



REGULAR MEETING OF COUNCIL MINUTES

Wednesday, August 19, 2026
7:00 p.m.
Magaguadavic Place Community Center

- MEMBERS PRESENT:** Mayor John Craig
Deputy Mayor Adam R. Hatt *electronically joined via Teams
Councillor Patty Borthwick
Councillor Matthew Hall
Councillor David Hatt
Councillor Logan Martin
Councillor Sam Rubin
Councillor Lucy Stevens
Councillor Michael Thompson
- STAFF PRESENT:** Jason N. Gaudet, CAO/Clerk
Amy Carter, Assistant Clerk
- GUESTS PRESENT:** Vicki Hogarth, Florence Mitchell, CHCO-TV
Gallery: 4

Minutes of Council meetings are required and described in Eastern Charlotte Bylaw # EC-01, Proceedings of Council:

- a) The minutes shall record, without note or comment:
 - i) The place, date and time of the meeting,
 - ii) The name of the presiding officer and the attendance of Council Members,
 - iii) The reading, if required, correction and adoption of the minutes of prior meetings, and
 - iv) All resolutions, decisions and proceedings of the meeting.

Video recordings of meetings are available by link at <https://easterncharlotte.ca/council/council-meetings>, or on Youtube at <https://www.youtube.com/@easterncharlotte>.

JG
CLERK

JG
MAYOR

1. CALL TO ORDER

The Regular Meeting of the Council for Eastern Charlotte held on Wednesday, August 19, 2026, at Magaguadavic Place, was called to order by Mayor John Craig at 7:00 pm.

2. ADOPTION OF AGENDA

Motion: THAT Council adopt the agenda for the meeting of August 19, 2026, Regular Meeting of Council.

Moved by: Councillor Hall

Seconded by: Councillor Borthwick

Motion carried unanimously.

3. CONFLICT OF INTEREST DISCLOSURE

- None

4. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING(S)

Motion: I MOVE TO approve the Minutes as circulated to members of Council, for the July 15, 2026 – Regular Meeting of Council, July 21, 2026 – Committee of the Whole, July 28, 2026 – Committee of the Whole, August 4, 2026 – Committee of the Whole, August 4, 2026 – Special meeting, and the August 11, 2026– Committee of the Whole, with the following correction(s)/amendment(s) ...

To correct the vote for item 10.c in the July 15 – Regular Meeting of Council be corrected from 6-2 to 5-2.

Moved by: Councillor Hall

Seconded by: Councillor Martin

Motion carried unanimously.

5. BUSINESS ARISING OUT OF MINUTES

- None.

6. DELEGATIONS

- None.

7. DEPARTMENT REPORTS**a. General Government Report**

CAO presented the General Government report for the month of July, 2026 (attached).

b. Reports of Southwest NB Service Commission (SNBSC)

Alex Henderson was unable to attend. CAO gave an update on permits and enforcement files to date. (attached).

c. Fire Department Report

Councillor Rubin highlighted the Fire Report for the month of July 2026, as prepared by Cara Hatt, Fire Services Administrator (attached).

d. Public Works Report

Deputy Mayor A. Hatt submitted the Public Works reports for Blacks Harbour and St. George for July 2026 as written (attached).

The Public Works Report for Blacks Harbour was prepared by acting Foreman Chris Lord, and the Report for St. George was prepared by Foreman Ron Groom.

e. Parks & Recreation Report

Councillor Hall submitted the Parks and Recreation report for Blacks Harbour and St. George for July 2026, as prepared by Foreman Drew Dougan (attached).

- Councillor Hall added that a second Volleyball tournament was held at Canal August 8th with 12 teams competing from ages 11 to 40. A canoe trip leaders' course at Riverside Park August 27th and 28th. Summers end fish off at Riverside Park. Noted Parks and Recreation crew did an excellent job maintaining the Marsh trail this summer.

f. Committee Reports

- None

8. FINANCIAL STATEMENT

8.a. Motion: I MOVE to accept the financial reports for July 2026.

Moved by: Councillor Borthwick

Seconded by: Councillor Hall

Motion carried unanimously.

9. OLD BUSINESS**9.a. Code of Conduct By-Law Amendment (Third reading)**

Motion: BE IT RESOLVED THAT Council accept the Third and final reading, by title only, of By-Law EC-02-A, Code of Conduct.

Moved by: Councillor Martin

Seconded by: Councillor Hatt

Motion carried unanimously.

9.b. ATV By-Law

- CAO advised of status of ATV By-Law amendment and noted delays in review needed to move forward.

10. NEW BUSINESS**10.a. Land Purchases****10.a.i Vacant Lands (3)**

- CAO advised properties are surplus lands from the province.

Motion: BE IT RESOLVED that Council accept the purchase of the following properties: PID numbers 01219575, 01244029, and 15069578 for the total sum of \$7,600, utilizing funds from the Capital fund.

