



REGULAR MEETING OF COUNCIL MINUTES

Wednesday, August 19, 2026
7:00 p.m.
Magaguadavic Place Community Center

MEMBERS PRESENT: Mayor John Craig
Deputy Mayor Adam R. Hatt *electronically joined via Teams
Councillor Patty Borthwick
Councillor Matthew Hall
Councillor David Hatt
Councillor Logan Martin
Councillor Sam Rubin
Councillor Lucy Stevens
Councillor Michael Thompson

STAFF PRESENT: Jason N. Gaudet, CAO/Clerk
Amy Carter, Assistant Clerk

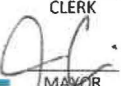
GUESTS PRESENT: Vicki Hogarth, Florence Mitchell, CHCO-TV
Gallery: 4

Minutes of Council meetings are required and described in Eastern Charlotte Bylaw # EC-01, Proceedings of Council:

- a) The minutes shall record, without note or comment:
 - i) The place, date and time of the meeting,
 - ii) The name of the presiding officer and the attendance of Council Members,
 - iii) The reading, if required, correction and adoption of the minutes of prior meetings, and
 - iv) All resolutions, decisions and proceedings of the meeting.

Video recordings of meetings are available by link at <https://easterncharlotte.ca/council/council-meetings>, or on Youtube at <https://www.youtube.com/@easterncharlotte>.


CLERK


MAYOR

1. CALL TO ORDER

The Regular Meeting of the Council for Eastern Charlotte held on Wednesday, August 19, 2026, at Maguadavic Place, was called to order by Mayor John Craig at 7:00 pm.

2. ADOPTION OF AGENDA

Motion: THAT Council adopt the agenda for the meeting of August 19, 2026, Regular Meeting of Council.

Moved by: Councillor Hall

Seconded by: Councillor Borthwick

Motion carried unanimously.

3. CONFLICT OF INTEREST DISCLOSURE

- None

4. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING(S)

Motion: I MOVE TO approve the Minutes as circulated to members of Council, for the July 15, 2026 – Regular Meeting of Council, July 21, 2026 – Committee of the Whole, July 28, 2026 – Committee of the Whole, August 4, 2026 – Committee of the Whole, August 4, 2026 – Special meeting, and the August 11, 2026 – Committee of the Whole, with the following correction(s)/amendment(s) ...

To correct the vote for item 10.c in the July 15 – Regular Meeting of Council be corrected from 6-2 to 5-2.

Moved by: Councillor Hall

Seconded by: Councillor Martin

Motion carried unanimously.

5. BUSINESS ARISING OUT OF MINUTES

- None.

6. DELEGATIONS

- None.

7. DEPARTMENT REPORTS**a. General Government Report**

CAO presented the General Government report for the month of July, 2026 (attached).

b. Reports of Southwest NB Service Commission (SNBSC)

Alex Henderson was unable to attend. CAO gave an update on permits and enforcement files to date. (attached).

c. Fire Department Report

Councillor Rubin highlighted the Fire Report for the month of July 2026, as prepared by Cara Hatt, Fire Services Administrator (attached).

d. Public Works Report

Deputy Mayor A. Hatt submitted the Public Works reports for Blacks Harbour and St. George for July 2026 as written (attached).

The Public Works Report for Blacks Harbour was prepared by acting Foreman Chris Lord, and the Report for St. George was prepared by Foreman Ron Groom.

e. Parks & Recreation Report

Councillor Hall submitted the Parks and Recreation report for Blacks Harbour and St. George for July 2026, as prepared by Foreman Drew Dougan (attached).

- Councillor Hall added that a second Volleyball tournament was held at Canal August 8th with 12 teams competing from ages 11 to 40. A canoe trip leaders' course at Riverside Park August 27th and 28th. Summers end fish off at Riverside Park. Noted Parks and Recreation crew did an excellent job maintaining the Marsh trail this summer.

f. Committee Reports

- None

8. FINANCIAL STATEMENT

8.a. Motion: I MOVE to accept the financial reports for July 2026.

Moved by: Councillor Borthwick

Seconded by: Councillor Hall

Motion carried unanimously.

9. OLD BUSINESS**9.a. Code of Conduct By-Law Amendment (Third reading)**

Motion: BE IT RESOLVED THAT Council accept the Third and final reading, by title only, of By-Law EC-02-A, Code of Conduct.

Moved by: Councillor Martin

Seconded by: Councillor Hatt

Motion carried unanimously.


CLERK

MAYOR

9.b. ATV By-Law

- CAO advised of status of ATV By-Law amendment and noted delays in review needed to move forward.

10. NEW BUSINESS**10.a. Land Purchases****10.a.i Vacant Lands (3)**

- CAO advised properties are surplus lands from the province.

Motion: BE IT RESOLVED that Council accept the purchase of the following properties: PID numbers 01219575, 01244029, and 15069578 for the total sum of \$7,600, utilizing funds from the Capital fund.

Moved by: Councillor Thompson

Seconded by: Councillor Hall

Motion carried unanimously.

10.a.ii Building & Land - 115 Mount Pleasant Road (PID# 15208572)

- CAO advised building has been vacant since 2021

Motion: BE IT RESOLVED that Council accept the purchase of the building and land at 115 Mount Pleasant Road, St. George, PID number 15208572 for the sum of \$1, utilizing funds from the Capital fund.

Moved by: Deputy Mayor A. Hatt

Seconded by: Councillor Rubin

Motion carried unanimously.

10.b. Dangerous & Unsightly Premises**10.b.i DAUP 2026-001 – PID# 15143290, Brians Road, Pennfield**

- CAO advised council has been briefed by By-law enforcement officer Vern Faulkner on the files in closed session previously.

Motion: WHEREAS the Bylaw Enforcement Officer has deemed the dwelling and accessory buildings on the property as unsound and recommended their demolition; and,

WHEREAS the owner of the property has failed to comply with an Order to Comply issued by the Bylaw Enforcement Officer on October 27, 2025; and,
BE IT RESOLVED to authorize completion of the notice of demolition / order to comply for 17 Brians Road, Pennfield (PID 15143290).

Moved by: Councillor Hall

Seconded by: Councillor Borthwick

- Councillor Hall asked if by approving this order to comply/demolition, would it still allow time for the owners to comply with no penalties.
- CAO advised that yes, within the time period it will take to quote and complete this job, if the owners satisfy the order to comply there will be no further penalties.

