.5	-
Manganese	4	2	<2	<2	20 <sup>2</sup> /120
Thallium	<1	<1	<1	<1	-
Uranium	2.1	2.2	1.9	2.0	20

Zinc	18	5	<2	9	5000 <sup>2</sup>
pH	8.04	8.01	7.78	7.98	7.0 – 10.5
Ca/Mg Hardness, as CaCO <sub>3</sub>	120	122	127	132	-
Sulphate, mg/L	13	14	14	14	500 <sup>2</sup>
Fluoride, mg/L	0.5	0.5	0.5	0.4	1.5
Nitrate/Nitrite as N, mg/L	0.4	0.4	0.4	0.4	-
Turbidity, NTU	0.35	2.07	2.12	1.76	1
Conductivity, µS/cm	590	593	594	593	-
TDS, mg/L	281	284	284	284	500 <sup>2</sup>
True Colour, TCU	2	2	2	2	15 <sup>2</sup>

\*Canadian Drinking Water Quality Guideline MAC = maximum acceptable concentration

<sup>1</sup>IMAC = interim maximum acceptable concentration      <sup>2</sup>AO = Aesthetic Objective

October 8, 2025

Report #: G342326-25, Analysis of water samples

One water sample was received on October 7, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

### RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G342436-1	Rainbow Net	18893	0	0

October 16, 2025

Report #: G342505-25, Analysis of water samples

Six water samples were received on October 14, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

### RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)	HPC (cfu/100mL)
G342505-1	Well #2B – Pre Cl	26437	0	0	NR
G342505-2	Well #2B – Post Cl	26437	1	0	NR

G342505-3	Well #6 – Pre Cl	26448	0	0	NR
G342505-4	Well #6 – Post Cl	26448	0	0	NR
G342505-5	108 Mount Pleasant	18779	0	0	4
G342505-6	4 Henry Lane	23621	0	0	1

NR – Not Requested

October 16, 2025

Report #: G342506-25, Analysis of water samples

One water sample was received on October 14, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

**RESULTS**

Lab ID	Sample Identification	SID	HPC (cfu/100mL)
G342506-1	Rainbow Net	18893	76

October 23, 2025

Report #: G342569-25, Analysis of water samples

Three water samples were received on October 21, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

**RESULTS**

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)	HPC (cfu/10mL)
G342569-1	Well #3 – Pre Cl	16513	0	0	NR
G342569-2	Well #3 – Post Cl	16513	0	0	NR
G342569-3	Birch Grove	16320	0	0	12

NR – Not Requested

October 30, 2025

Report #: G342634-25, Analysis of water samples

Three water samples were received on October 28, 2025 for microbiological testing. The identity of the samples and the results are tabulated below.

## RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)	HPC (cfu/100mL)
G342634-1	Well #4 – Pre Cl	16557	0	0	NR
G342634-2	Well #4 – Post Cl	16557	0	0	NR
G342634-3	Municipal Building	16397	0	0	154

NR – Not Requested

## WASTEWATER SAMPLE LAB RESULTS

October 30, 2025

Report #: G342441-25, Wastewater analysis.

Four samples of wastewater were received on October 7, 2025 for analysis. The identity of the samples and the results are given below:

## RESULTS

(All results are in mg/L unless otherwise noted; test methods available upon request)

Sample ID:	Lagoon #1 Influent	Lagoon #1 Effluent	Lagoon #2 Influent	Lagoon #2 Effluent
Lab ID:	G342441-1	G342441-2	G342441-3	G342441-4
<b>Parameters</b>				
CBOD <sub>5</sub>	192	15	240	4
BOD <sub>5</sub>	361	80	401	89
TSS	272	19	90	67
FOG	25	6	107	4
NO <sub>3</sub> /NO <sub>2</sub>	0.4	0.5	0.4	0.2
TP	7.2	3.9	4.8	5.7
TKN	57.4	16.9	55.5	25.9
NH <sub>3</sub>	40.8	15.2	28.2	20.8
Unionized Ammonia, at Sampling Temp	0.235	0.121	0.020	0.128
Unionized Ammonia at 15°C	0.223	0.126	0.026	0.131
Temperature, °C*	15.7	14.5	11.7	14.7
pH*	7.22	7.4	6.45	7.28