Moved by: Councillor Thompson

Seconded by: Councillor Hall

Motion carried unanimously.

10.a.ii Building & Land - 115 Mount Pleasant Road (PID# 15208572)

- CAO advised building has been vacant since 2021

Motion: BE IT RESOLVED that Council accept the purchase of the building and land at 115 Mount Pleasant Road, St. George, PID number 15208572 for the sum of \$1, utilizing funds from the Capital fund.

Moved by: Deputy Mayor A. Hatt

Seconded by: Councillor Rubin

Motion carried unanimously.

10.b. Dangerous & Unsightly Premises**10.b.i DAUP 2026-001 – PID# 15143290, Brians Road, Pennfield**

- CAO advised council has been briefed by By-law enforcement officer Vern Faulkner on the files in closed session previously.

Motion: WHEREAS the Bylaw Enforcement Officer has deemed the dwelling and accessory buildings on the property as unsound and recommended their demolition; and,

WHEREAS the owner of the property has failed to comply with an Order to Comply issued by the Bylaw Enforcement Officer on October 27, 2025; and,
BE IT RESOLVED to authorize completion of the notice of demolition / order to comply for 17 Briars Road, Pennfield (PID 15143290).

Moved by: Councillor Hall

Seconded by: Councillor Borthwick

- Councillor Hall asked if by approving this order to comply/demolition, would it still allow time for the owners to comply with no penalties.
- CAO advised that yes, within the time period it will take to quote and complete this job, if the owners satisfy the order to comply there will be no further penalties.

Motion carried unanimously.

10.b.ii DAUP 2026-002 – PID# 01326875, Johnson Lane, Utopia

- CAO advised order to comply has not been satisfied.

Motion: I MOVE TO modify the notice to comply order at property PID 01326875 by extending the deadline by 45 days.

Moved by: Councillor Thompson

Seconded by: Councillor Rubin

Motion carried unanimously.

10.b.iii DAUP 2026-003 – PID# 15002983, Route 780, Utopia

- CAO advised this file includes and under those circumstances we ask for review and recommendation from the Department of Environment.

Motion: I MOVE TO send the file on PID 15002983 to the Dept. of Environment and Local gov't.

Moved by: Councillor Hatt

Seconded by: Councillor Martin

Motion carried unanimously.

10.c. Dog Control By-Law Amendment- First and Second reading

- CAO reviewed history, updates, and reason for amending including penalties

10.c.i Dog Control By-Law Amendment, First reading, by Title only

Motion: I MOVE THAT Council accept the First Reading, by Title Only, of By-Law # EC-13-A, Dog Control By-Law.

Moved by: Councillor Stevens

Seconded by: Councillor Hall

Motion carried unanimously.

10.c.ii Dog Control By-Law Amendment, Second Reading, in its entirety

Motion: I MOVE THAT Council accept the Second Reading, in title and in full, of By-Law # EC-13-A, Dog Control By-Law.

Moved by: Councillor Hall

Seconded by: Councillor Martin

Motion carried unanimously.

10.d. Capital Fund- Riverside Park, Old Boat Landing Remediation/Restoration

- CAO advised landing is in disrepair and has become a safety risk. Quotations are from watercourse alteration professionals, and a WAWA permit has been given for the purpose of remediation.

Motion: BE IT RESOLVED that Council accept the quote from **Utopia Groundworks** of **\$16,240** to complete the Old Boat Landing Remediation Project at Riverside Park in St. George, with the project to be funded through the Capital Fund.

Moved by: Councillor Martin

Seconded by: Councillor Hatt

- Councilor Borthwick asked when it will be completed.
- CAO advised is scheduled for this fall.

Motion carried unanimously.

10.e. School Zone- Speed Limits

- CAO advised speeding in school zones is an ongoing issue. We have 4 school zones in Eastern Charlotte.

Motion: WHEREAS school zone speed limits are currently in effect only during the regular school year; and schools, playgrounds, and youth activities continue to operate throughout the year, resulting in children being present in these areas during all seasons;

WHEREAS school zone speed is determined by section 140.1 of the Motor Vehicle Act which is under the authority of the Department of Transportation;

BE IT RESOLVED that Council write a letter to the Department of Transportation (DTI) requesting that school zone speed limits be made effective year-round in order to enhance public safety and better protect children and pedestrians in school zones at all times of the year and also to allocate \$4000 from the Capital fund for 2026 for the purchase of two school zone lights for the Blacks Harbour school zone.

Moved by: Deputy Mayor Hatt

Seconded by: Councillor Martin

- Councilor Rubin noted that this request is asking the province to change the rules province wide and believes it is highly unlikely they will, it may take time but doing something is better than doing nothing. Believes the yellow lights are a good investment
- Councillor Hall asked for clarification on times of day or year
- CAO advised that the Motor Vehicle Act states it is during school hours/seasonal, but the request would be for year round
- Deputy Mayor Hatt notes that the playground is used year-round.
- Councillor Thompson asked if the lights had already been ordered
- CAO advised we have quoted them out and they are in stock

Vote on the Motion:	Councillor Borthwick	Councillor Hall	Councillor Hatt	Deputy Mayor Hatt	Councillor Martin	Councillor Rubin	Councillor Stevens	Councillor Thompson	Councillor Hatt (tie-breaker)
Aye (in favour)	X	X	X	X	X		X		n/a
Nay (opposed)						X		X	

Motion carried 6-2.