Motion carried unanimously.

10.b.ii DAUP 2026-002 – PID# 01326875, Johnson Lane, Utopia

- CAO advised order to comply has not been satisfied.

Motion: I MOVE TO modify the notice to comply order at property PID 01326875 by extending the deadline by 45 days.

Moved by: Councillor Thompson

Seconded by: Councillor Rubin

Motion carried unanimously.

10.b.iii DAUP 2026-003 – PID# 15002983, Route 780, Utopia

- CAO advised this file includes and under those circumstances we ask for review and recommendation from the Department of Environment.

Motion: I MOVE TO send the file on PID 15002983 to the Dept. of Environment and Local gov't.

Moved by: Councillor Hatt

Seconded by: Councillor Martin

Motion carried unanimously.

10.c. Dog Control By-Law Amendment- First and Second reading

- CAO reviewed history, updates, and reason for amending including penalties

10.c.i Dog Control By-Law Amendment, First reading, by Title only

Motion: I MOVE THAT Council accept the First Reading, by Title Only, of By-Law # EC-13-A, Dog Control By-Law.

Moved by: Councillor Stevens

Seconded by: Councillor Hall

Motion carried unanimously.

10.c.ii Dog Control By-Law Amendment, Second Reading, in its entirety

Motion: I MOVE THAT Council accept the Second Reading, in title and in full, of By-Law # EC-13-A, Dog Control By-Law.

Moved by: Councillor Hall

Seconded by: Councillor Martin

Motion carried unanimously.

10.d. Capital Fund- Riverside Park, Old Boat Landing Remediation/Restoration

- CAO advised landing is in disrepair and has become a safety risk. Quotations are from watercourse alteration professionals, and a WAWA permit has been given for the purpose of remediation.

Motion: BE IT RESOLVED that Council accept the quote from **Utopia Groundworks** of **\$16,240** to complete the Old Boat Landing Remediation Project at Riverside Park in St. George, with the project to be funded through the Capital Fund.

Moved by: Councillor Martin

Seconded by: Councillor Hatt

- Councilor Borthwick asked when it will be completed.
- CAO advised is scheduled for this fall.

Motion carried unanimously.

10.e. School Zone- Speed Limits

- CAO advised speeding in school zones is an ongoing issue. We have 4 school zones in Eastern Charlotte.

Motion: WHEREAS school zone speed limits are currently in effect only during the regular school year; and schools, playgrounds, and youth activities continue to operate throughout the year, resulting in children being present in these areas during all seasons;

WHEREAS school zone speed is determined by section 140.1 of the Motor Vehicle Act which is under the authority of the Department of Transportation;

BE IT RESOLVED that Council write a letter to the Department of Transportation (DTI) requesting that school zone speed limits be made effective year-round in order to enhance public safety and better protect children and pedestrians in school zones at all times of the year and also to allocate \$4000 from the Capital fund for 2026 for the purchase of two school zone lights for the Blacks Harbour school zone.

Moved by: Deputy Mayor Hatt

Seconded by: Councillor Martin

- Councillor Rubin noted that this request is asking the province to change the rules province wide and believes it is highly unlikely they will, it amy take time but doing something is better then doing nothing. Believes the yellow lights are a good investment
- Councillor Hall asked for clarification on times of day or year
- CAO advised that the Motor Vehicle Act states it is during school hours/seasonal, but the request would be for year round
- Deputy Mayor Hatt notes that the playground is used year-round.
- Councillor Thompson asked if the lights had already been ordered
- CAO advised we have quoted them out and they are in stock

**Vote on
the Motion:**

	Councillor Borthwick	Councillor Hall	Councillor Hatt	Deputy Mayor Hatt	Councillor Martin	Councillor Rubin	Councillor Stevens	Councillor Thompson	Councillor Hatt (tie-breaker)
Aye (in favour)	X	X	X	X	X		X		
Nay (opposed)						X		X	n/a

Motion carried 6-2.

10.f. Council devices

- CAO advised quotes have been received for laptops and tablets. This will give council the ability to review and access information needed to do their jobs and that it will be budgeted accordingly.
- Discussion on internet access and plan options
- Deputy mayor Hatt noted benefits of using a municipal owned devices including security and protection of private information.

Motion: BE IT RESOLVED THAT Council approve the purchase of technology for the mayor and councilors to use to facilitate the efficient conduct of municipal business and communication and asked for improved audio for joining meetings electronically.

Moved by: Councillor Thompson

Seconded by: Councillor Hatt

Motion carried unanimously.

11. CORRESPONDENCE

11.a Sign Request for 12 Carleton Street (St. George)

Motion: I MOVE that the letter from Faith Avery be referred to the Public Safety Committee for review and recommendation on sight line and speed

Moved by: Councillor Thompson

Seconded by: Councillor Hall

Motion carried unanimously.

11.b Thank-you letter-30 Prince Willam Street

- Councillor Stevens read the letter thanking Jason and Ron Groom for the Municipality's help with a solution to their water shut off problem.

12. PUBLIC PRESENTATION/APPEARANCES

- a. None.

14. STATEMENTS BY MEMBERS OF COUNCIL

Please note: Minutes are not intended to be a complete transcript, but a summary of remarks made.

- a. Mayor Craig - Congratulated Brian and June Ward on their 50th Wedding anniversary. Congratulated Gordon and Joyce James on their 60th Wedding anniversary. Congratulated Linda and Carl Hooper on their 60th wedding anniversary. Noted that Council will be touring the municipalities infrastructure on the weekend and is looking forward to attending the mayor's training conference this weekend. Fog Fest brochures are now available. Explained the difficulties with not having a dedicated council chambers and looks forward to this at the newly acquired RPC building.
- b. Deputy Mayor A. Hatt - Wants to congratulate Eric Bradford on getting to the finals in New Brunswick's Got Talent. Suggested we look into an input form for residents for the upcoming budget like Fundy Shores has done.
- c. Councillor Stevens - Thanked Cara and parks department for their hard work on Family Fun Days, many appreciated the activities during the week.