Guideline for un-ionized ammonia at 15°C; 1.25mg/L, \*Data provided by client



# Public Works Report, Blacks Harbour

Report Period: October 2025

Prepared By: Richard Leavitt, Foreman

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Public Works will continue to do regular checks on our Water and Wastewater treatment system. This is done on a daily, weekly and monthly schedule. All documents are recorded and filed. These documents are later used for reports submitted to the Department of Environment and Department of Health. Turbidity checks and chlorine residual are kept in accordance with the approval to operate on a daily schedule. General maintenance and checks to all equipment is ongoing. We will continue to monitor turbidity and do checks on a daily schedule. All results are recorded, and the Municipality of Eastern Charlotte and Saint John Laboratory will continue to monitor the water quality. We will go beyond our normal test sites if required.

Sewer Lagoon dredging by Clean Harbours has been started they are doing Pond #1 first. Clean Harbours has provided a spread sheet giving an update on weights Gross kg, Tare kg, Net kg, Dryness & BTD.

The Purchase of a new turbidity meter has arrived & our older meter will be sent out for a regular service. HACH Filter Building- Culligan did a maintenance service call and changed the media in both tanks.

We had a boil order that was issued for #355-700 Wellington the cause was due to maintenance including the Shut off valve & the replacement of a new fire hydrant.

Public Works will continue to do locates for C.B.C.L. The Curb Stops that are located will be applied to our Electronic Mapping (continued into 2026). C.B.C.L will schedule appointment when they can return for more updated locates.

We cleaned the water main shut off /on valve boxes with vac/truck at a few locations as ongoing maintenance.

Public Works has been cleaning storm drains from blowing leaves & heavy rain. Sand & Salt were ordered and have arrived. The blending will be 3 sand -1 salt mix.

Public Works has put up the Veterans Banners.

Water & Sewer service quote from KEEL for a new a house being built on Wellington Road.

## Public Works Equipment

- (3-TON Truck) Motor Vehicle Inspection is due.
- (Trackless) Needs belt tensioner & exhaust manifold 2 bolts broken, needs the drive shaft replaced the splines are wore & universal joints need to be replaced.
- Garbage Truck we replaced power steering hydraulic line. MVI is due in Jan 2026.

New garage door has been installed in the new Public Works building by Clark Brewer. The lighting for the Sea-cans that was scheduled has been moved to November. We have a quote for 3-inch spray foam R-18 Insulation value from Greenfoot Energy.

The knee walls and ceiling will need to have plywood installed before insulating. Waiting on approval for shelving, work benches & lockers for our new building. The lighting and wiring for receptacle boxes and switches will need to be added to complete this project.

Thanks, Rick Leavitt.

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## WATER SAMPLE LAB RESULTS

October 8, 2025

Report#: G342435-25 Analysis of water samples

One water sample was received on October 7, 2025 for microbiological testing. The identity of the sample and the results are tabulated below.

### RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G342435-1	Zone-Main	19829	5	0

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October 10, 2025

Report#: 03424 79-25 Analysis of water samples

One water sample was received on October 9, 2025 for microbiological testing. The identity of the sample and the results are tabulated below.

### RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G342479-1	Zone- Main (#191)	19829	0	0

1<sup>st</sup> Sample

October 11, 2025

Report#: G342484-25 Analysis of water samples

One water sample was received on October 10, 2025 for microbiological testing. The identity of the sample and the results are tabulated below.

### RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G342484-I	Zone-Main (#191)	19829	0	0

2<sup>ND</sup> Sample

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(continued)

October 12, 2025

Report#: 0342489-25 Analysis of water samples

One water sample was received on October 11, 2025 for microbiological testing. The identity of the sample and the results are tabulated below.

