

MUNICIPALITY OF
**EASTERN
CHARLOTTE**

**Public Works
Operator/Labourer**

JOB SUMMARY:

The Municipality of Eastern Charlotte has an opening within its Department of Public Work for one (1) full-time Operator/Labourer

A Labourer/Operator works as part of a team (Blacks Harbour & St. George) and provides a variety of construction, snow/ice removal, maintenance and repair services to roads and public property across the larger Eastern Charlotte.

LOCATION:

Blacks Harbour Public Works

IMMEDIATE SUPERVISOR:

Works Foreman

STATUS/HOURS:

Monday-Friday, 8:00-4:30pm

Overtime as required.

KEY DUTIES & RESPONSIBILITIES:

- Responsible for conducting general maintenance functions
- Operation and maintenance of various equipment
- Garbage collection
- Maintaining roads in good condition for safe, hazard free driving
- Repairing and installing traffic signs
- Gravel hauling, loading and spreading
- Road Reconstruction
- Cutting grass on roadsides
- Culvert installation and maintenance
- Cutting, trimming and chipping trees
- Cold mix patching
- Cleaning sidewalks
- Maintaining municipal drains and storm drains and sewers
- Maintaining municipal sewer lagoons and water treatment systems
- Roadside debris collection
- Equipment repair and maintenance

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- Maintaining good condition of roads during winter months by sanding and salting of roads, snow plowing and shoveling. May be required to respond to emergency requests for snow removal
- Directing traffic
- Catch basin maintenance
- Work in compliance with all Occupational Health/Safety and Workplace Hazardous Materials Information System regulations
- Other duties as assigned.

QUALIFICATIONS:

- Grade 12 diploma or equivalent.
- Working knowledge of the operation of a variety of trucks, snowplow and construction equipment
- 2 to 4 years' experience in roads maintenance preferred
- 2 to 4 years' experience in snow plowing preferred
- A valid New Brunswick Driver's License with an airbrake endorsement (Class 5e)

ADDITIONAL SKILLS

- Strong communication skills
- Ability to deal with the public and respond to inquiries in a tactful and courteous manner
- Basic knowledge of computers/technology
- Working knowledge of all Occupational Health and Safety and Workplace Hazardous Materials Information System regulations
- Ability to work independently with minimal supervision
- Certification in Water Distribution Systems Operation and Maintenance considered an asset.
- Willingness to complete water and sewer certification training as well as taking inoculations pertaining to sewer work (HEP A & B)

EQUIPMENT, MACHINES AND TOOLS USED:

Trucks (tandem, single axle), sander, plows, grader, loader, backhoe, water truck, commercial trimmer, chainsaw, woodchipper, generator, pumps and hand tools.

COMPENSATION

The salary range for this position is \$24-26 per hour plus...

- Health & Dental Benefits
- NB Municipal Retirement Pension Plan

This position would be part of a Union Collective Agreement.

OPEN: 29 May 2023 | CLOSE: 23 June 2023