JG
CLERK
MAYOR

- d. Councillor Borthwick - Reminded people to bring a non-perishable food item or donate to Hillary's Hope for Hunger for the food bank in St. George at Fog Festival. YMCA is now taking applications for childcare spots. Thanks Crystal Cook and Kathy Koteff for their work on the gardens. Condolences to Hatt family of St. Stephen on the loss of their daughter.
- e. Councillor D. Hatt - Thanked the Fire Department for help with fireworks.
- f. Councillor Martin - Reminded people to mindful of speeding in school zones as we begin a new school year.
- g. Councillor Rubin - Mariners Music fest was a well attended event.
- h. Councillor Thompson - Declined to comment.
- i. Councillor Hall - Fog Fest brochures now available at multiple locations across the municipality.

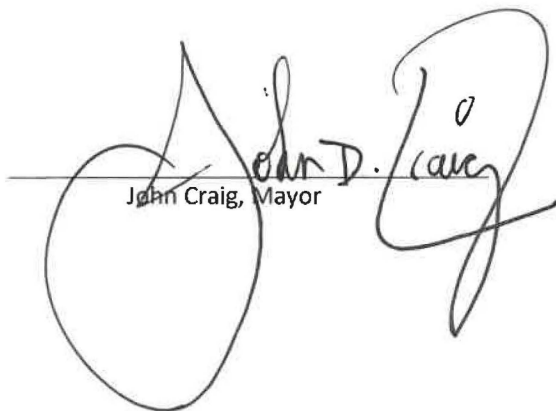
13. DATE AND LOCATION OF NEXT REGULAR MEETING OF COUNCIL

Wednesday, September 16, 2026, at 7:00 pm at Magaguadavic Place Community Centre.

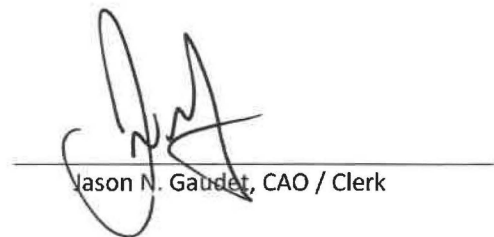
14. ADJOURNMENT

Motion: I MOVE THAT the meeting be adjourned at 8:05 p.m.

Moved by: Councillor Rubin.



John Craig, Mayor



Jason N. Gaudet, CAO / Clerk



General Government

Report Period: July 2026

Prepared By: Jason N. Gaudet, CAO

- **Finance & HR:** Finalist from open position of FTE Public Work in St. George; the last finalist decided to remain at his work and the position was reposted. Several upcoming courses are being taken by staff including Arena Operator Level 2 and Airbrakes.
- **Water & Wastewater:** Flushing hydrant installed at end of Wallace Cove water line. Access road work for the well exploration relating to the Blacks Harbour Water project is schedule for the first week of September. The Blacks Harbour Water Communication Committee is schedule to meet at the first week of August.
- **Public Works:** After some delay, paving will be completed for Cedar Court and Brunswick Street in Blacks Harbour in mid-August. We still have pothole and patchwork repairs to be completed in St. George and Blacks Harbour. Working with the Service Commission to bring a cooperative use hydro-vac truck that could be used among the municipalities of SW NB. The Grad Banners will be taken down at the end of August. Staff is working on a cost analyst of municipal garbage collection in preparation of the garbage collection tender due at the end of the year.
- **Parks & Recreation:** Issues with the splash pad have been present frequent issues which is being investigated. Awaiting Smet Monument's delivery of granite base for replacement of the War Memorial at the St. George Post Office. Some improvements are ongoing for Riverside Park with the filling in of the old boat ramp and eavestroughs installed to the market shelter. Residents/users of the boat ramps at Riverside Park and Canal Beach are reminded that boats are not permitted to be left overnight. Boats that have been docked for several days will be advised and could lead to being removed/towed out. Many thanks for volunteers Kathy Koteff and Crystal Cook on their gardening work at spots on Main Street. The Summer Festival went off well despite some postponements due to weather and a special thanks to members of Council, ECFR, and CCSR for assistance with traffic control for the fireworks and High School staff. An additional thank you is extended to Cookes Aquaculture for hosting the fireworks show.
- **Public Safety:** the speed radar trailer (owned by the Service Commission) has made its rounds throughout Eastern Charlotte; speed data is shared with the RCMP to assist in patrols/enforcement. Working with the DTI of Transportation on improving signage for the school zone in Blacks Harbour; flashing lighting, both directions, is approx. \$4,000 and would match warning lighting in school zones in St. George. Staff and some members of Council met with Chief of SPCA on improvements/amendments to the Dog Control Bylaw.
- **Housing & Development:** We are moving ahead with improvements to the Exit 52 lot with culvert extension and filling in the lot. In addition to the multi-use childcare building, Lori Kelly has been working on industrial park expansion for St. George and in discussion with several landowners on future use of several key properties in St. George. Project Village Housing Inc. work is moving along for their Willow Court (260 Building) project while some final documentation is required for the Lewis Connors Drive apartment project.



Planning, Building, & Enforcement

Report Period: August 12th, 2026

Prepared By: Alex Henderson, Planning Director

Planning Update

- Planning staff are ready to present the municipal/rural plan background study to Council to get directions on next steps regarding community consultations.

Development Update for Eastern Charlotte in 2026

- Fifteen (15) total new homes/apartment units permitted year to date (YTD) – three (3) new.
- Fifty-nine (59) building/demolition or development permits approved YTD – thirteen (13) new in the last month.
- Total construction value permitted in Eastern Charlotte YTD: \$8,255,053.66 (1.4 million new)
- Five (5) variance/terms & conditions approval YTD – no new in last month.
- Four (4) zoning confirmation letter issued YTD – two (2) new in last month..
- Four (4) property documents exempted for registry in the Provincial Land Registry Office – one (1) new in last month.
- Fourteen (14) tentative subdivision plans approved YTD – one (1) new in last month (a parcel adjustment); thirteen (13) new building lots added YTD – no new building lots approved in the last month.

Enforcement Totals

- Twenty-five (38) new enforcement cases opened in Eastern Charlotte YTD – thirteen (13) new in the last month. This is enforcement of the Community Planning Act (CPA), Building Code Administration Act (BCAA), or the Dangerous or Unsightly Premises By-law. One hundred and nine (109) cases resolved since Eastern Charlotte incorporated in 2023.