**RESULTS**

<b>Lab ID</b>	<b>Sample Identification</b>	<b>SID</b>	<b>Total Coliforms (cfu/100mL)</b>	<b>E. coli (cfu/100mL)</b>
G342489-1	Zone - 700 Wellington	17436	0	0

1<sup>st</sup> Sample

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October 13, 2025

Report#: G342490-25 Analysis of water samples

One water sample was received on October 12, 2025 for microbiological testing. The identity of the sample and the results are tabulated below.

**RESULTS**

<b>Lab ID</b>	<b>Sample Identification</b>	<b>SID</b>	<b>Total Coliforms (cfu/100mL)</b>	<b>E. coli (cfu/100mL)</b>
G342490-1	Zone - 700 Wellington	17436	0	0

2<sup>nd</sup> Sample

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October 15, 2025

Report#: G342509-25 Analysis of water samples

Two water samples were received on October 14, 2025 for microbiological testing. The identity of the sample and the results are tabulated below.

**RESULTS**

<b>Lab ID</b>	<b>Sample Identification</b>	<b>SID</b>	<b>Total Coliforms (cfu/100mL)</b>	<b>E. coli (cfu/100mL)</b>
G342509-1	Well #3 - Munroe Road	10560	0	0
G342509-2	Zone - Deadmans	21590	1	0

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(continued)

October 17, 2025

Report#: G342539-25 Analysis of water samples

One water sample was received on October 16, 2025 for microbiological testing. The identity of the sample and the results are tabulated below.

**RESULTS**

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G342539-1	Zone - Deadmans Harbour	21590	0	0

1<sup>st</sup> Sample

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October 18, 2025

Report#: G342550-25 Analysis of water samples

One water sample was received on October 17, 2025 for microbiological testing. The identity of the sample and the results are tabulated below.

**RESULTS**

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G342550-1	Zone - Deadmans Harbour	21590	0	0

2<sup>nd</sup> Sample

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October 22, 2025

Report#: G342568-25 Analysis of water samples

Two water samples were received on October 14, 2025 for microbiological testing. The identity of the sample and the results are tabulated below.

**RESULTS**

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G342568-1	Well #4 - Munroe Road	10548	0	0
G342568-2	Zone - Wellington	17436	0	0

October 29, 2025

Report#: 0342636-25 Analysis of water samples

Three water samples were received on October 28, 2025 for microbiological testing. The identity of the sample and the results are tabulated below.

## RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G342636-1	Well, Wallace Cove	10606	0	0
G342636-2	Zone - Wallace Cove	17425	0	0
G342636-3	Zone - Hospital Street	10662	0	0

### WASTERWATER SAMPLE LAB RESULTS

October 31, 2025

Report#: G342511-25 Wastewater analysis.

Three samples of wastewater were received on October 14, 2025 for analysis. The identity of the samples and the results are given below:

#### RESULTS

(All results are in mg/L unless otherwise noted; test methods available upon request)

Sample ID:	Influent	Pond 1 Effluent	Pond 2 Effluent
Lab ID:	G342511-1	G342511-2	G342511-3
Parameters			
TSS	91	88	36
BOD <sub>5</sub>	269	NR	NR
CBOD <sub>5</sub>	NR	24	7
FOG	33	19	16

\* NR-Not Requested

October 31, 2025

Report#: G342512-25 Wastewater analysis.

One sample of wastewater was received on October 14, 2025 for analysis. The identity of the samples and the results are given below:

#### RESULTS

(All results are in mg/L unless otherwise noted; test methods available upon request)

Sample ID:	Influent
Lab ID:	G342512-1
Parameters	
TSS	40
CBOD <sub>5</sub>	5
FOG	39