10.f. Council devices

- CAO advised quotes have been received for laptops and tablets. This will give council the ability to review and access information needed to do their jobs and that it will be budgeted accordingly.
- Discussion on internet access and plan options
- Deputy mayor Hatt noted benefits of using a municipal owned devices including security and protection of private information.

Motion: BE IT RESOLVED THAT Council approve the purchase of technology for the mayor and councilors to use to facilitate the efficient conduct of municipal business and communication and asked for improved audio for joining meetings electronically.

Moved by: Councillor Thompson

Seconded by: Councillor Hatt

Motion carried unanimously.

11. CORRESPONDENCE

11.a Sign Request for 12 Carleton Street (St. George)

Motion: I MOVE that the letter from Faith Avery be referred to the Public Safety Committee for review and recommendation on sight line and speed

Moved by: Councillor Thompson

Seconded by: Councillor Hall

Motion carried unanimously.

11.b Thank-you letter-30 Prince William Street

- Councillor Stevens read the letter thanking Jason and Ron Groom for the Municipality's help with a solution to their water shut off problem.

12. PUBLIC PRESENTATION/APPEARANCES

- a. None.

14. STATEMENTS BY MEMBERS OF COUNCIL

Please note: Minutes are not intended to be a complete transcript, but a summary of remarks made.

- a. Mayor Craig - Congratulated Brian and June Ward on their 50th Wedding anniversary. Congratulated Gordon and Joyce James on their 60th Wedding anniversary. Congratulated Linda and Carl Hooper on their 60th wedding anniversary. Noted that Council will be touring the municipalities infrastructure on the weekend and is looking forward to attending the mayor's training conference this weekend. Fog Fest brochures are now available. Explained the difficulties with not having a dedicated council chambers and looks forward to this at the newly acquired RPC building.
- b. Deputy Mayor A. Hatt - Wants to congratulate Eric Bradford on getting to the finals in New Brunswick's Got Talent. Suggested we look into an input form for residents for the upcoming budget like Fundy Shores has done.
- c. Councillor Stevens - Thanked Cara and parks department for their hard work on Family Fun Days, many appreciated the activities during the week.

- d. Councillor Borthwick - Reminded people to bring a non-perishable food item or donate to Hillary's Hope for Hunger for the food bank in St. George at Fog Festival. YMCA is now taking applications for childcare spots. Thanks Crystal Cook and Kathy Koteff for their work on the gardens. Condolences to Hatt family of St. Stephen on the loss of their daughter.
- e. Councillor D. Hatt - Thanked the Fire Department for help with fireworks.
- f. Councillor Martin - Reminded people to mindful of speeding in school zones as we begin a new school year.
- g. Councillor Rubin - Mariners Music fest was a well attended event.
- h. Councillor Thompson - Declined to comment.
- i. Councillor Hall - Fog Fest brochures now available at multiple locations across the municipality.

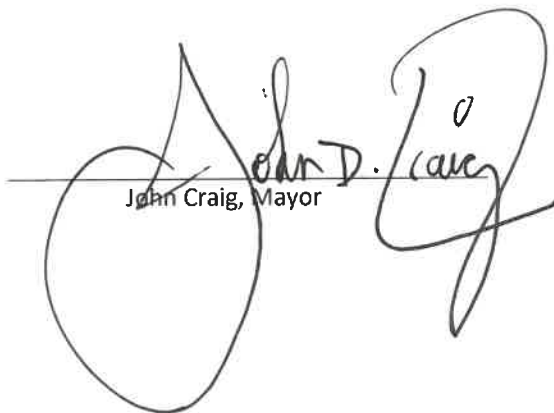
13. DATE AND LOCATION OF NEXT REGULAR MEETING OF COUNCIL

Wednesday, September 16, 2026, at 7:00 pm at Magaguadavic Place Community Centre.

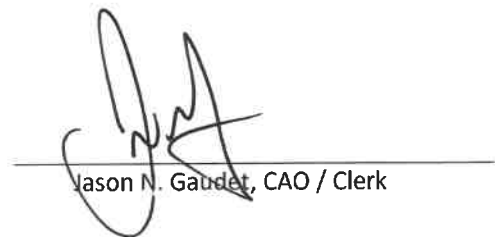
14. ADJOURNMENT

Motion: I MOVE THAT the meeting be adjourned at 8:05 p.m.

Moved by: Councillor Rubin.



John Craig, Mayor



Jason N. Gaudet, CAO / Clerk