Respectfully submitted by, Alex Henderson, Planning Director, M.C.P., MCIP, RPP (NB)

Incidents per Month for Eastern Charlotte Fire Rescue (2026-07-01-2026-08-01) Include Response Codes 91-96 (Training, Meeting, Voluntary, Maintenance, Administrative, On Call): No / Non		Jul 2026	Total 2026
Fire/explosion - dollar loss [10]		1	1
Rubbish/grass fire - no dollar loss [12]		4	4
Total Fire [10-19]		5	5
Rescue - Miscellaneous [30]		1	1
Vehicle Accident [31]		7	7
Industrial Accident [33]		1	1
Resuscitation Call - dead on arrival [38]		2	2
Total Rescue or Resuscitation call [30-39]		11	11
Public Service - assist police or other agency [63]		1	1
Public Service - mutual aid [65]		20	20
Total Public services [60-69]		21	21
Alarm No Fire - detector activated [73]		4	4
Total Alarm no fire - No malicious intent [70-79]		4	4
Eastern Charlotte Fire Rescue (2026-07-01-2026-08-01)		41	41

Incidents per Month for Eastern Charlotte Fire Rescue (2025-07-01-2025-08-01) Include Response Codes 91-96 (Training, Meeting, Voluntary, Maintenance, Administrative, On Call): No / Non		Jul 2025	Total 2025
Fire/explosion - dollar loss [10]		2	2
Rubbish/grass fire - no dollar loss [12]		6	6
Total Fire [10-19]		8	8
Rescue - Miscellaneous [30]		1	1
Vehicle Accident [31]		4	4
Resuscitation Call - respiratory emergency [35]		10	10
Resuscitation Call - heart attack [36]		2	2
Resuscitation Call - other than listed [39]		6	6
Total Rescue or Resuscitation call [30-39]		23	23
Public Service - mutual aid [65]		8	8
Total Public services [60-69]		8	8
Alarm No Fire - detector activated [73]		2	2
Total Alarm no fire - No malicious intent [70-79]		2	2
Eastern Charlotte Fire Rescue (2025-07-01-2025-08-01)		41	41



Public Works Report, St. George

Report Period: July 2026

Prepared By: Ron Groom, Foreman

TRANSPORTATION

Line and crosswalk painting has been ongoing when the weather and time permits.

More asphalt patching has been done this month, with Brunswick St, Wallace/Portage and Roy Jackson receiving the majority of the work so far.

The crosswalk sign post by the Pub on Main had to be grouted back in place, as the old concrete had broken away and the post way not secured.

New signs for Riverside Park and the Tennis Court were installed.

The final section of guard rail at Riverside Park was installed.

The last of the old raised flower beds were removed at Gypsy Rest and leveled out for grass seed.

Garbage collection has been steady, as usual, through the summer. Some weeks are more so than others.

Mowing has slowed a little bit from early on in the season. The drier summer tends to slow the grass growth and allows us to concentrate on other jobs.

WATER

Water use for July was 11.125179 million gallons pumped, with a daily average of 358,876 gallons.

Well levels have dropped in two of our high production wells due to drier conditions through the peak of summer. We will be using the other two lower output wells through the weekends to try and take the strain off the others and hope they recover some water.

A fire hydrant on Riverview Ave had to be taken apart and flushed out so a new internal seal could be replaced. The water line had gravel ingestion from various water breaks in the main that didn't get completely flushed out, and it had migrated to the hydrant. The gravel was in the bottom elbow below ground and was interfering with the proper operation of the hydrant's shutoff valve allowing water to keep running out the caps. The main gate valve feeding the hydrant had to be shut off in order to keep the water from running constantly.

A service shutoff on Prince William St had to be located and excavated so a new shutoff rod and valve box could be installed. The job was complicated by the extreme depth of 13 feet to the valve, requiring an extra long rod and box to be ordered.

We had one water sample result from Henry Lane come back with a coliform count, which necessitated resampling. The second result was clear and we got the ok from the Dept of Health.

Normal water testing was done in July. All normal results are in the accompanying report. The organics/inorganics results for testing done in June are included in this month's report and marked with an asterisk. They were not available at the deadline for the report to be submitted.

SEWER

The new pump for SLS 10 has not arrived yet, so the station is being pumped out by Woody's to keep it from overflowing. An inquiry to the eta of the pump has been made, but no reply as of yet.

We had to remove pumps from stations #1 and #5 due to malfunctions. Both were sent away for assessment/repairs.

We have begun repairing storm drains on Mt Pleasant Rd that have sunk over the years. Three of the worst ones were selected for this season's repairs, each requiring new concrete grade rings to bring them back up to grade with the street and curb. We have one completed as of this report.

WATER SAMPLE LAB RESULTS

July 9, 2026

Report #: G351683-26, Analysis of water samples

Four water samples were received on July 7, 2026 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)	HPC (cfu/100mL)
G351683-1	Well #4 – Pre Cl	16557	0	0	NR
G351683-2	Well #4 – Post Cl	16557	0	0	NR
G351683-3	Municipal Building	16397	0	0	98
G351683-4	Canal Canteen	99570	0	0	NR

NR – Not Requested

(continued)

July 8, 2026

Report #: G351612-26, Inorganic Parameters Analysis

(All results are in µg/L, unless otherwise indicated; test methods available upon request)