## Parks & Recreation

Report Period: October 2025

Prepared By: Drew Dougan. Parks & Rec Foreman

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- Eastern Charlotte Rec. Complex- October was our first full month of operation. It was a busy month at our facility selling a great amount of ice time. We are pleased to be hosting some outside associations such as Southern Icedogs, Fundy Kraken, and EDZA south. We are offering FREE opportunities to get out and enjoy our facility like: Pucks & sticks Monday and Thursday 3:15-5:15, Adult Skate Tuesdays & Thursdays 11:30am-1:30pm, Tots/kiddos on ice Wednesdays 3:30-4:30, OPEN Skate Tuesday 3:00-5:15. Ice Maintenance (edging, multi pattern dry shaving) done Daily. Daily inspection & maintenance logs completed as needed. Zamboni preventative maintenance/Reg. maintenance done as needed. Chem-Aqua back for their monthly sample collection and system check of our Cooling tower treatment program. Reports to the Province of our sample results complete. We removed a few arena board advertisements, so if you are a local business and are interested in having your ad on the boards, please reach out to the municipal office for this exciting advertisement opportunity. New security cameras installed, camera for Ice Surface viewing installed (Public viewing to be available soon). New set of game ready nets ordered. Seeking quotes for playground equipment and now asking for Council for opinions on what features should be installed, for example "ninja warrior" style obstacles/climbing vs. traditional style slides/ play structure that we have everywhere else.
- Canal Beach- Last day for beach to be open was Sept. 15th. Winterization of the Canteen and bathroom facilities complete. Mobi mat and swim buoys put away for season. Swings and volleyball net taken down for winter. Collected garbage. Periodic Checks of the property and buildings throughout the Fall/Winter to be completed.
- Ball Fields- Both fields are mowed, drag/rolled and lined for games as needed. we will continue to maintain the fields for FMHS Boy's Baseball & Lady Mariner Softball.
- Splash Pad- Last day for operation is Sept. 15th. Winterization Complete.
- Riverside Park- Bathrooms maintained (new dispensers installed). Landscaping underway, Hosting upcoming Night Markets
- Playgrounds- checks of municipal playgrounds done regularly.
- Community gardens- Water shut off and gardening equipment put away for the season. Periodic checks of the buildings
- Events- Planning for Our Christmas Kickoff Weekend Events are underway. Should be a great weekend with events across all of Eastern Charlotte.

## **Southwest NB Service Commission Report to Council**

Regular Board Meeting -October 23rd, 2025. -530pm

All members present except for Saint Andrews- Trisha Dickerson Executive coordinator and Hollis Bartlett CEO in attendance –

***Chair John Craig***

Adoption of agenda **Harvey Matthews moved and seconded by Denny Cogswell-carried**

Adoption June 26 minutes **Denny Cogswell moved seconded Harvey Matthews -carried**

Business arising from previous meetings

Motion: The board of the Southwest New Brunswick Service Commission Resolves that the total operating budget for the Regional Service Commission for the 2026 calendar year would consist of total revenue of \$8,366,380 and total expenditures of \$ 8,366,380 and that the capital budget would consist of total expenditures of \$1,157,000 as presented on August 28,2025

**Moved by Denny Cogswell seconded by Harvey Matthews and carried**

Staff Reports :

*Solid Waste* (Mike Young) available on-line

*Local & regional Planning*( Alex Henderson) available on-line \*note- much higher permit value and larger number of new homes permitted in this region this year. Higher number of development approvals

*Economic Development:* ( Charlane Hatt) available on-line \* note- Healthcare Recruitment- The region was showcased at the Dalhousie Medical School- Family Medicine Residents Education Symposium. It was a very successful event with great feedback for the region from residents.

*Regional Community Development:* (Raymond Funk) available on-line \* note- Grant Writer continues to connect with organizations around opportunities, challenges, resources.Charlotte Dial a Ride numbers for drives are much higher.

*Regional Tourism:* available on-line \* Note-New Chair will be selected at next meeting. Jordan Holmes continues to represent Eastern Charlotte. Communication Coordinator listing will be posted within the next few days. next meeting scheduled for Tuesday, November 18 at 6pm.