Parameters	Well #2B	Well #3	Well #4	CDWQG MAC*
NBSID #	26437	16513	16557	
Alkalinity, mg/L CaCO ₃	66	98	145	-
Aluminum	<5	<5	<5	100
Antimony	<2	<2	<2	6
Arsenic	1	3	<1	10
Barium	27	<10	12	2000
Boron	13	65	23	5000
Cadmium	<0.02	<0.02	<0.02	7
Calcium, mg/L	45.5	28.9	48.9	-
Chloride, mg/L	261.3	80.8	58.1	250 ²
Chromium	2	<1	<1	50
Copper	1	<1	<1	1000 ² /2000
Iron	<2	<2	<2	300 ²
Lead	<1	<1	<1	5
Mercury	<0.02	<0.02	<0.02	1
Potassium, mg/L	2.3	2.1	2.1	-
Selenium	<2	<2	<2	50
Sodium, mg/L	132.1	55.5	34.6	200 ²
Magnesium, mg/L	7.0	5.7	6.7	-
Manganese	26	<2	<2	20 ² /120
Strontium	214	136	218	7000
Thallium	<1	<1	<1	-
Uranium	0.5	5.8	6.8	20
Zinc	<2	<2	<2	5000 ²

pH	7.95	7.84	7.80	7.0 – 10.5
Ca/Mg Hardness, as CaCO ₃	143	96	150	-
Sulphate, mg/L	13	14	34	500 ²
Fluoride, mg/L	0.2	0.8	0.5	1.5
Nitrate as N, mg/L	1.2	<0.2	0.2	45
Nitrite as N, mg/L	<0.2	<0.2	<0.2	3
Turbidity, NTU	0.76	0.26	0.33	1
Conductivity, µS/cm	1062	449	485	-
TDS, mg/L	513	214	231	500 ²
Colour, TCU	3	2	2	15 ²

* Canadian Drinking Water Quality Guideline MAC = maximum acceptable concentration

¹ IMAC = interim maximum acceptable concentration ² AO = Aesthetic Objective

July 16, 2026

Report #: G351766-26, Analysis of water samples

Five water samples were received on July 14, 2026 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)	HPC (cfu/100mL)
G351766-1	Well #5 – Pre Cl	21067	0	0	NR
G351766-2	Well #5 – Post Cl	21067	0	0	NR
G351766-3	Well #6 – Pre Cl	26448	0	0	NR
G351766-4	Well #6 – Post Cl	26448	0	0	NR
G351766-5	Rainbow Net	18893	0	0	242

NR – Not Requested

July 16, 2026

Report #: G351684-26, Inorganic Parameters Analysis

(All results are in µg/L, unless otherwise indicated; test methods available upon request)

Parameters	Canal Canteen	CDWQG MAC*
NBSID #	-	
Alkalinity, mg/L CaCO ₃	67	-
Aluminum	<5	100
Antimony	<2	6
Arsenic	3	10
Barium	153	2000
Boron	25	5000
Cadmium	<0.02	7
Calcium, mg/L	8.7	-
Chloride, mg/L	20.4	250 ²
Chromium	<1	50
Copper	1	1000 ² /2000
Iron	59	300 ²
Lead	<1	5
Magnesium, mg/L	1.2	-
Manganese	53	20 ² /120
Mercury	<0.02	1
Potassium, mg/L	0.3	-
Selenium	<2	50
Sodium, mg/L	28.2	200 ²
Strontium	231	7000
Thallium	<1	-
Uranium	1.9	20

Zinc	<2	5000 ²
pH	7.87	7.0 – 10.5
Ca/Mg Hardness, as CaCO ₃	27	-
Sulphate, mg/L	9	500 ²
Fluoride, mg/L	0.2	1.5
Nitrate as N, mg/L	<0.2	45
Nitrite as N, mg/L	<0.2	3
Turbidity, NTU	3.89	1
Conductivity, µS/cm	199	-
TDS, mg/L	94	500 ²
Colour, TCU	<1	15 ²

* Canadian Drinking Water Quality Guideline MAC = maximum acceptable concentration

¹ IMAC = interim maximum acceptable concentration ² AO = Aesthetic Objective

July 17, 2026

Report #: G351611-26, Analysis of water samples for Organic parameters.

** Seven samples were received on June 30, 2026 for organic parameters testing. The results are tabulated on the following page. Please note that partial analysis was completed and reported by RPC Laboratory. The report containing these results is attached; samples are identified by SID.

ORGANIC RESULTS

Volatile Organic Compounds – EPA Style Purge and Trap Environmental Capillary GC/DELCD (µg/L)

Parameter	Well #2B	Well #3	Well #4	MDL [□]	HAL [°]
Benzene	-	-	-	0.5	5
Bromodichloromethane	-	-	-	0.5	16*
Bromoform	-	-	-	0.5	*

Carbon Tetrachloride	-	-	-	0.5	5
Chloroform	-	-	-	0.5	*
Dibromochloromethane	-	-	-	0.5	*
1,2-dichlorobenzene	-	-	-	0.5	200
1,4-dichlorobenzene	-	-	-	0.5	5
1,2-dichloroethane	-	-	-	0.5	5
Dichloromethane	-	-	-	1.0	50
Ethylbenzene	-	-	-	0.5	2.4
Tetrachloroethylene	-	-	-	1.0	30
Toluene	-	-	-	0.5	24
Trichloroethylene	-	-	-	0.5	50
Xylenes (o,m,p)	-	-	-	0.5 each	300
Total Trihalomethanes	-	-	-	2	100

NOTE: □ MDL = Method Detection Limit °HAL – Health Advisory Level “-” Equal to <MDL

*- One of the Trihalomethanes (THM), Total THM not to exceed 100µg/L

July 23, 2026

Report #: G351846-26, Analysis of water samples

Four water samples were received on July 21, 2026 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)	HPC (cfu/100mL)
G351846-1	Well #2B – Pre Cl	26437	0	0	NR
G351846-2	Well #2B – Post Cl	26437	0	0	NR
G351846-3	108 Mount Pleasant	18779	0	0	10
G351846-4	4 Henry Lane	23621	4	0	211

NR – Not Requested

July 29, 2026

Report #: G351937-26, Analysis of water samples

Three water samples were received on July 28, 2026 for microbiological testing. The identity of the samples and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G351937-1	Well #3 – Pre Cl	16513	0	0
G351937-2	Well #3 – Post Cl	16513	0	0
G351937-3	Birch Grove	16320	0	0

WASTERWATER SAMPLE LAB RESULTS

July 20, 2026

Report #: G351685-26, Wastewater analysis.

Four samples of wastewater were received on July 7, 2026 for analysis. The identity of the samples and the results are given below:

RESULTS

(All results are in mg/L unless otherwise noted; test methods available upon request)

Sample ID:	Lagoon #1 Influent	Lagoon #1 Effluent	Lagoon #2 Influent	Lagoon #2 Effluent
Lab ID:	G351685-1	G351685-2	G351685-3	G351685-4
Parameters				
CBOD ₅	190	18	222	22
BOD ₅	224	18	242	22
TSS	198	14	56	63
FOG	43	19	22	19
Salinity, ppt	0.6	0.5	3.6	2.7
Conductivity, µ/Scm	158	1013	6640	4990



Public Works Report, Blacks Harbour

Report Period: July 2026

Prepared By: Chris Lord, Acting Foreman

Public Works will continue to do regular checks on our Water and Wastewater treatment system. This is done on a daily, weekly and monthly schedule. All documents are recorded and filed. These documents are later used for reports submitted to the Department of Environment and Department of Health. Turbidity checks and chlorine residual are kept in accordance with the approval to operate on a daily schedule. General maintenance and checks to all equipment are ongoing. We will continue to monitor turbidity and do checks on a daily schedule. All results are recorded, and the Municipality of Eastern Charlotte and Saint John Laboratory will continue to monitor the water quality. We will go beyond our normal test sites if required.

2026 Results for Turbidity (NTU) Chlorine Residual (mg/L) along with all the testing results from St John Lab will be provided for July in this report.

Lagoon Maintenance Pond #1 Blower building 600 Volt Power Issues. Pond #2 has bad bearings on motor #3 as well as something wrong with blower #1 called maritime blower and scheduled appointment.

Public Works will continue to do locates with C.B.C.L for the Curb Stops and will be applied to our Electronic Mapping and updated into 2026. Curb stop Maintenance continued and new valve boxes and stainless-steel Rods were replaced at several locations as this is ongoing.

New base was installed @Main Street park for memorial head stone is completed.

Low Water Pressure @ Gaudett Lane was address and repaired.

New flush hydrant installed at the end of the line in Wallace cove.

New shelving was purchased and assembled for the new shop.

Removed trees from main street park.

Public Works Equipment

- (Backhoe) fuel issues still have electrical problem causing shut down.
- Garbage Truck Turbo not working properly lacking power 70km on highway, on going issue due to age and milage on motor and turbo. Installed new backup camera, fixed power take-off during routine maintenance it also needs new drive tires.
- Garbage Truck Turbo not working properly lacking power 70km on highway ongoing issue due to age and mileage on motor and turbo
- Kubota mower at hall bros getting repairs.
- Flail boom needed welding that is completed
- Painted crosswalks as well as stop lines.
- Upcoming for august is pot hole repair and NRB paving.

Thanks, Rick Leavitt (Chris Lord-Acting foreman)

WATER SAMPLE LAB RESULTS

July 29, 2026

Report#: G351936-26 Analysis of water samples

Two water samples were received on July 28, 2026 for microbiological testing. The identity of the sample and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G351936-1	Well #4 - Munroe Road	10548	0	0
G351936-2	Zone – Wellington	17436	0*	0

*Please note: Background bacteria present.

July 31, 2026

Report#: 0351970-26 Analysis of water samples

One water sample was received on July 30, 2026 for microbiological testing. The identity of the sample and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G351970-1	Well #4 - Munroe Road	10548	0	0

July 15, 2026

Report#: G351765-26 Analysis of water samples

One water sample was received on July 14, 2026 for microbiological testing. The identity of the sample and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G351765-1	Zone-Main	19829	0	0

NR - Not Requested

July 22, 2026

Report #: G351845-26 Analysis of water samples

Two water samples were received on July 21, 2026 for microbiological testing. The identity of the sample and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G351845-1	Well #3 - Munroe Road	10560	0	0
G351845-2	Zone - Deadmans	21590	0	0

July 23, 2026

Report#: G351856-26 Analysis of water samples

Two water samples were received on July 22, 2026 for microbiological testing. The identity of the sample and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	SID	Total Coliforms (cfu/100mL)	E. coli (cfu/100mL)
G351856-1	Zone - Wallace Cove	17425	0	0
G351856-2	173 Wallace Cove	99092	0	0

July 8, 2026

Report#: G351679-26 Analysis of water samples

Three water samples were received on July 7, 2026 for microbiological testing. The identity of the sample and the results are tabulated below.

RESULTS

Lab ID	Sample Identification	Total Coliforms (cfu/100mL)	E.coli (cfu/100mL)
G351679-1	Well, Wallace Cove	10606	0
G351679-2	Zone - Wallace Cove	17425	0
G351679-3	Zone - Hospital Street	10662	0

July 8, 2026

Report#: G351680-26, Analysis of water sample for Manganese

One water sample was received on July 7, 2026 for analysis. The identity of the samples and the results are tabulated below.

RESULTS

(all results given are in µg/L unless otherwise noted; test methods available upon request)

Lab ID	Sample Identification	Manganese	CDWQG MAC*
G351680-1	Zone - Hospital	9	20 ² /120

*Canadian Drinking Water Quality Guideline MAC= maximum acceptable concentration

'IMAC = interim maximum acceptable concentration 'AO= Aesthetic Objective

WASTERWATER SAMPLE LAB RESULTS

July 24, 2026

Report#: G351681-26, Wastewater analysis.

Three samples of wastewater were received on July 7, 2026 for analysis. The identity of the samples and the results are given below:

RESULTS

(All results are in mg/L unless otherwise noted; test methods available upon request)

Sample ID:	Influent	Pond 1 Effluent	Pond 2 Effluent
Lab ID:	G351681-1	G351681-2	G351681-3
Parameters			
TSS	56	45	32
BODs	149	NR	NR
CBODs	NR	35	17
FOG	15	14	9
Salinity, ppt	1.2	2.3	2.9
Conductivity, µS/cm	2280	4410	5500

NR- Not Requested

(continued)

July 24, 2026

Report#: G351682-26, Wastewater analysis

One sample of wastewater was received on July 7, 2026 for analysis. The identity of the samples and the results are given below:

RESULTS

(All results are in mg/L unless otherwise noted; test methods available upon request)

Sample ID:	Combined Effluent
Lab ID:	G351412-1
Parameters	
TSS	34
CBODs	13
FOG	11
Salinity, ppt	2.9
Conductivity, μ /cm	5490



Parks & Recreation

Report Period: **JULY 2026**

Prepared By: Drew Dougan. Parks & Rec Foreman

- **Eastern Charlotte Rec. Complex-** regular spring/summer building maintenance on going. Started doing our own repairs to the windows in the Bleachers. concept designs and quotes for new playground equipment for play area @ ECRC presented to Admin, now waiting on grant percurrent. Line painting for outdoor basketball/ball hockey courts completed, new basketball nets to be installation COMPLETE. Our Yearly Fire/Sprinkler system inspections have been COMPLETED. Fire Chief was in and inspected/certified the extinguishers & AED in the Facility. Both Parks & Rec. Ordered Ice paint for '26/'27 season. staff registered for East Coast Arena Training in August. Cimco coming for Condenser repairs on Aug 25th.