*CEO Report-* available on-line

*Financial Report-*available on-line

**Allen MacEachern moved to adjourn 6pm**

*-next Board Meeting November 27<sup>th</sup> & December 11<sup>th</sup>*

**Mayor John Craig- October26<sup>th</sup> ,2025**



# ST. GEORGE BEAUTIFICATION COMMITTEE

<b>DATE</b>	October 23, 2025	<b>TIME</b>	7:00 pm	<b>FACILITATOR</b>	Alexa Detorakis
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COMMITTEE MEMBERS			
Alexa Derorakis	Shelley Turner	Madison Hutchison	Nancy Rayner
Jirina Petrovich	Mathew Hall		

TIME	ITEM	OWNER
7:00	Welcome and introduction of members	Alexa
7:15	<p>Old Business</p> <p>Three students from High School attended meeting, Owen Campbell, Shiva Mitchell, Shayaan</p> <p>Post office monument will be moved municipality is contacting Legion</p> <p>Some lights have been replaced</p>	Alexa
	<p>Vote on four small projects</p> <ol style="list-style-type: none"> <li>1. Light in underpass</li> <li>2. Accessibility on trails. In order to keep ATV's out the gate has been bolted shut. A rock put in the way would stop ATV's while allowing access to bikes, baby buggies and pedestrians</li> <li>3. Move building on Gypsy lane into open area and put a picnic table under it and a swing</li> <li>4. Bike racks. Suggested locations are by the post office, across from Pete's Ice cream and on Main St.</li> </ol>	
	<p>One large Project</p> <p>By unanimous vote the Post Office Plaza is our big project</p> <p>Nancy has reached out to Philip LeBlanc who's a designer/artist and has offered to help with a presentation to Council</p>	
	<p>New Business</p> <ol style="list-style-type: none"> <li>a) Maintenance crews are damaging trees along trails</li> <li>b) Gypsy lane east not used suggestions needed to utilize the green space</li> <li>c) Owen is considering being the Chair</li> <li>d) Pedestrian access from post office to Brunswick and Main street</li> </ol>	

TIME	ITEM	OWNER
	<ul style="list-style-type: none"> <li>e) Eagles nest swings</li> <li>f) Wood shop at high school is slow and might be able to build a picnic table</li> <li>g) Install more bat houses on marsh side of trail</li> </ul>	
8:00	Next Meeting November 3, 2025 at 7:00pm	
8:05	Meeting is closed	

**GENERAL BUDGET**

	<b><i>PERIOD TO DATE</i></b>	<b><i>October</i></b>	<b><i>COMMITTED</i></b>	<b><i>TOTAL</i></b>
<b>INCOME GEN</b>	\$ 4,976,222.36	\$ 595,954.68	\$ -	\$ 5,572,177.04

**GENERAL GOVERNMENT**

Council Functions, general and financial management, legal matters, civic relations

	<b><i>PERIOD TO DATE</i></b>	<b><i>October</i></b>	<b><i>COMMITTED</i></b>	<b><i>TOTAL</i></b>
	\$ 787,817.60	\$ 54,504.47	\$ 1,106.48	\$ 843,428.55

**PROTECTIVE SERVICES**

policing, Fire Protection, emergency measures, animal control, building inspection and their protective measures

	<b><i>PERIOD TO DATE</i></b>	<b><i>October</i></b>	<b><i>COMMITTED</i></b>	<b><i>TOTAL</i></b>
POLICING	\$ 579,252.75		\$ -	\$ 579,252.75
FIRE	\$ 723,441.55	\$ 61,895.65	\$ 48,222.17	\$ 833,559.37
EMO	\$ 14,712.44	\$ -	\$ -	\$ 14,712.44
OTHER	\$ 106,059.62	\$ 14,944.33	\$ -	\$ 121,003.95
	\$ 1,423,466.36	\$ 76,839.98	\$ 48,222.17	\$ 1,548,528.51

**TRANSPORTATION SERVICES**

Common services, roads and streets maintenance, street lighting, traffic services, parking and other transportation related functions

	<b><i>PERIOD TO DATE</i></b>	<b><i>October</i></b>	<b><i>COMMITTED</i></b>	<b><i>TOTAL</i></b>
	\$ 1,076,091.62	\$ 90,129.74	\$ 12,965.33	\$ 1,179,186.69

**ENVIRONMENTAL HEALTH SERVICES**

solid waste collection and disposal

	<b><i>PERIOD TO DATE</i></b>	<b><i>October</i></b>	<b><i>COMMITTED</i></b>	<b><i>TOTAL</i></b>
	\$ 542,174.97	\$ 61,053.76	\$ -	\$ 603,228.73

**PUBLIC HEALTH & WELFARE**

provision of a medical clinic and physician recruitment

	<b><i>PERIOD TO DATE</i></b>	<b><i>October</i></b>	<b><i>COMMITTED</i></b>	<b><i>TOTAL</i></b>
	\$ 19,601.51	\$ 1,759.37	\$ -	\$ 21,360.88

**PLANNING AND DEVELOPMENT SERVICES**

Planning and zoning, community development, tourism and other municipal development and promotion services

	<b><i>PERIOD TO DATE</i></b>	<b><i>October</i></b>	<b><i>COMMITTED</i></b>	<b><i>TOTAL</i></b>
	\$ 214,470.62	\$ 38,701.24	\$ 1,783.61	\$ 254,955.47

(continued ...)

**GENERAL BUDGET (Continued)**

**RECREATION AND CULTURE**

Planning and zoning, community development, tourism and other municipal development and promotion services

**\*\*NOTE THIS INCLUDES THE CONTRIBUTION TO THE RSC FOR 106166.64**

	<i>PERIOD TO DATE</i>		<i>October</i>		<i>COMMITTED</i>		<i>TOTAL</i>	
	\$	678,338.33	\$	91,993.49	\$	15,544.93	\$	785,876.75

**FISCAL SERVICES - GENERAL**

Long and Short Term borrowing and Interest, capital costs, lease payments, bank and service charges

	<i>PERIOD TO DATE</i>		<i>October</i>		<i>COMMITTED</i>		<i>TOTAL</i>	
	\$	915,040.08	\$	158,306.43			\$	1,073,346.51

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	<i>PERIOD TO DATE</i>		<i>October</i>		<i>COMMITTED</i>		<i>TOTAL</i>	
TOTAL INCOME	\$	4,976,222.36	\$	595,954.68	\$	-	\$	5,572,177.04
TOTAL GEN GOV	\$	5,657,001.09	\$	573,288.48	\$	79,622.52	\$	6,309,912.09
	-\$	680,778.73	\$	22,666.20	-\$	79,622.52	-\$	737,735.05

**UTILITY BUDGET**

	<i>PERIOD TO DATE</i>	<i>October</i>	<i>COMMITTED</i>	<i>TOTAL</i>
<b>INCOME UTILITY</b>	\$ 1,230,578.94	\$ 122,492.30	\$ -	\$ 1,353,071.24

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**WATER**

Provision of water including the maintenance and operation of the underground networks and reservoirs

	<i>PERIOD TO DATE</i>	<i>October</i>	<i>COMMITTED</i>	<i>TOTAL</i>
	\$ 310,814.52	\$ 61,331.51	\$ 91.77	\$ 372,237.80

**SEWER**

Provision of sewer services including the maintenance and operation of the underground networks and lagoons

	<i>PERIOD TO DATE</i>	<i>October</i>	<i>COMMITTED</i>	<i>TOTAL</i>
	\$ 350,393.39	\$ 23,549.54	\$ 13,735.51	\$ 387,678.44

**FISCAL SERVICES - UTILITY**

Long and Short Term borrowing and Interest, capital costs, lease payments, bank and service charges

	<i>PERIOD TO DATE</i>	<i>October</i>	<i>COMMITTED</i>	<i>TOTAL</i>
	\$ 192,966.47	\$ 37,751.11	\$ -	\$ 230,717.58

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	<i>PERIOD TO DATE</i>	<i>October</i>	<i>COMMITTED</i>	<i>TOTAL</i>
<b>TOTAL INCOME</b>	\$ 1,230,578.94	\$ 122,492.30	\$ -	\$ 1,353,071.24
<b>TOTAL UTILITY</b>	\$ 854,174.38	\$ 122,632.16	\$ 13,827.28	\$ 990,633.82
	\$ 376,404.56	-\$ 139.86	-\$ 13,827.28	\$ 362,437.42