Canal Beach- Mowing/snipping done as needed. Daily checks of the Beach-walking the beach looking for/removing any garbage broken glass, etc. Stocking and Cleaning bathrooms, sweeping off mobi mat. Swim buoys installed. Boat ramp adjusted to water level. Weeding of the Beachfront ongoing. Reaching out for quotes on topsoil and grass seed to revamp the Beachfront greenspace

Ballfields- Parks&Rec Staff Scrapes, rolls and mark lines on the infield as needed. Mowing and snipping done at both Fields weekly. Infield mix and topsoil arrived at the fields, plans to periodically fix up the infields (mounds & low spots) as schedule and field conditions allow. Topsoil added into bare spots and to cover up drain lines on St. George outfield when field conditions allow us to.

- **Tennis/Pickleball Courts-** weekly checks of courts include-mowing/snipping the grounds, sweep/blow dirt and debris off the courts. Regular garbage checks. fence gates to be looked at and adjusted. New signage being designed. (court rules & road sign). Porta potty delivered for the summer, new picnic tables dropped off.

- **Splash Pad**- Filters checked and cleaned at least 3 times a week, play area checked every morning prior to start-up for litter/debris. Mowing and snipping done weekly. We met with a contractor about issues we have been having this summer. We are following Their recommendations with our operations and maintenance; multiple replacement components have been ordered and will be installed as they arrive.
- **Riverside Park**-Building/grounds checked regularly. Mowing and snipping done at weekly New Life ring installed on the premises. weekly night Markets Happening every Friday night. Doggy waste station Installed on the trail checked regularly, tails checked and garbage removal weekly. Seasonal dumpster rental dropped off to aid with waste management
- **Playgrounds/Skatepark**- checks of municipal playgrounds done often, which includes- equipment checks, raking of pea stone as needed, garbage removal, etc. Started to give the playgrounds and Skatepark in St. George a fresh coat of paint.
- **Pennfield park**- Regular checks of the grounds, garbage removal, limbing of trees and cleaning up brush on going, painting of the picnic shelters done.
- **EVENTS**- Summer Concert Series Thursday nights beginning June 25th, running all summer. Summerfest 2026 ran from July 11-July 19 with a weeklong celebration full of events for everyone to enjoy. Big thank you to Staff members who worked hard to make things run smoothly, and to all of the volunteers we wouldn't be able to make all these great things happen without them. Looking ahead at events for August- NB Day in Beaver Harbour/ labour day celebrations.

Southwest NB Service Commission Report to Council- July 23rd, 2026

Regular Board Meeting -July 23rd, 2026. -545pm, St.Stephen **** First one since Municipal Elections*** delayed due to Saint Andrews election was completed**

All members present except Mayor Matthews absent -Mayor Ken Stannix ad Sam Walsh by zoom—
Deputy Mayor Wayne Sturgeon filling in for Mayor Bonnie Morse- Trisha Dickerson Executive coordinator
and Hollis Bartlett CEO in attendance –

Election of officers by CEO Hollis Bartlett –Mayor Morse re-elected Chair, Mayor Craig re-elected Vice Chair until April 2027.

Chair Mayor John Craig (Mayor Morse not in attendance due to 2 deaths on Island)

Adoption of agenda moved by Mayor Neil seconded by Mayor Cogswell

Adoption April 23rd minutes Mayor Cogswell moved seconded Mayor Stannix -

Business arising from previous meetings

A) Committee Structure & appointments – Economic Development now 2 committees

Local Economic Development Committee: Brian Cooke Synergie, Wade Greenlaw Synergie, Chris Spear Saint Andrews, Lori Kelly Eastern Charlotte, David Francis Future St. Stephen

Economic Development advisory committee: Suren Yoga Nathan CCMA, Jo Charnock Saint Andrews chamber, Tara Cleghorn St. Stephen Chamber, Leila Zavorotna-Eastern Charlotte, Lauren Martin Grand Manan Business, Don Doherty McAdam business, Harvey Matthews Campobello

Community Development: Suren Nathan and Joan Majchrowski Multicultural Assoc, Gwen Bultena Horizon Health, Emma Keech C.C.Seniors, Julie Kelly Regional Resilience Coordinator, Sylvia Humphries Former member of VCCC, Trish Troll Grand Manan, Heather Chase Blacks Harbour, Rachel Clark Fundy Shores, Harvey Matthews Campobello, Annette Harland Saint Andrews

Tourism- Jordan Holmes Eastern Charlotte, Taylor Gallant McAdam, Ryan Coleman, Harvey Matthews Campobello, Cara Greenlaw Grand Manan, Heather Saulnier Fundy Shores, Sally Leggett Saint Andrews, Lee Heenan Saint Andrews

Board continues to work on committee terms and references for Transportation and Public Safety- (Councillor Thompson will be named for Public Safety representing Eastern Charlotte

NEW BUSINESS

- A) Kris Amos, new accountant replacing Mark Porter, presented first draft budget for 2027. Board will continue to work on budget in August to be released at August Board meeting. Board has advised CEO to keep budget in line to 2026.**

STAFF REPORTS

Solid Waste- (Mike Young) Ongoing Landfill Activities and Recycle Activities. Working on Subgrade for Cell 14a, Underdrain for cell 14a is being installed Full report on-line

Local & Regional Planning-(Alex Henderson)- Planning to meet with Eastern Charlotte Council to present a background study for new municipal/rural plan. PRAC continues to have room for an additional committee member. Campobello has no member. Sam Walsh reported on PRAC Committee highlighting proposed cell phone tower for St. Stephen, and Lawrence Station. Full report on-line

Regional Economic & Workforce Development- (Briana Cowie)- regional job openings remain above 200 this month; Developing a quarterly newsletter to go out starting September 16th -will include updates from the RSC, Dev office, business spotlight, upcoming events, and funding opportunities. Full report on-line

Community Development (Raymond Funk) - The provincially funded Food Coordinator project has not yet been initiated, Charlotte Dial A Ride new executive Director Jeanne Carter transitioning into this role this summer. Full Report online.

Regional Tourism Promotion - (Steven MacDougall) –

- 3 tower viewers have been purchased now need steps built for shorter adults and children
- Partnered with CHCO to do a monthly or Bi-weekly Discover Southwest show
- Continues to use filming and vlogging throughout southwest region
- Had a booth at Charlotte County Home Show showcasing the DRIFTSCAPE App.
- Beach Volleyball at Canal Beach rejuvenated using AI –looking to do more areas such as small parks, beaches, lookouts, and picnic areas.
- A certified canoe guide training course is in the early stages of being organized
- The 2026 tourism Summit will take place in conjunction with the Business Summit in Saint Andrews.
- Full report on-line

CEO Report - (Hollis Bartlett)- Mayor Craig continued to push for Dangerous and Unsightly cleanups being funded by Service Commission – this will guarantee more business for landfill-- Full report on-line

Financial Report-available on-line

Motion to adjourn 7:15pm by Deputy Mayor Sturgeon

Mayor John D. Craig July 23rd, 2026

GENERAL BUDGET

	<i>PERIOD TO DATE</i>	<i>July</i>	<i>COMMITTED</i>	<i>TOTAL</i>
INCOME GEN	\$ 3,479,355.60	\$ 797,257.50	\$ -	\$ 4,276,613.10

GENERAL GOVERNMENT

Council Functions, general and financial management, legal matters, civic relations

<i>PERIOD TO DATE</i>	<i>July</i>	<i>COMMITTED</i>	<i>TOTAL</i>
\$ 542,773.52	\$ 54,182.23	\$ -	\$ 596,955.75

PROTECTIVE SERVICES

policing, Fire Protection, emergency measures, animal control, building inspection and ther protective measures

	<i>PERIOD TO DATE</i>	<i>July</i>	<i>COMMITTED</i>	<i>TOTAL</i>
POLICING	\$ 393,892.00	\$ -		\$ 393,892.00
FIRE	\$ 515,405.26	\$ 58,638.48	\$ 60,869.97	\$ 634,913.71
EMO	\$ 11,436.29	\$ 3,500.00	\$ -	\$ 14,936.29
OTHER	\$ 10,317.06	\$ 3.42		\$ 10,320.48
	\$ 931,050.61	\$ 62,141.90	\$ 60,869.97	\$ 1,054,062.48

TRANSPORTATION SERVICES

Common services, roads and streets maintenance, street lighting, traffic services, parking and other transportation related functions

<i>PERIOD TO DATE</i>	<i>July</i>	<i>COMMITTED</i>	<i>TOTAL</i>
\$ 951,542.75	\$ 73,906.44	\$ 17,540.73	\$ 1,042,989.92

ENVIRONMENTAL HEALTH SERVICES

solid waste collection and disposal

<i>PERIOD TO DATE</i>	<i>July</i>	<i>COMMITTED</i>	<i>TOTAL</i>
\$ 368,920.93	\$ 62,289.69	\$ -	\$ 431,210.62

PUBLIC HEALTH AND WELFARE SERVICES

provision of a medical clinic and physician recruitment

<i>PERIOD TO DATE</i>	<i>July</i>	<i>COMMITTED</i>	<i>TOTAL</i>
\$ 3,900.92	\$ 387.82	\$ -	\$ 4,288.74

PLANNING AND DEVELOPMENT SERVICES

Planning and zoning, community development, tourism and other municipal development and promotion services

<i>PERIOD TO DATE</i>	<i>July</i>	<i>COMMITTED</i>	<i>TOTAL</i>
\$ 196,509.42	\$ 30,185.53	\$ 844.50	\$ 227,539.45

RECREATION AND CULTURE

maintenance or rec and culture facilities, ballfields, playgrounds

<i>PERIOD TO DATE</i>	<i>July</i>	<i>COMMITTED</i>	<i>TOTAL</i>
\$ 486,221.43	\$ 78,610.45	\$ 20,965.25	\$ 585,797.13

FISCAL SERVICES - GENERAL

Long and Short Term borrowing and Interes FEB

<i>PERIOD TO DATE</i>	<i>July</i>	<i>COMMITTED</i>	<i>TOTAL</i>
\$ 280,025.56	\$ -	\$ -	\$ 280,025.56

TOTAL INCOME	\$ 3,479,355.60	\$ 797,257.50	\$ -	\$ 4,276,613.10
TOTAL GEN GOV	\$ 3,760,945.14	\$ 361,704.06	\$ 100,220.45	\$ 4,222,869.65
	-\$ 281,589.54	\$ 435,553.44	-\$ 100,220.45	\$ 53,743.45

UTILITY BUDGET

	<i>PERIOD TO DATE</i>	<i>July</i>	<i>COMMITTED</i>	<i>TOTAL</i>
INCOME UTILITY	\$ 988,769.60	\$ 244,742.41		\$ 1,233,512.01

WATER

Provision of water including the maintenance and operation of the underground networks and resevoirs

	<i>PERIOD TO DATE</i>	<i>July</i>	<i>COMMITTED</i>	<i>TOTAL</i>
	\$ 214,337.36	\$ 56,208.85	\$ 10,251.11	\$ 280,797.32

SEWER

Provision of sewer services including the maintenance and operation of the underground networks and lagoons

	<i>PERIOD TO DATE</i>	<i>July</i>	<i>COMMITTED</i>	<i>TOTAL</i>
	\$ 264,978.93	\$ 32,498.06	\$ 18,287.25	\$ 315,764.24

FISCAL SERVICES - UTILITY

Long and Short Term borrowing and Interest, capital costs, lease payments, bank and service charges

	PERIOD TO DATE		July	COMMITTED	TOTAL			
	\$	177,312.10	\$	3,240.95	\$	-	\$	180,553.05
TOTAL INCOME	\$	988,769.60	\$	244,742.41	\$	-	\$	1,233,512.01
TOTAL UTILITY	\$	656,628.39	\$	91,947.86	\$	28,538.36	\$	777,114.61
	\$	332,141.21	\$	152,794.55	-\$	28,538.36	\$	456,397.40